

CHARLES C. KOKOROS
President
District 1

LELAND A. DINGEE
At Large

SEAN E. POWERS
At Large

CHARLES B. RYAN
At Large

JOHN C. MULLANEY
District 2



THOMAS M. BOWES
Vice President
District 3

HENRY N. JOYCE
District 4

RONALD E. DENAPOLI
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL

- AGENDA -

December 17, 2013 • Horace T. Cahill Auditorium, Town Hall • Starting Time: 7:30PM

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ROLL CALL

CORRESPONDENCE

None

ANNOUNCEMENTS

None

APPROVAL OF MINUTES

- December 3, 2013
- December 9, 2013

CITIZEN CONCERNS/COUNCIL RESPONSE

None

OLD BUSINESS

- 052 13 Council President: Discussion of Open Meeting Law Complaint filed on December 3, 2013 and review and approve response to be submitted to Attorney General regarding said complaint or take up any action relative thereto

Committee on Ways & Means (ALL PUBLIC HEARINGS)

- 13 063 Mayor: Line Item Transfers to Fund School Collective Bargaining Agreement or take up any action relative thereto
- 13 064 Mayor: Transfer Requests – Stabilization Fund, Capital Reserve and Golf Enterprise Fund or take up any action relative thereto

COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS

- 054 13 Council President: Farewell Ceremony to Councilor Dingee, Councilor Joyce and Councilor DeNapoli or take up any action relative thereto

NEW BUSINESS

None

Topics the Chair does not reasonably anticipate will be discussed

ADJOURNMENT

- Next Council Meetings: **Thursday, January 2, 2014 @ 5:00pm**

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OFFICE OF THE TOWN COUNCIL

December 3, 2013

MINUTES

A meeting of the Town Council was held in the Horace T. Cahill Auditorium, Braintree Town Hall, on Tuesday, December 3, 2013 beginning at 7:30p.m.

Council President Kokoros was in the chair.

The Clerk of the Council conducted the roll call.

Present: Charles Kokoros, President
Thomas Bowes, Vice President
Leland Dingee
Sean Powers
Charles Ryan
John Mullaney
Henry Joyce
Paul Dan Clifford

Not Present: Ronald DeNapoli

Others:
Peter Morin, Chief of Staff
Jeff Kunz, Recycling Coordinator
Joseph Powers, Town Clerk

CORRESPONDENCE

• 049 13 Clerk of the Council: 2014 Proposed Meeting Calendar

The Clerk of the Council informed members that the State Primary Election, which was originally scheduled for September 2, 2014, has been re-scheduled to September 9th. Therefore, the September 3, 2013 proposed meeting date will be now scheduled for Tuesday, September 2nd.

Motion: by Councilor Bowes to approve 2014 meeting schedule

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

ANNOUNCEMENTS

- 038 13 Council President: Braintree Christmas Party for Toys for Tots
Councilor Bowes: Christmas tree Lighting
Councilor Ryan: Pearl Harbor Day
Council President: Christopher Duffy Breakfast

APPROVAL OF MINUTES

- November 6, 2013
- November 19, 2013

Motion: by Councilor Bowes to approve minutes of November 6 and 19, 2013

Second: by Councilor Powers

Vote: For (8), Against (0), Absent (1- DeNapoli)

CITIZEN CONCERNS/COUNCIL RESPONSE

- 050 13 Councilor Clifford: Yard waste Collection Issues

Councilor Clifford reported that he has received several complaints from residents and utilized the telephone contact line in an attempt to resolve these complaints. The answering service does not have an escalation process when an issue cannot be resolved.

Jeff Kunz, Recycling Coordinator, responded that the recycling office would be the office to escalate complaints. It is not staffed on the weekend however; all calls are addressed on the next business day. Over the weekends they normally average 5-6 calls. Thanksgiving weekend they received several calls for non-pickup of yard waste. However, residents did not put out their yard waste before 8:00am and the trucks already picked up on those streets. Residents need to place their barrels before that time. Mr. Kunz reported that the new cart program has reduced the number of non-paying households from approximately 1,400 to 100.

OLD BUSINESS

- **039 13 Councilor Dingee: Financial Audit Meeting Expenses**

Council President Kokoros informed members that on the advice of the Town Solicitor, Carolyn Murray, that the above subject matter not be discussed this evening due to an Open Meeting Law complaint were filed by Joseph Powers.

- **040 13 Councilor Powers: Policy and Procedure for Storm Communications**

Councilor Powers, Chairman of the Ordinance & Rules Committee reported that the committee has recommended favorable action on establishing the following policy:

In an effort to promote communication to and from the Mayor's office with councilors during storms or other weather related events, the following policy and procedure is put forward for consideration:

The Mayor's office will designate a Point of Contact (POC) to be reached during business hours and non-business hours. Councilor's may contact this person and make inquiries on behalf of constituents with concerns or specific issues, and or seek information regarding storm or weather related event operations at that time. The (POC) will report back information and answers to each councilor's inquiry as soon as possible in a reasonable amount of time.

The Mayor's Office will provide an oral briefing within 12 hours or next morning business hours for all councilors on storm or weather event related information on town operations either in person or via conference call and answer Councilor's questions and inquiries.

In severe or serious weather conditions or events the Mayor's office shall consider utilizing one or more communications methods to notify the Council and public; reverse 911 calling, Town Website, twitter or any other electronic communication methods.

The Mayor's Office will provide a general written briefing to all Town Councilors on storm operations and informational updates within 72 hours of a storm or weather related event commencing.

Councilor Clifford commented that at some point he would like to have the Committee discuss a uniform format on all future policies.

Motion: by Councilor Powers to adopt Order 040 13

Second: by Councilor Clifford

Vote: For (8), Against (0), Absent (1- DeNapoli)

NEW BUSINESS

Refer to Committee on Ways and Means

- 13 062 Elmlawn LLC: Street Acceptance – Elmlawn Road Extension
- 13 063 Mayor: Line Item Transfers to Fund School Collective Bargaining Agreement
- 13 064 Mayor: Transfer Requests – Stabilization Fund, Capital Reserve and Golf Enterprise Fund

Motion: by Councilor Bowes to move each of the three orders to committee

Second: by Councilor Powers

Vote: For (8), Against (0), Absent (1- DeNapoli)

Refer to Special Committee

- **051 13 Councilor Mullaney: Council Meeting Location / Meeting Table**

Councilor Mullaney commented that the Town Council facility and Council table is terrible. The setup of the table does not allow members to talk to each other but rather to the cameras. He views the current location for Council meetings as a temporary location and the Council should be looking at a permanent location.

Councilor Powers stated that the table is often used as a buffet table, there was glitter all over the table this evening and there is a large gap between the tables.

Councilor Ryan commented that he is concerned that the table will collapse if any weight is added to the top. The table and meeting location needs to be addressed.

Councilor Dingee stated that the current configuration of the table does not allow the Council President to see all members or hear members when they speak.

Council President Kokoros noted that Town Council Rule 34 allows for special committees to be authorized at any time by majority vote and shall be appointed by the President to consider such matters as the Council may refer to them.

Councilor Powers made a motion to establish a special committee to address Councilor Mullaney's request for Council Meeting Location and furniture.

Motion: by Councilor Powers

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Prior to adjournment Council President Kokoros informed members that the next Council Meeting will be Monday, December 9th beginning at 7:30pm to address the open meeting law violation complaint and any other matters. He also let members know that the Council would be meeting on December 17th.

ADJOURNMENT

It was unanimously voted to adjourn the meeting at 8:12p.m.

Respectfully submitted,
James M. Casey
Clerk of the Council

Documents provided for Meeting

- November 6, 2013
- November 19, 2013
- 049 13 Clerk of the Council: 2014 Proposed Meeting Calendar
- 038 13 Council President: Braintree Christmas Party for Toys for Tots
- 050 13 Councilor Clifford: Yardwaste Collection Issues
- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications
- 13 062 Elmlawn LLC: Street Acceptance – Elmlawn Road Extension
- 13 063 Mayor: Line Item Transfers to Fund School Collective Bargaining Agreement
- 13 064 Mayor: Transfer Requests – Stabilization Fund, Capital Reserve and Golf Enterprise Fund
- 051 13 Councilor Mullaney: Council Meeting Location / Meeting Table

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OFFICE OF THE TOWN COUNCIL

December 9, 2013

MINUTES

A meeting of the Town Council was held in the Johnson Memorial Chambers, Braintree Town Hall, on Monday, December 9, 2013 beginning at 7:30p.m.

Council President Kokoros was in the chair.

The Clerk of the Council conducted the roll call.

Present: Charles Kokoros, President
Thomas Bowes, Vice President
Leland Dingee
Sean Powers
Charles Ryan
John Mullaney
Henry Joyce
Paul Dan Clifford

Not Present: Ronald DeNapoli

Others:
Carolyn Murray, Town Solicitor
Joseph Powers, Town Clerk

CORRESPONDENCE

None

ANNOUNCEMENTS

None

APPROVAL OF MINUTES

- December 18, 2012 (Executive Session)

Motion: by Councilor Bowes to approve Executive Session Minutes of December 18, 2012

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

CITIZEN CONCERNS/COUNCIL RESPONSE

- **052 13 Council President: Discussion of Open Meeting Law Complaint filed on December 3, 2013 and take appropriate remedial action, if any : Joseph Powers**

Council President Kokoros informed members that in his personal opinion there was no violation of the Open Meeting Law as noted in the complaint. He asked that a motion be presented to allow the Council President and Town Solicitor, Carolyn Murray, prepare a response to the Attorney General on behalf of the Council stating that the Council does not believe a violation occurred however, the Council has taken remedial action on the charge.

