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TOWN OF BRAINTREE

NOTICE OF MEETING

In conformity with the provisions of Chapter 39, § 20, Massachusetts General Laws, I hereby file notice that a meeting of the:

Committee on Ordinance & Rules

will be held on *Tuesday, February 7, 2012*

COMMITTEE/BOARD

DAY, MONTH, DATE, YEAR

at *6:30 PM* in the *Cahill Auditorium, Town Hall, 1 JFK Memorial Drive* in Braintree.

TIME

AM/PM

ROOM/LOCATION

BUILDING

ADDRESS

Said meeting will be open to the public and the press as required by the provisions of the Open Meeting Law.

Furthermore, below is a list of topics that the Chair reasonably anticipates will be discussed at the meeting:

Approval of Open Session Meeting Minutes from the September 6, 2011 Committee on Ordinance & Rules Meeting

Order 12-001 Review of Council Rules per Council Rule Fifty-Five

Order 12-002 Review and/or Acceptance of Council Subcommittees recommendations to determine composition of and adding or deleting subcommittees

Topics the Chair does not reasonably anticipate will be discussed

Signature

POSTING AUTHORITY

NOTE: Notices and lists of topics are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time.