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TOWN OF BRAINTREE

NOTICE OF MEETING

In conformity with the provisions of Chapter 39, § 20, Massachusetts General Laws, I hereby file notice that a meeting of the:

Parks and Recreation Advisory Committ (COMMITTEE/BOARD) will be held on *Wednesday, November 16, 2011* (DAY, MONTH, DATE, YEAR)

at *7:00 p.m.* (TIME AM/PM) in the *Watson Building, 85 Quincy Avenue* (ROOM LOCATION, BUILDING, ADDRESS) in Braintree.

Said meeting will be open to the public and the press as required by the provisions of the Open Meeting Law.

Furthermore, below is a list of topics that the Chair reasonably anticipates will be discussed at the meeting:

Call to Order @ 7p.m. by Chairman Bruce Tobin
Old Business:
Braintree Highlands Community Playground
Watson Park Splash Pad Project

New Business:

Scheduling of Next Meeting for: _____

Adjournment

Signature _____ (POSTING AUTHORITY)

NOTE: Notices and lists of topics are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time.