Councilor Mullaney asked if members would be able to see the document prior to it being sent to the Attorneys Office.

Councilor Ryan made a motion that a letter be drafted and it be presented to the Council at its next meeting.

Motion: by Councilor Ryan

Second: by Councilor Bowes

Vote: For (8), Against (0), Absent (1- DeNapoli)

NEW BUSINESS

- **053 13 Council President: Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council**

Councilor Bowes made a motion to refer Order 053 13 to the Committee on Ordinance & Rules

Motion: by Councilor Bowes

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

At 7:39pm, Councilor Bowes made a motion to go into recess until the Committee on Ordinance & Rules presents their recommendation.

Motion: by Councilor Bowes

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

At 8:17 pm the Council President called the meeting back in session.

OLD BUSINESS

- **039 13 Councilor Dingee: Financial Audit Meeting Expenses**

Councilor Bowes made a motion for acceptance of report findings.

Motion: by Councilor Bowes

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **053 13 Council President: Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council**

Council President Kokoros informed members that Order 053 13 requires same night action and, unless some member of the Council Objects, the Order will be taken up this evening.

Councilor Dingee commented that this Order has been discussed for several weeks and he has no objections. No member of the Council objected.

Councilor Powers, Chairman of the Ordinance and Rules Committee reported that the Committee had made some minor changes to the proposed policy and recommends favorable action.

Councilor Clifford noted that it is a good policy and is good business practice.

Councilor Bowes commented that the Town Auditor should have been at the meeting. The report says no one approved travel however some documents show that some travel was authorized by the Council.

Councilor Ryan commented that the Clerk of the Council should amend these types of forms in the future. Councilor Clifford responded that the form was part of the audit findings and was not created on an ad hoc basis.

Council President Kokoros commented that all past travel has been submitted to him ahead of time but acknowledged that he should have done a better job of handling it. He apologized for not making it more transparent.

Councilor Dingee noted that it is important to have a policy in place to allow members to answers requests in the future.

The Clerk of the Council read the following policy as presented by the Committee on Ordinance & Rules:

“Travel for Town related business must be pre-approved during the budget process. The form entitled “Addendum A” shall be completed. For each conference or meeting attended, the form (Addendum A) requesting approval should be submitted accompanied with the budget. The form will ask for the following information: Conference Date, Description of Conference, Agenda or course description, number of days attended, relativity to job function, expected value to Council member or employee including continuing education credits, expected value to both the individual and the Town expressed both quantitatively and qualitatively, number of days out of the office, estimated costs broken out by lodging, travel, and conference/meeting expenses along with a comparison showing the most economical choice is presented for pre-approval. The form will be signed by the Council President if the budget is approved by the Town Council.

All Travel that has been approved during the budgetary process must again be approved by a vote of the Town Council before the Employee(s) attends the specific meeting/training. It does not need to be referred to or voted a second time by the Ways and Means Committee, only the Full Council.

The Council President shall sign all requests for payment submitted to the Town Accountant.

At the conclusion of the conference or meeting, the attendee shall give a detailed summary explaining if the objectives of the meeting or conference were met and what was accomplished at the meeting or conference to the Clerk of the Council to be distributed to all Council members at their next meeting.

Unanticipated requests not approved during the budget process shall be pre-approved by the Town Council at one of its meetings.”

Council President Kokoros asked Joseph Powers, the resident who filed the Open Meeting Complaint, if the policy addressed all his concerns. Mr. Powers asked if the policy for all departments or just one. The Council President responded all departments under the Town Council.

Councilor Mullaney commented that the seventh line of the paragraph indicated that the policy is all inclusive reading the following sentence “The form will ask for the following information: Conference Date, Description of Conference, Agenda or Course description, number of days attended, relativity to job function, expected value to Council member or employee.....”. Councilor Mullaney also noted that the Charter has a policy for Council members.

Councilor Bowes suggested that the second line of the second paragraph be modified as follows:

“All Travel that has been approved during the budgetary process must again be approved by a vote of the Town Council before **each Council member or Employee(s)**

attends the specific meeting/training. It does not need to be referred to or voted a second time by the Ways and Means Committee, only the Full Council. Members were in agreement with the recommendation.

Councilor Clifford asked Mr. Powers asked if the change resolved his request. Mr. Powers chose not to respond.

Councilor Bowes made a motion to accept the following Council Policy:

“Travel for Town related business must be pre-approved during the budget process. The form entitled “Addendum A” shall be completed. For each conference or meeting attended, the form (Addendum A) requesting approval should be submitted accompanied with the budget. The form will ask for the following information: Conference Date, Description of Conference, Agenda or course description, number of days attended, relativity to job function, expected value to Council member or employee including continuing education credits, expected value to both the individual and the Town expressed both quantitatively and qualitatively, number of days out of the office, estimated costs broken out by lodging, travel, and conference/meeting expenses along with a comparison showing the most economical choice is presented for pre-approval. The form will be signed by the Council President if the budget is approved by the Town Council.

“All Travel that has been approved during the budgetary process must again be approved by a vote of the Town Council before each Council member or Employee(s) attends the specific meeting/training. It does not need to be referred to or voted a second time by the Ways and Means Committee, only the Full Council.

The Council President shall sign all requests for payment submitted to the Town Accountant.

At the conclusion of the conference or meeting, the attendee shall give a detailed summary explaining if the objectives of the meeting or conference were met and what was accomplished at the meeting or conference to the Clerk of the Council to be distributed to all Council members at their next meeting.

Unanticipated requests not approved during the budget process shall be pre-approved by the Town Council at one of its meetings.”

Motion: by Councilor Bowes

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

ADJOURNMENT

It was unanimously voted to adjourn the meeting at 8:43p.m.

Respectfully submitted,
James M. Casey
Clerk of the Council

Documents provided for Meeting

- December 18, 2012 (Executive Session)
- 052 13 Council President: Discussion of Open Meeting Law Complaint filed on December 3, 2013 and take appropriate remedial action, if any : Joseph Powers
- 053 13 Council President: Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council
- 039 13 Councilor Dingee: Financial Audit Meeting Expenses

DRAFT

December 12, 2013

Martha Coakley, Attorney General
Commonwealth of Massachusetts
Office of the Attorney General
Division of Open Government
One Ashburton Place
Boston, MA 02108

RE: Response to Open Meeting Law Complaint filed December 3, 2013

Dear Attorney General:

On December 3, 2013, the Braintree Town Council (the “Council”) received an Open Meeting Law Complaint (the “Complaint”) alleging that the Council, as well as two of its committees, the Committee on Ways and Means and the Committee on Ordinance and Rules, violated the Open Meeting Law by discussing a topic that was not listed in the meeting notices or agenda. A copy of the Complaint is attached as Exhibit A. Specifically, the Complaint states that meeting notices and agendas for several meetings of the Council and the Committees listed a discussion on a measure numbered 039 13, described as “Financial Audit Meeting Expenses”, but the discussions that occurred included the adoption of a policy relative to travel and meeting expenses (the “Policy”); as a result, the Complainant alleges that G.L. c. 30A, §20(b) was violated.

The Council met on December 9 and 17, 2013 to discuss this Complaint and response thereto. While it is the consensus of the Council that no provision of the Open Meeting Law was violated, in the interests of transparency and resolving this matter, the Council took remedial action in the form of deferring action on the Policy, scheduling additional meetings to discuss the Policy, and specifically listing the discussion of the Policy on the meeting notices and agendas for those additional meetings. Pursuant to G.L. c. 30A, §23, the Council submits this response to the Complaint.

Summary of Meetings Giving Rise to the Complaint

November 6, 2013: The Council agenda lists “Financial Audit Meeting Expenses” under those items to be referred to the Committee on Ways and Means. (See Exhibit B) The minutes from this Council meeting reflect that a Councilor questioned if this item would also be referred to the Committee on Ordinance and Rules for formulating a policy. (See Exhibit C) Another Councilor indicated that this matter should be referred to the Committee on Ways and Means for review of the financial issues and to the Committee on Ordinance and Rules to establish a policy. A motion was made and passed to refer the matter to both committees. (Exhibit C) There was no

substantive discussion by the Council relative to a specific policy, nor was any draft policy distributed to the Council. (See Exhibit C, page 7) The only document distributed to the Council at this meeting was a copy of an electronic mail message between two Councilors requesting that the audit of travel and conferences expenses be placed on the agenda for referral to the Committee on Ways and Means. (See Exhibit D)

November 19, 2013: The Committee on Ways and Means met. The public meeting notice and agenda list Measure 039 13 “Financial Audit Meeting Expenses”. (See Exhibits E and F) The minutes of this meeting reflect that Town Auditor, Eric Kinsherf, presented his draft report and findings. (See Exhibit G) The Committee approved a motion that “a policy be established to require that travel expenses be accounted for at budget time and Order 039 13 be referred to the Committee on Ordinance and Rules to develop a policy.” (Exhibit G) No substantive discussion of an actual policy or any formulation of a policy occurred at this meeting, as the development of the Policy was clearly deferred to the Committee on Ordinance and Rules. (Exhibit G)

November 19, 2013: The Council met but had no discussion regarding the audit or Policy, and the topic was NOT listed as an item on the agenda (See Exhibit H). The minutes also reflect that there was no discussion regarding the Policy at this meeting, nor were any materials regarding the Policy distributed. (See Exhibit I)

November 25, 2013: The Committee on Ordinance and Rules met, and the public meeting notice and agenda list “Financial Audit Meeting Expenses” as a topic. (See Exhibits J and K) The agenda does not explicitly include a discussion on the adoption of a policy to address travel or meeting expenses. (Exhibit K) The minutes indicate that the Committee reviewed and discussed the Auditor’s draft report and findings on meeting expenses. (See Exhibit L) A copy of the draft audit report was distributed to the Committee. (See Exhibit L, page 4) The materials distributed to the Committee members included the electronic mail message marked as Measure No. 039 13, the Auditor’s draft report and supporting documentation regarding specific conferences attended and associated expenses. (See Exhibit M) Although voluminous, there is no draft Policy among the documents submitted to or discussed by the Committee at this meeting. (See Exhibit M) The Committee approved a motion “to include the above suggestions and hold a Committee meeting on December 3, 2013 so the full Council could vote on the Policy at that same evening.” The Committee did not vote on or formulate a Policy at this meeting. (See Exhibit L) Rather, the Committee discussed incorporating the Auditor’s findings into a Policy to be formulated at their next meeting.

December 3, 2013: The Open Meeting Law Complaint was filed with the Council.

December 3, 2013: The Committee on Ordinance and Rules met, and the public meeting notice and agenda listed “Financial Audit Meeting Expenses” (see Exhibits N and O). However, in light of the filing of the Open Meeting Law Complaint and concern that any action taken regarding this matter may lead to an allegation of a further violation, the Committee took no action on this matter. (See Exhibit P) The Committee also scheduled another meeting on December 9, 2013 to discuss the adoption of this policy, which is discussed further below.

December 3, 2013: The Council met, and the “Financial Audit Meeting Expenses” is listed as a topic on the public meeting notice and agenda. (See Exhibits Q and R) However, in light of the filing of the Open Meeting Law Complaint and concern that any action taken regarding this matter may lead to an allegation of a further violation, the Council took no action on this matter. (See Exhibit S) The Council also scheduled another meeting on December 9, 2013 to discuss the adoption of the Policy, following receipt of a recommendation on same from the Committee on Ordinance and Rules.

December 9, 2013: The Committee on Ordinance and Rules posted a meeting to discuss the “Financial Audit Meeting Expenses” and to “Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council”. (See Exhibit T) The agenda for this meeting included identical topics. (See Exhibit U) A draft of the Policy was discussed, distributed to the Committee and displayed on the large screen TV for the audience to view. (See Exhibit V) The Committee voted to recommend favorable action on the Policy, with two amendments, to the full Council. (See Exhibit W)

December 9, 2013: Like the Committee on Ordinance and Rules, the Council posted a meeting to discuss the “Financial Audit Meeting Expenses” and to “Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council”. (See Exhibit X) The agenda for this meeting listed identical topics. (See Exhibit Y) The draft Policy, as amended by the Committee on Ordinance and Rules, was discussed, distributed to the Committee and displayed on the large screen TV for the audience to view. (See Exhibit Z) The Council voted to approve the Policy with one further amendment. (See Exhibit AA)

Council’s Position Regarding the Complaint

Based on the foregoing summary, it is the position of the Council that no violation of the Open Meeting Law occurred at the November 19, 2013 Committee on Ways and Means meeting, as no Policy was discussed in detail or formulated at this meeting. Instead, the Committee reviewed the audit report and findings before voting to refer the matter to the Committee on Ordinance and Rules, who would, in turn, develop the Policy. In addition, it is the position of the Council that the meeting notice and agenda properly alerted the public that a financial audit on meeting expenses would be discussed, so that any interested person could attend the meeting to hear the discussion. Further, it is the position of the Council that the discussion of a policy related to meeting expenses is a natural extension of the audit findings, such that an interested reasonable person could anticipate the Policy as a related, ancillary discussion.

With respect to the November 25, 2013 meeting of the Committee on Ordinance and Rules, it is the position of the Council that no violation of the Open Meeting Law occurred, as the Committee deferred the development of the Policy to their December 3, 2013 meeting. Similar to the above-stated position on the Committee on Ways and Means’ meeting, it is the position of the Council that the meeting notice and agenda of the Committee on Ordinance and Rules properly alerted the public that a financial audit on meeting expenses would be discussed, so that any interested person could attend the meeting to hear the discussion. Further, it is the

position of the Council that the discussion of a policy related to meeting expenses is a natural extension of the audit findings, such that an interested person could anticipate the Policy as a related, ancillary discussion.

Remedial Action Taken

Notwithstanding the Council's position that no violation of the Open Meeting Law occurred, the Council acknowledges that a determination of violation ultimately rests with the Office of the Attorney General. In the interest of resolving the matter without resort to further investigation and expenditure of resources, both the full Council and the Committee on Ordinance and Rules elected to take remedial action in the form of having no discussion on the audit or Policy at their December 3 meetings, and instead scheduling special meetings on December 9 with agendas clearly stating that the audit and Policy would be considered.

I trust that you will find this response comprehensive and concur that no violation of the Open Meeting Law occurred, or in the alternative, that if a violation of the Open Meeting Law occurred, it was appropriately cured by the action taken.

If you have any questions, please contact me.

Very truly yours,

Charles C. Kokoros,
President of the Town Council

Enc.

cc: Joseph Powers, Complainant
Town Solicitor



OPEN MEETING LAW COMPLAINT FORM

Office of the Attorney General
 One Ashburton Place
 Boston, MA 02108

Please note that all fields are required unless otherwise noted.

Your Contact Information:

First Name: Joseph Last Name: Powers

Address: 35 Holmes Street

City: Braintree State: MA Zip Code: 02184

Phone Number: +1 (781) 356-5280 Ext. _____

Email: joepowers68@verizon.net

Organization or Media Affiliation (if any): None

Are you filing the complaint in your capacity as an individual, representative of an organization, or media?

(For statistical purposes only)

Individual Organization Media

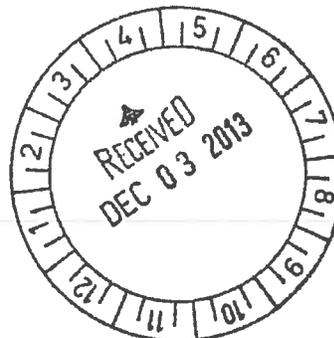
Public Body that is the subject of this complaint:

City/Town County Regional/District State

Name of Public Body (including city/ town, county or region, if applicable): Braintree Town Council as a body acting through committee; specifically the Ways & Means Committee and the Ordinance & Rules Committee.

Specific person(s), if any, you allege committed the violation: James M. Casey in his capacity as Clerk of the Council and signer of the relevant meeting notices; Paul Dan Clifford in capacity as Chairman of Ways & Means Committee; Sean E. Powers in capacity as Chairman of Ordinance & Rules Committee.

Date of alleged violation: 11/19/2013; 11/25/13



Description of alleged violation:

Describe the alleged violation that this complaint is about. If you believe the alleged violation was intentional, please say so and include the reasons supporting your belief.

Note: This text field has a maximum of 3000 characters.

I believe that the Braintree Town Council acting as a body as well as through its staff as well as acting as committees and through the committee Chairmen intentionally violated G.L. c. 30A, § 20(b); 940 CMR 29.03(1)(b). The Town Council discussed Order 039 13 at its meeting on Wednesday, November 6, 2013.

According to the minutes of the Town Council meeting for November 6, 2013, the following statements were recorded as well as the subsequent action:

"Councilor Bowes asked if the questionnaire on travel expenses were to be included with the review. Council President responded that they would. Councilor Powers questioned why it was not being referred to Rules and Ordinances as a new policy may be put into place. Councilor Dingee responded that it should be referred to both committees. Ways & Means will be reviewing financial issues and make a recommendation the Rules & Ordinance Committee to establish a policy.

Motion: by Councilor Bowes to refer Order 039 13 to both Committees Second: by Councilor Ryan Vote: For (8), Against (0), Absent (1-DeNapoli)"

A notice of meeting was filed with the Office of the Town Clerk on November 14, 2013 relative to a meeting of the Committee on Ways & Means to be held on Tuesday, November 19, 2013 at 6:00pm. The only topic listed was under "New Business, 039 13, Councilor Dingee: Financial Audit Meeting Expenses". The notice of meeting makes no reference to any discussion on policy relative to financial audits or travel expenses as was expressly discussed by the full Town Council.

A notice of meeting was filed with the Office of the Town Clerk on November 21, 2013 relative to a meeting of the Committee on Ordinance & Rules. Among the topics listed was "New Business, 039 13, Councilor Dingee: Financial Audit Meeting Expenses". The notice of meeting makes no reference to any policy relative to financial audits or travel expenses as was expressly discussed by the full Town Council.

What action do you want the public body to take in response to your complaint?

Note: This text field has a maximum of 500 characters.

The Braintree Town Council, as a body, through its staff and acting through its committees, must re-file proper notices of meetings and re-convene meetings of the Committee on Ways & Means as well as the Committee on Ordinance & Rules giving full and specific notice of discussion relative to adopting a policy on travel expenses as voted by the Town Council on November 6, 2013.

Review, sign, and submit your complaint

Read this important notice and sign your complaint.

Under most circumstances your complaint will be considered a public record and be available to any member of the public upon request.

I understand that when I submit this complaint the Attorney General's Office cannot give me legal advice and cannot act as my personal lawyer.

I certify that the information contained on this form is true to the best of my knowledge.

Signed: [Signature]

Date: December 3, 2013

For Use By Public Body
Date Received by Public Body:

For Use By AGO
Date Received by AGO:

039 13

From: Kokoros Charles
Sent: Monday, October 14, 2013 4:21 PM
To: Dingee Leland
Cc: Casey, Jim M.
Subject: Re: Item for Referral to Ways & Means Committee

Lee,
I will have Jim add it to the agenda.
Thanks,
Chuck

Sent from my iPhone

> On Oct 14, 2013, at 3:48 PM, "Dingee Leland" <ladingee@braintreema.gov> wrote:
>
> Chuck,
>
> Several weeks ago I expressed to you my concern about expenses for conference fees, travel, accommodations and any other costs relative to these categories, which fall within the management jurisdiction of the Town Council, including the Council itself. I appreciate your quick response in assigning Council Auditor Eric Kinsherf, to research this information.
>
> I recently met with Eric to evaluate his findings. These findings affirm to me, that that Council needs to put in place a more structured system of checks and balances to better manage requests in these categories.
>
> Eric and I discussed a program that would help the Council better manage and audit future requests. Eric is in the process of developing this system and should have something to present before the end of the month.
>
> I would like to this program and Eric's findings, to be placed on the November 6th Council meeting for referral to the Ways & Means Committee for review.
>
> Regards,
>
> Lee
>
>
>
>
> Sent from my iPad

RECEIVED TOWN CLERK
BRAINTREE, MA

2013 OCT 30 AM 10:18

Received and posted by the Office of the Town Clerk

TOWN OF BRAINTREE

NOTICE OF MEETING

In conformity with the provisions of Chapter 39, § 20, Massachusetts General Laws, I hereby file notice that a meeting of the:

Braintree Town Council will be held on Wednesday, November 6, 2013
COMMITTEE/BOARD DAY, MONTH, DATE, YEAR

at 7:30 PM in the Horace T. Cahill Auditorium, Town Hall, 1 JFK Memorial Drive in Braintree.
TIME AM/PM ROOM LOCATION BUILDING ADDRESS

Said meeting will be open to the public and the press as required by the provisions of the Open Meeting Law.

Furthermore, below is a list of topics that the Chair reasonably anticipates will be discussed at the meeting:

Page 2 of 2

New Business:

Refer to the Committee

- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 13 047 Mayor: Supplemental Appropriations FY14 - School
- 13 048 Mayor: Supplemental Appropriations FY14 - Municipal License and Inspection/Mileage Account
- 13 049 Mayor: Line Item Transfer FY14 - DPW/Vandalism Repairs Account
- 13 050 Mayor: Line Item Transfer FY14 - Municipal License and Inspection/Mileage Account
- 13 051 Mayor: Line Item Transfer FY14 - Municipal License and Inspection/Administrative Clerical Account
- 13 052 Mayor: Line Item Transfer FY14 - Finance/IT Maintenance Account
- 13 053 Mayor: Line Item Transfer FY14 - DPW/Waste Collections Consultant Account
- 13 054 Mayor: Line Item Transfer FY14 - DPW/Building Repairs Account
- 13 055 Mayor: Line Item Transfer FY14 - Sewer/Bond Principal Account
- 13 057 Board of Assessors: FY2014 Tax Levy
- 13 059 Mayor: Appointment of Richard McDonough to Zoning Board of Appeals
- 13 060 Mayor: Appropriation from Community Preservation Fund - Braintree Soldier's Memorial Statue
- 13 061 Councilor Clifford: Council Compensation
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications

Topics the Chair does not reasonably anticipate will be discussed

ADJOURNMENT

Signature

POSTING AUTHORITY

NOTE: Notices and lists of topics are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time.

RECEIVED TOWN CLERK
BRAintree, MA

2013 NOV 14 PM 1:35

Received and posted by the Office of the Town Clerk

TOWN OF BRAintree

NOTICE OF MEETING

In conformity with the provisions of Chapter 39, § 20, Massachusetts General Laws, I hereby file notice that a meeting of the:

Committee on Ways & Means will be held on Tuesday, November 19, 2013
COMMITTEE/BOARD DAY, MONTH, DATE, YEAR

at 6:00 PM in the Horace T. Cahill Auditorium, Town Hall, JFK Memorial Drive in Braintree.
TIME AM/PM ROOM LOCATION BUILDING ADDRESS

Said meeting will be open to the public and the press as required by the provisions of the Open Meeting Law.

Furthermore, below is a list of topics that the Chair reasonably anticipates will be discussed at the meeting:

Acceptance of the Minutes

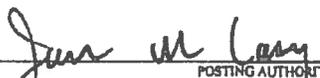
New Business

•039 13 Councilor Dingee; Financial Audit Meeting Expenses

Topics the Chair does not reasonably anticipate will be discussed

Adjournment

Signature



POSTING AUTHORITY

NOTE: Notices and lists of topics are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time

RECEIVED TOWN CLERK
BRAINTREE, MA

2013 NOV 21 AM 10:19

Received and posted by the Office of the Town Clerk

TOWN OF BRAINTREE

NOTICE OF MEETING

In conformity with the provisions of Chapter 39, § 20, Massachusetts General Laws, I hereby file notice that a meeting of the:

Committee on Ordinance & Rules will be held on Munday, November 25, 2013
COMMITTEE/BOARD DAY, MONTH, DATE, YEAR

at 6:00 PM in the Horace T. Cahill Auditorium, Town Hall, 1 JFK Memorial Drive in Braintree.
TIME AM/PM ROOM LOCATION BUILDING ADDRESS

Said meeting will be open to the public and the press as required by the provisions of the Open Meeting Law.

Furthermore, below is a list of topics that the Chair reasonably anticipates will be discussed at the meeting:

Correspondence, Announcements, Approval of Minutes

New Business

- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications

Topics the Chair does not reasonably anticipate will be discussed

Adjournment

Signature _____

POSTING AUTHORITY

NOTE: Notices and lists of topics are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time.

CHARLES C. KOKOROS
President
District 1

LELAND A. DINGEE
At Large

SEAN E. POWERS
At Large

CHARLES B. RYAN
At Large

JOHN C. MULLANEY
District 2



THOMAS M. BOWES
Vice President
District 3

HENRY N. JOYCE
District 4

RONALD E. DENAPOLI
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL

November 6, 2013

MINUTES

A meeting of the Town Council was held in the Horace T. Cahill Auditorium, Braintree Town Hall, on Wednesday, November 6, 2013 beginning at 7:30p.m.

Council President Kokoros was in the chair.

The Clerk of the Council conducted the roll call.

Present: Charles Kokoros, President
Thomas Bowes, Vice President
Leland Dingee
Sean Powers
Charles Ryan
John Mullaney
Henry Joyce
Paul Dan Clifford

Not Present: Ronald DeNapoli

Others: Christine Stickney, Director of Planning & Community Development
Dennis Regan, National Grid
Russell Jenkins, Chief of Police
Timothy Fallon, Fallon Ambulance Service
Rick Tonzi, South Shore Plaza
Christopher Scharff, Braintree MarketPlace
Representatives of Granite Park Association

CORRESPONDENCE

- 032 13 Council President: Fallon Ambulance Service Recognition of 90th Anniversary

- **13 043 Mayor: Appointment of Henry N. Joyce, Jr. to the Department of Elder Affairs Board of Directors**

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on the appointment of Henry Joyce to the Department of Elder Affairs Board of Directors.

Councilor Bowes read the motion as printed in the September 30, 2013 memo from Mayor Sullivan.

Motion: by Councilor Bowes to approve Order 13 043

Second: by Councilor Ryan

Vote: For (7), Against (0), Absent (1-DeNapoli), Abstain (1-Joyce)

- **13 044 Mayor: Appointment of Ann M. Moore to the Department of Elder Affairs Board of Directors**

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on the appointment of Ann Moore to the Department of Elder Affairs Board of Directors.

Councilor Bowes read the motion as printed in the September 30, 2013 memo from Mayor Sullivan.

Motion: by Councilor Bowes to approve Order 13 044

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

NEW BUSINESS

Refer to the Committee on Public Works

- 13 056 NationalGrid: Petition – 61 Somerville Avenue
- 13 058 NationalGrid: Petition – 97 Eleanor Drive

Motion: by Councilor Bowes to refer Orders 13 056 and 13 058 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

Refer to the Committee on Ways & Means

- 039 13 Councilor Dingee: Financial Audit Meeting Expenses

Councilor Bowes asked if the questionnaire on travel expenses were to be included with the review. Council President responded that they would.

Councilor Powers questioned why it was not being referred to Rules and Ordinances as a new policy may be put into place. Councilor Dingee responded that it should be referred to both committees. Ways & Means will be reviewing financial issues and make a recommendation the Rules & Ordinance Committee to establish a policy.

Motion: by Councilor Bowes to refer Order 039 13 to both Committees

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 047 Mayor: Supplemental Appropriations FY14 – School

Motion: by Councilor Bowes to refer Order 13 047 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 048 Mayor: Supplemental Appropriations FY14 – Municipal License and Inspection/Mileage Account

Motion: by Councilor Bowes to refer Order 13 048 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 049 Mayor: Line Item Transfer FY14 – DPW/Vandalism Repairs Account

Motion: by Councilor Bowes to refer Order 13 049 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 050 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Mileage Account

Motion: by Councilor Bowes to refer Order 13 050 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 051 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Administrative Clerical Account

Motion: by Councilor Bowes to refer Order 13 051 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 052 Mayor: Line Item Transfer FY14 – Finance/IT Maintenance Account

Motion: by Councilor Bowes to refer Order 13 052 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 053 Mayor: Line Item Transfer FY14 – DPW/Waste Collections Consultant Account

Motion: by Councilor Bowes to refer Order 13 053 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

CHARLES C. KOKOROS
President
District 1

LELAND A. DINGEE
At Large

SEAN E. POWERS
At Large

CHARLES B. RYAN
At Large

JOHN C. MULLANEY
District 2



THOMAS M. BOWES
Vice President
District 3

HENRY N. JOYCE
District 4

RONALD E. DENAPOLI
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL

- AGENDA -

November 6, 2013 • Horace T. Cahill Auditorium, Town Hall • Starting Time: 7:30_{PM}

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ROLL CALL

CORRESPONDENCE

- 032 13 Council President: Fallon Ambulance Service Recognition of 90th Anniversary

ANNOUNCEMENTS

- 030 13 Council President: Recycling of Old Trash Barrels/Recycling Bins
- 032 13 Council President: Fall Yardwaste Curbside Pick-up
- 038 13 Council President: Braintree Christmas Party for Toys for Tots
- 041 13 Councilor Joyce: 3rd Annual Morrison School/PTO Jingle Jaunt 5K Run/Walk
- 043 13 Council President: Veterans Day Observance
- 044 13 Council President: Trash Cart Pickup Schedule

APPROVAL OF MINUTES

- October 15, 2013

CITIZEN CONCERNS/COUNCIL RESPONSE

- 042 13 Council President: Police Department/South Shore Plaza/MarketPlace Traffic Holiday Plans

OLD BUSINESS

Committee on Public Works

- 13 040 NationalGrid: Petition – 96 Conrad Street

Committee on Ways & Means

- 13 041 Mayor: Appropriation from Community Preservation Fund – Elm Street Cemetery
- 13 042 Mayor: Appointment of Lucille A. Barton to the Department of Elder Affairs Board of Directors
- 13 043 Mayor: Appointment of Henry N. Joyce, Jr. to the Department of Elder Affairs Board of Directors
- 13 044 Mayor: Appointment of Ann M. Moore to the Department of Elder Affairs Board of Directors

COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS

None

NEW BUSINESS

Refer to the Committee on Public Works

- 13 056 NationalGrid: Petition – 61 Somerville Avenue
- 13 058 NationalGrid: Petition – 97 Eleanor Drive

Refer to the Committee on Ways & Means

- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 13 047 Mayor: Supplemental Appropriations FY14 – School
- 13 048 Mayor: Supplemental Appropriations FY14 – Municipal License and Inspection/Mileage Account
- 13 049 Mayor: Line Item Transfer FY14 – DPW/Vandalism Repairs Account
- 13 050 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Mileage Account
- 13 051 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Administrative Clerical Account
- 13 052 Mayor: Line Item Transfer FY14 – Finance/IT Maintenance Account
- 13 053 Mayor: Line Item Transfer FY14 – DPW/Waste Collections Consultant Account
- 13 054 Mayor: Line Item Transfer FY14 – DPW/Building Repairs Account
- 13 055 Mayor: Line Item Transfer FY14 – Sewer/Bond Principal Account
- 13 057 Board of Assessors: FY2014 Tax Levy
- 13 059 Mayor: Appointment of Richard McDonough to Zoning Board of Appeals
- 13 060 Mayor: Appropriation from Community Preservation Fund – Braintree Soldier's Memorial Statue
- 13 061 Councilor Clifford: Council Compensation

Refer to the Committee on Ordinance & Rules

- 040 13 Councilor Powers: Policy and Procedure for Storm Communications

Topics the Chair does not reasonably anticipate will be discussed

ADJOURNMENT

- Next Council Meetings: Tuesday, November 19, 2013 @ 7:30pm

CHARLES C. KOKOROS
President
District 1

LELAND A. DINGEE
At Large

SEAN E. POWERS
At Large

CHARLES B. RYAN
At Large

JOHN C. MULLANEY
District 2



THOMAS M. BOWES
Vice President
District 3

HENRY N. JOYCE
District 4

RONALD E. DENAPOLI
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL

November 6, 2013

MINUTES

A meeting of the Town Council was held in the Horace T. Cahill Auditorium, Braintree Town Hall, on Wednesday, November 6, 2013 beginning at 7:30p.m.

Council President Kokoros was in the chair.

The Clerk of the Council conducted the roll call.

Present: Charles Kokoros, President
Thomas Bowes, Vice President
Leland Dingee
Sean Powers
Charles Ryan
John Mullaney
Henry Joyce
Paul Dan Clifford

Not Present: Ronald DeNapoli

Others: Christine Stickney, Director of Planning & Community Development
Dennis Regan, National Grid
Russell Jenkins, Chief of Police
Timothy Fallon, Fallon Ambulance Service
Rick Tonzi, South Shore Plaza
Christopher Scharff, Braintree MarketPlace
Representatives of Granite Park Association

CORRESPONDENCE

- 032 13 Council President: Fallon Ambulance Service Recognition of 90th Anniversary

ANNOUNCEMENTS

- 030 13 Council President: Recycling of Old Trash Barrels/Recycling Bins
- 032 13 Council President: Fall Yardwaste Curbside Pick-up
- 038 13 Council President: Braintree Christmas Party for Toys for Tots
- 041 13 Councilor Joyce: 3rd Annual Morrison School/PTO Jingle Jaunt 5K Run/Walk
- 043 13 Council President: Veterans Day Observance
- 044 13 Council President: Trash Cart Pickup Schedule

APPROVAL OF MINUTES

- **October 15, 2013**

Motion: by Councilor Bowes to approve minutes of October 15, 2013

Second: by Councilor Powers

Vote: For (8), Against (0), Absent (1- DeNapoli)

CITIZEN CONCERNS/COUNCIL RESPONSE

- **042 13 Council President: Police Department/South Shore Plaza/MarketPlace Traffic Holiday Plans**

The Council President informed members that this Order will be taken up as the last item of the evening.

Rick Tonzi, General Manager, South Shore Plaza (SSP), commented that police details will begin on Black Friday and continue through the end of December. It represents 1,100 hours of police details. In addition, the South Shore Plaza will increase SSP security personnel during this same holiday period.

Councilor Mullaney asked if there are more arrests at the plaza during the holiday season. Chief Jenkins stated that there are generally less due to the congestion at the plaza however, there are more car break-ins.

Alan Flowers, Granite Park Association, that vehicles are beginning to backup on Forbes Road and is concerned that vehicles will begin to drive through the neighborhood once again. In addition, the neighborhood is concerned with criminal activity. Chief Jenkins commented that he is aware of the backup on Forbes Road and the South Shore Plaza has hired a police detail at the traffic control box to facilitate traffic flow. Chief Jenkins asked that if residents see suspicious vehicles in any neighborhood to call the police station and a police officer will be dispatched.

Christopher Scharff, General Manager of the Braintree MarketPlace, reported that a police detail has been assigned at the traffic control box at the beginning of Grossman Drive beginning on Black Friday through the end of December; representing 300 hours of police details. In addition, the individual stores hire their own police details based on past experiences.

OLD BUSINESS

- **13 040 NationalGrid: Petition – 96 Conrad Street**

Councilor Ryan, Chairman of the Public Works Committee, reported that the committee recommends favorable recommendations with staff recommendations.

Motion: by Councilor Ryan to approve Order 13 040 with staff recommendations
Second: by Councilor Powers
Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 041 Mayor: Appropriation from Community Preservation Fund – Elm Street Cemetery**

Motion: by Councilor Bowes to open public hearing on Order 13 041
Second: by Councilor Powers
Vote: For (8), Against (0), Absent (1-DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on the appropriation request.

Council President Kokoros asked if any members of the Council or anyone from the public would like to speak on the appropriation request. No one came forward.

Motion: by Councilor Bowes to close public hearing on Order 13 041
Second: by Councilor Powers
Vote: For (8), Against (0), Absent (1-DeNapoli)

Councilor Bowes read the motion as printed in the September 18, 2013 memo from Mayor Sullivan.

Motion: by Councilor Bowes to approve Order 13 041
Second: by Councilor Powers
Vote: For (8), Against (0), Absent (1-DeNapoli)

- **13 042 Mayor: Appointment of Lucille A. Barton to the Department of Elder Affairs Board of Directors**

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on the appointment of Lucille Barton to the Department of Elder Affairs Board of Directors.

Councilor Bowes read the motion as printed in the September 30, 2013 memo from Mayor Sullivan.

Motion: by Councilor Bowes to approve Order 13 042
Second: by Councilor Powers
Vote: For (8), Against (0), Absent (1-DeNapoli)

- **13 043 Mayor: Appointment of Henry N. Joyce, Jr. to the Department of Elder Affairs Board of Directors**

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on the appointment of Henry Joyce to the Department of Elder Affairs Board of Directors.

Councilor Bowes read the motion as printed in the September 30, 2013 memo from Mayor Sullivan.

Motion: by Councilor Bowes to approve Order 13 043

Second: by Councilor Ryan

Vote: For (7), Against (0), Absent (1-DeNapoli), Abstain (1-Joyce)

- **13 044 Mayor: Appointment of Ann M. Moore to the Department of Elder Affairs Board of Directors**

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on the appointment of Ann Moore to the Department of Elder Affairs Board of Directors.

Councilor Bowes read the motion as printed in the September 30, 2013 memo from Mayor Sullivan.

Motion: by Councilor Bowes to approve Order 13 044

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

NEW BUSINESS

Refer to the Committee on Public Works

- 13 056 NationalGrid: Petition – 61 Somerville Avenue
- 13 058 NationalGrid: Petition – 97 Eleanor Drive

Motion: by Councilor Bowes to refer Orders 13 056 and 13 058 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

Refer to the Committee on Ways & Means

- **039 13 Councilor Dingee: Financial Audit Meeting Expenses**

Councilor Bowes asked if the questionnaire on travel expenses were to be included with the review. Council President responded that they would.

Councilor Powers questioned why it was not being referred to Rules and Ordinances as a new policy may be put into place. Councilor Dingee responded that it should be referred to both committees. Ways & Means will be reviewing financial issues and make a recommendation the Rules & Ordinance Committee to establish a policy.

Motion: by Councilor Bowes to refer Order 039 13 to both Committees

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 047 Mayor: Supplemental Appropriations FY14 – School

Motion: by Councilor Bowes to refer Order 13 047 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 048 Mayor: Supplemental Appropriations FY14 – Municipal License and Inspection/Mileage Account

Motion: by Councilor Bowes to refer Order 13 048 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 049 Mayor: Line Item Transfer FY14 – DPW/Vandalism Repairs Account

Motion: by Councilor Bowes to refer Order 13 049 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 050 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Mileage Account

Motion: by Councilor Bowes to refer Order 13 050 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 051 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Administrative Clerical Account

Motion: by Councilor Bowes to refer Order 13 051 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 052 Mayor: Line Item Transfer FY14 – Finance/IT Maintenance Account

Motion: by Councilor Bowes to refer Order 13 052 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 053 Mayor: Line Item Transfer FY14 – DPW/Waste Collections Consultant Account

Motion: by Councilor Bowes to refer Order 13 053 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 054 Mayor: Line Item Transfer FY14 – DPW/Building Repairs Account
 - Motion:** by Councilor Bowes to refer Order 13 054 to Committee
 - Second:** by Councilor Ryan
 - Vote:** For (8), Against (0), Absent (1-DeNapoli)

- 13 055 Mayor: Line Item Transfer FY14 – Sewer/Bond Principal Account
 - Motion:** by Councilor Bowes to refer Order 13 055 to Committee
 - Second:** by Councilor Ryan
 - Vote:** For (8), Against (0), Absent (1-DeNapoli)

- 13 057 Board of Assessors: FY2014 Tax Levy
 - Motion:** by Councilor Bowes to refer Order 13 057 to Committee
 - Second:** by Councilor Ryan
 - Vote:** For (8), Against (0), Absent (1-DeNapoli)

- 13 059 Mayor: Appointment of Richard McDonough to Zoning Board of Appeals
 - Motion:** by Councilor Bowes to refer Order 13 059 to Committee
 - Second:** by Councilor Ryan
 - Vote:** For (8), Against (0), Absent (1-DeNapoli)

- 13 060 Mayor: Appropriation from Community Preservation Fund – Braintree Soldier’s Memorial Statue
 - Motion:** by Councilor Bowes to refer Order 13 060 to Committee
 - Second:** by Councilor Ryan
 - Vote:** For (8), Against (0), Absent (1-DeNapoli)

- 13 061 Councilor Clifford: Council Compensation
 - Motion:** by Councilor Bowes to refer Order 13 061 to Committee
 - Second:** by Councilor Ryan
 - Vote:** For (8), Against (0), Absent (1-DeNapoli)

Refer to the Committee on Ordinance & Rules

- 040 13 Councilor Powers: Policy and Procedure for Storm Communications
 - Motion:** by Councilor Bowes to refer Order 040 13 to Committee
 - Second:** by Councilor Ryan
 - Vote:** For (8), Against (0), Absent (1-DeNapoli)

ADJOURNMENT

It was unanimously voted to adjourn the meeting at 8:50p.m.

Respectfully submitted,
James M. Casey
Clerk of the Council

Documents provided for Meeting

- October 15, 2013 Minutes
- 030 13 Council President: Recycling of Old Trash Barrels/Recycling Bins
- 032 13 Council President: Fall Yardwaste Curbside Pick-up
- 038 13 Council President: Braintree Christmas Party for Toys for Tots
- 041 13 Councilor Joyce: 3rd Annual Morrison School/PTO Jingle Jaunt 5K Run/Walk
- 043 13 Council President: Veterans Day Observance
- 044 13 Council President: Trash Cart Pickup Schedule
- 13 040 NationalGrid: Petition – 96 Conrad Street
- 13 041 Mayor: Appropriation from Community Preservation Fund – Elm Street Cemetery
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- 13 061 Councilor Clifford: Council Compensation
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications

039 13

From: Kokoros Charles
Sent: Monday, October 14, 2013 4:21 PM
To: Dingee Leland
Cc: Casey, Jim M.
Subject: Re: Item for Referral to Ways & Means Committee

Lee,
I will have Jim add it to the agenda.
Thanks,
Chuck

Sent from my iPhone

> On Oct 14, 2013, at 3:48 PM, "Dingee Leland" <ladingee@braintreema.gov> wrote:
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> Chuck,
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> Several weeks ago I expressed to you my concern about expenses for conference fees, travel, accommodations and any other costs relative to these categories, which fall within the management jurisdiction of the Town Council, including the Council itself. I appreciate your quick response in assigning Council Auditor Eric Kinsherf, to research this information.
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> I recently met with Eric to evaluate his findings. These findings affirm to me, that that Council needs to put in place a more structured system of checks and balances to better manage requests in these categories.
>
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> Regards,
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> Lee
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> Sent from my iPad

RECEIVED TOWN CLERK
BRAINTREE, MA

2013 NOV 14 PM 1:35

Received and posted by the Office of the Town Clerk

TOWN OF BRAINTREE

NOTICE OF MEETING

In conformity with the provisions of Chapter 39, § 20, Massachusetts General Laws, I hereby file notice that a meeting of the:

Committee on Ways & Means will be held on Tuesday, November 19, 2013
COMMITTEE/BOARD DAY, MONTH, DATE, YEAR

at 6:00 PM in the Horace T. Cahill Auditorium, Town Hall, JFK Memorial Drive in Braintree.
TIME AM/PM ROOM LOCATION BUILDING ADDRESS

Said meeting will be open to the public and the press as required by the provisions of the Open Meeting Law.

Furthermore, below is a list of topics that the Chair reasonably anticipates will be discussed at the meeting:

Acceptance of the Minutes

New Business

• 039 13 Councilor Dingee: Financial Audit Meeting Expenses

Topics the Chair does not reasonably anticipate will be discussed

Adjournment

Signature


POSTING AUTHORITY

NOTE: Notices and lists of topics are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time



Braintree Town Council

Committee of Ways & Means

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Paul "Dan" Clifford, Chairman
Thomas M. Bowes, Vice-Chairman
Henry N. Joyce, Member
John C. Mullaney, Member
Sean E. Powers, Member

AGENDA

November 19, 2013

Starting Time – 6:00p.m.

Horace T. Cahill Auditorium, Town Hall

1. Pledge of Allegiance/Moment of Silence
2. Roll Call
3. Approval of Minutes
 - November 6, 2013
 - November 12, 2013
4. New Business
 - 039 13 Councilor Dingee: Financial Audit Meeting Expenses
5. Old Business
6. Adjournment

DRAFT - MB
NOV 19, 2013



Braintree Town Council
Committee of Ways & Means
One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS
Paul "Dan" Clifford, Chairman
Thomas M. Bowes, Vice-Chairman
Henry N. Joyce, Member
John C. Mullaney, Member
Sean E. Powers, Member

MINUTES
November 19, 2013

A meeting of the Committee of Ways & Means was held in the Johnson Chambers, Braintree Town Hall, on Tuesday, November 12, 2013 at 6:00p.m.

Councilor Clifford was in the Chair.

The Clerk of the Council conducted the roll call.

Present: Paul "Dan" Clifford, Chairman
Thomas Bowes
Sean Powers
Henry Joyce
John Mullaney (arrived at 6:04pm)

Others: Leland Dingee, Councilor At Large
Eric Kinsharf, Town Auditor

The meeting was opened with the pledge of allegiance to the flag followed by a moment of silence for all those serving in our armed services, past and present.

Approval of Minutes
November 6, 2013

Motion: by Councilor Bowes to approve November 6, 2013 minutes
Second: by Councilor Bowes
Vote: For (4), Against (0), Absent (1-Mullaney)

November 12, 2013

Motion: by Councilor Bowes to approve November 12, 2013 minutes
Second: by Councilor Bowes
Vote: For (4), Against (0), Absent (1-Mullaney)

Councilor Mullaney joined the meeting at 6:04pm.

Old Business

None

New Business

- **039 13 Councilor Dingee: Financial Audit Meeting Expenses**

Councilor Dingee explained that while he was at the Weymouth Club, several weeks back, a resident discussed an issue with him regarding travel expenses within the Council Office. He contacted the Council President and it was agreed that the Town Auditor should take a look at travel expenses and report his findings. All Committee members were provided with a copy of the draft report prepared by the Town Auditor. On page two, a chart shows various meeting expenses for fiscal year 2007 through fiscal year 2013. The Chart also breaks these expenses for each of the departments that are responsible to the Town Council. The trend line shows a steady year-to-year increase beginning with FY2009 and has significantly increased between FY2012 to FY2013.

Eric Kinsherf, Town Auditor, reported after his review he has presented four findings:

1. There is no pre-approval process for conference, lodging and travel expenses
2. Some payment requests did not have the Council President's signature
3. Conference attendance did not show number of working days away from office
4. Lack of information, description/agenda for conference, not included with warrant voucher

Councilor Mullaney asked Mr. Kinsherf if the Town Clerk has a travel line item for his budget. Mr. responded that he did. The Town budget is program based and if a line expense is exceeded then the expense can be paid from line item funds, other than compensation line items, as long as the overall expenses do not exceed the particular program. Councilor Mullaney commented that the Town Clerk should not be held to another standard than any other Town employees. Councilor Clifford commented that the review is about all departments that come under the Town Council, not just the Town Clerk's Office. Councilor Mullaney asked who controls/manages the Town Clerk...should it be the Council President who sets the standards or the Council? Mr. Kinsherf commented that the Ways & Means Committee could evaluate the travel expenses during the budget process.

Councilor Joyce commented that employees should not be going on a seminar without pre-approval and without the Council President signing the expense voucher. He does not have a problem of expanding a travel policy to include all town departments. The policy should include a need and should include a listing of conference locations to see if one is offered more locally.

Councilor Powers noted that the budget period should be the proper time to review all travel and seminars.

Councilor Dingee commented that the Council can only create a policy for the Council. The Council should know what the benefit of a seminar is to the Town and determine if it is worthwhile. Under the Charter, the Council can only vote on one of three things within the budget submitted by the Mayor; 1) Approve, 2) Disapprove or 3) cut.

Councilor Mullaney commented that when the Mayor wants to make a trip he makes the decision. In his opinion, then the Council President should be able to make that same decision.

Councilor Clifford commented that he agreed with Councilor Dingee and a travel policy should be established.

Councilor Joyce made the following motion; That a policy be established to require that travel expenses be accounted for at budget time and Order 039 13 be referred to the Committee on Ordinance and Rules to develop a policy.

Motion: by Councilor Joyce for favorable recommendation

Second: by Councilor Bowes

Vote: For (3), Against (1-Mullaney)

It was unanimously voted to adjourn the meeting at 6:43p.m.

Respectfully submitted,
James M. Casey
Clerk of the Council

Documents provided for Meeting

- November 6, 2013 minutes
- November 12, 2013 minutes
- 039 13 Councilor Dingee: Financial Audit Meeting Expenses

CHARLES C. KOKOROS
President
District 1

LELAND A. DINGEE
At Large

SEAN E. POWERS
At Large

CHARLES B. RYAN
At Large

JOHN C. MULLANEY
District 2



THOMAS M. BOWES
Vice President
District 3

HENRY N. JOYCE
District 4

RONALD E. DENAPOLI
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL

- AGENDA -

November 19, 2013 • Horace T. Cahill Auditorium, Town Hall • Starting Time: 7:30_{PM}

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ROLL CALL

CORRESPONDENCE

- 046 13 Council President: Fahey-Maccarone Recognition
- 047 13 Council President: Marge Crispin Center Holiday Food Drive
- 048 13 Council President: Thanksgiving Day Rally
- 049 13 Clerk of the Council: 2014 Proposed Meeting Calendar

ANNOUNCEMENTS

- 032 13 Council President: Fall Yardwaste Curbside Pick-up
- 038 13 Council President: Braintree Christmas Party for Toys for Tots
- 041 13 Councilor Joyce: 3rd Annual Morrison School/PTO Jingle Jaunt 5K Run/Walk

APPROVAL OF MINUTES

None

CITIZEN CONCERNS/COUNCIL RESPONSE

OLD BUSINESS

Committee on Public Works

- 13 056 NationalGrid: Petition – 61 Somerville Avenue
- 13 058 NationalGrid: Petition – 97 Eleanor Drive

Committee on Ways & Means

- 13 059 Mayor: Appointment of Richard McDonough to Zoning Board of Appeals
- 13 061 Councilor Clifford: Council Compensation [Withdrawn]

Committee on Ways & Means (ALL PUBLIC HEARINGS)

- 13 060 Mayor: Appropriation from Community Preservation Fund – Braintree Soldier's Memorial Statue
- 13 047 Mayor: Supplemental Appropriations FY14 – School
- 13 048 Mayor: Supplemental Appropriations FY14 – Municipal License and Inspection/Mileage Account
- 13 049 Mayor: Line Item Transfer FY14 – DPW/Vandalism Repairs Account
- 13 050 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Mileage Account
- 13 051 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Administrative Clerical Account
- 13 052 Mayor: Line Item Transfer FY14 – Finance/IT Maintenance Account
- 13 053 Mayor: Line Item Transfer FY14 – DPW/Waste Collections Consultant Account
- 13 054 Mayor: Line Item Transfer FY14 – DPW/Building Repairs Account
- 13 055 Mayor: Line Item Transfer FY14 – Sewer/Bond Principal Account
- 13 057 Board of Assessors: FY2014 Tax Levy

COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS

None

NEW BUSINESS

Topics the Chair does not reasonably anticipate will be discussed

ADJOURNMENT

- Next Council Meetings: **Tuesday, December 3, 2013 @ 7:30pm**

CHARLES C. KOKOROS
President
District 1

LELAND A. DINGEE
At Large

SEAN E. POWERS
At Large

CHARLES B. RYAN
At Large

JOHN C. MULLANEY
District 2



THOMAS M. BOWES
Vice President
District 3

HENRY N. JOYCE
District 4

RONALD E. DENAPOLI
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL

November 19, 2013

MINUTES

A meeting of the Town Council was held in the Horace T. Cahill Auditorium, Braintree Town Hall, on Tuesday, November 19, 2013 beginning at 7:30p.m.

Council President Kokoros was in the chair.

The Clerk of the Council conducted the roll call.

Present: Charles Kokoros, President
Thomas Bowes, Vice President
Leland Dingee
Sean Powers
Charles Ryan
John Mullaney
Henry Joyce
Paul Dan Clifford

Not Present: Ronald DeNapoli

Others: Joseph C. Sullivan, Mayor
Peter Moring, Chief of Staff
Edward Spellman, Finance Director
Barbara Mello, Grant Writer
Maureen Murray, Superintendent of Schools
Members of the Board of Assessors
Robert Brinkmann, Assessor
Eric Kinsherf, Town Auditor
Dennis Regan, National Grid
Stephen O'Brien, Councilor-Elect
Michael Owens, Councilor-Elect

CORRESPONDENCE

- 046 13 Council President: Fahey-Maccarone Recognition
- 047 13 Council President: Marge Crispin Center Holiday Food Drive
- 048 13 Council President: Thanksgiving Day Rally
- 049 13 Clerk of the Council: 2014 Proposed Meeting Calendar
- Council President: Steven Lemieux – Eagle Scout Project

The Council President call for a 5-minute recess at 8:10pm and called the meeting back to order at 8:15pm

ANNOUNCEMENTS

- 030 13 Council President: Recycling of Old Trash Barrels/Recycling Bins
- 032 13 Council President: Fall Yardwaste Curbside Pick-up
- 038 13 Council President: Braintree Christmas Party for Toys for Tots
- 041 13 Councilor Joyce: 3rd Annual Morrison School/PTO Jingle Jaunt 5K Run/Walk
- 043 13 Council President: Veterans Day Observance
- 044 13 Council President: Trash Cart Pickup Schedule

APPROVAL OF MINUTES

None

CITIZEN CONCERNS/COUNCIL RESPONSE

None

OLD BUSINESS

- **13 056 NationalGrid: Petition – 61 Somerville Avenue**

Councilor Ryan, Chairman of the Public Works Committee, reported that the committee recommends favorable action with staff recommendations.

Motion: by Councilor Bowes to approve Order 13 056 with staff recommendations

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 058 NationalGrid: Petition – 97 Eleanor Drive**

Councilor Ryan, Chairman of the Public Works Committee, reported that the committee recommends favorable action with staff recommendations.

Motion: by Councilor Bowes to approve Order 13 058 with staff recommendations

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 059 Mayor: Appointment of Richard McDonough to Zoning Board of Appeals**

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on the appointment of Richard McDonough to the Zoning Board of Appeals.

Councilor Bowes read the motion as printed in the October 24, 2013 memo from Mayor Sullivan.

Motion: by Councilor Bowes to approve Order 13 059

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 061 Councilor Clifford: Council Compensation [Withdrawn]**

Councilor Clifford informed members that the Order has been withdrawn.

- **13 060 Mayor: Appropriation from Community Preservation Fund – Braintree Soldier's Memorial Statue**

Motion: by Councilor Bowes to open public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 060.

Council President asked if any many of the Council or anyone from the public would like to speak on the appropriation request. No one came forward.

Motion: by Councilor Bowes to close public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 24, 2013 memo from Mayor Sullivan

Motion: by Councilor Bowes to approve Order 13 060

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 047 Mayor: Supplemental Appropriations FY14 – School**

Motion: by Councilor Bowes to open public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 047.

Council President asked if any many of the Council or anyone from the public would like to speak on the appropriation request. No one came forward.

Motion: by Councilor Bowes to close public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 047
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 048 Mayor: Supplemental Appropriations FY14 – Municipal License and Inspection/Mileage Account**

Motion: by Councilor Bowes to open public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 048.

Council President asked if any many of the Council or anyone from the public would like to speak on the appropriation request. No one came forward.

Motion: by Councilor Bowes to close public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 048
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 049 Mayor: Line Item Transfer FY14 – DPW/Vandalism Repairs Account**

Motion: by Councilor Bowes to open public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 049.

Council President asked if any many of the Council or anyone from the public would like to speak on the line item transfer request. No one came forward.

Motion: by Councilor Bowes to close public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 049
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 050 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Mileage Account**

Motion: by Councilor Bowes to open public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 050.

Council President asked if any many of the Council or anyone from the public would like to speak on the line item transfer request. No one came forward.

Motion: by Councilor Bowes to close public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 050
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 051 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Administrative Clerical Account**

Motion: by Councilor Bowes to open public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 051.

Council President asked if any many of the Council or anyone from the public would like to speak on the line item transfer request. No one came forward.

Motion: by Councilor Bowes to close public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 051
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 052 Mayor: Line Item Transfer FY14 – Finance/IT Maintenance Account**

Motion: by Councilor Bowes to open public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 052.

Council President asked if any many of the Council or anyone from the public would like to speak on the line item transfer request. No one came forward.

Motion: by Councilor Bowes to close public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 052
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 053 Mayor: Line Item Transfer FY14 – DPW/Waste Collections Consultant Account**

Motion: by Councilor Bowes to open public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 053.

Council President asked if any many of the Council or anyone from the public would like to speak on the line item transfer request. No one came forward.

Motion: by Councilor Bowes to close public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 053
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 054 Mayor: Line Item Transfer FY14 – DPW/Building Repairs Account**

Motion: by Councilor Bowes to open public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 054.

Council President asked if any many of the Council or anyone from the public would like to speak on the line item transfer request. No one came forward.

Motion: by Councilor Bowes to close public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 054
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 055 Mayor: Line Item Transfer FY14 – Sewer/Bond Principal Account**

Motion: by Councilor Bowes to open public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 055.

Council President asked if any many of the Council or anyone from the public would like to speak on the line item transfer request. No one came forward.

Motion: by Councilor Bowes to close public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 055
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 057 Board of Assessors: FY2014 Tax Levy**

Motion: by Councilor Bowes to open public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Mayor Sullivan explained that the Town was in a strong fiscal position and the real estate values have increased year-to-year. Braintree business tax rate is competitive with other communities and the residential tax rate is the 2nd lowest in Norfolk County.

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 057.

Council President asked if any many of the Council or anyone from the public would like to speak on the FY2014 Tax Levy. No one came forward.

Motion: by Councilor Bowes to close public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the first of four motions provided to the Council Office in an email dated November 14, 2013.

(1) Favorable action to adopt the recommendation of the Mayor and the Board of Assessors to approve the Classification Tax Rate Shift of 175% to be applied to commercial, industrial and personal property.

Motion: by Councilor Bowes to approve Order 13 057(1)
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

- (2) Favorable action to approve the “Small Business Exemption” as recommended by the Mayor and Board of Assessors in a memorandum to the Town Council dated November 12, 2013 and as filed with the office of the Town Clerk.**

Motion: by Councilor Bowes to approve Order 13 057(2)

Second: by Councilor Ryan

Vote: For (7), Against (0), Absent (1- DeNapoli), Abstain (1-Kokoros)

- (3) Favorable action to continue to adopt the recommendation of the Mayor and the Board of Assessors, as outlined in a memorandum to the Town Council dated November 12, 2013 and as filed with the office of the Town Clerk, to decline the adoption of the “Open Space” discount.**

Motion: by Councilor Bowes to approve Order 13 057(3)

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- (4) Favorable action to continue to adopt the recommendation of the Mayor and the Board of Assessors, as outlined in a memorandum to the Town Council dated November 12, 2013 and as filed with the office of the Town Clerk, to decline the adoption of the “Residential Exemption”.**

Motion: by Councilor Bowes to approve Order 13 057(4)

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

NEW BUSINESS

None

ADJOURNMENT

It was unanimously voted to adjourn the meeting at 9:02p.m.

Respectfully submitted,
James M. Casey
Clerk of the Council

Documents provided for Meeting

- 046 13 Council President: Fahey-Maccarone Recognition
- 047 13 Council President: Marge Crispin Center Holiday Food Drive
- 048 13 Council President: Thanksgiving Day Rally
- 049 13 Clerk of the Council: 2014 Proposed Meeting Calendar
- 032 13 Council President: Fall Yardwaste Curbside Pick-up
- 038 13 Council President: Braintree Christmas Party for Toys for Tots
- 041 13 Councilor Joyce: 3rd Annual Morrison School/PTO Jingle Jaunt 5K Run/Walk
- 13 056 NationalGrid: Petition – 61 Somerville Avenue
- 13 058 NationalGrid: Petition – 97 Eleanor Drive
- 13 059 Mayor: Appointment of Richard McDonough to Zoning Board of Appeals
- 13 061 Councilor Clifford: Council Compensation
- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 13 047 Mayor: Supplemental Appropriations FY14 – School
- 13 048 Mayor: Supplemental Appropriations FY14 – Municipal License and Inspection/Mileage Account
- 13 049 Mayor: Line Item Transfer FY14 – DPW/Vandalism Repairs Account
- 13 050 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Mileage Account
- 13 051 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Administrative Clerical Account
- 13 052 Mayor: Line Item Transfer FY14 – Finance/IT Maintenance Account
- 13 053 Mayor: Line Item Transfer FY14 – DPW/Waste Collections Consultant Account
- 13 054 Mayor: Line Item Transfer FY14 – DPW/Building Repairs Account
- 13 055 Mayor: Line Item Transfer FY14 – Sewer/Bond Principal Account
- 13 057 Board of Assessors: FY2014 Tax Levy
- 13 059 Mayor: Appointment of Richard McDonough to Zoning Board of Appeals
- 13 060 Mayor: Appropriation from Community Preservation Fund – Braintree Soldier's Memorial Statue
- 13 061 Councilor Clifford: Council Compensation
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications

RECEIVED TOWN CLERK
BRAINTREE, MA

2013 NOV 21 AM 10:19

Received and posted by the Office of the Town Clerk

TOWN OF BRAINTREE**NOTICE OF MEETING**

In conformity with the provisions of Chapter 39, § 20, Massachusetts General Laws, I hereby file notice that a meeting of the:

Committee on Ordinance & Rules will be held on Monday, November 25, 2013
COMMITTEE/BOARD DAY, MONTH, DATE, YEAR

at 6:00 PM in the Horace T. Cahill Auditorium, Town Hall, 1 JFK Memorial Drive in Braintree.
TIME AM/PM ROOM LOCATION BUILDING ADDRESS

Said meeting will be open to the public and the press as required by the provisions of the Open Meeting Law.

Furthermore, below is a list of topics that the Chair reasonably anticipates will be discussed at the meeting:

Correspondence, Announcements, Approval of Minutes

New Business

- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications

Topics the Chair does not reasonably anticipate will be discussed

Adjournment

Signature



POSTING AUTHORITY

NOTE Notices and lists of topics are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time.



Braintree Town Council Committee on Ordinance & Rules

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Sean Powers, Chairman
Paul "Dan" Clifford, Vice-Chairman
Leland Dingee, Member
John Mullaney, Member

AGENDA

November 25, 2013

Starting Time – 6:00p.m.

Horace T. Cahill Auditorium, Town Hall

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Approval of Minutes
 - September 17, 2013
5. New Business
 - 039 13 Councilor Dingee: Financial Audit Meeting Expenses
 - 040 13 Councilor Powers: Policy and Procedure for Storm Communications
6. Old Business
7. Adjournment



**Braintree Town Council
Committee on Ordinance & Rules**

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Sean Powers, Chairman
Paul "Dan" Clifford, Vice-Chairman
Leland Dingee, Member
John Mullaney, Member

**November 25, 2013
MINUTES**

A meeting of the Committee on Ordinance & Rules was held in the Horace T. Cahill Auditorium on November 25, 2013 beginning at 6:00pm.

Chairman Powers was in the Chair.

Clerk of the Council, James Casey, conducted the roll call.

Present: Sean Powers, Chairman
Paul "Dan" Clifford, Vice-Chairman
Leland Dingee
John Mullaney

Others: Stephen O'Brien, Councilor-Elect
Eric Kinsharf, Town Auditor

There was a moment of silence for all those serving in our armed services, past and present, and the meeting was opened with the pledge of allegiance to the flag.

Approval of Minutes
September 17, 2013

Motion: by Councilor Dingee
Second: by Councilor Clifford
Vote: For (4), Against (0)

New Business

- **039 13 Councilor Dingee: Financial Audit Meeting Expenses**

Councilor Clifford suggested that each of the findings noted in the Financial Audit Meeting Expenses Report prepared by the Town Auditor, Eric Kinsherf, be reviewed individually to develop a consensus among members to determine if the finding should be included in the proposed policy.

Finding #1 – When review the travel expenses, there is no pre-approval process for conference, lodging and travel expenses. Recommendation #1 – Travel-related costs should be approved in advance by the Ways and Means Committee when budgets are approved. If there are unanticipated costs, a request must be submitted to the Council and then get referred to the Ways and Means Committee for approval. The form to be used to document this process is shown in Appendix A attached.

Finding #2 – In my review of the vouchers requesting payment for expenses incurred by employees, some vouchers submitted lacked a signature from the Council President. Recommendation #2 – Any vouchers requesting payment in reimbursement for expenses for travel-related costs should be pre-approved using the form shown in Appendix A. The signed form should accompany the reimbursement request.

Finding #3 – As the Town of Braintree pays the employee for the number of days he/she is out of the office at a conference; the total cost of the conference should include the daily pay rate of the individual attendee. Recommendation #3 – Any vouchers requesting payments in reimbursement for expenses for travel-related costs should include the number of working days away from office.

Finding #4 – Certain information was not ascertainable upon initial review of conferences: Description of conference, Agenda or course description, Number of days attended, Relativity to job function, Expected value to Council member or employee, Expected value to the Town, Number of days out of office due to conference and meeting travel. Since the information noted is crucial in the determination of whether a travel expense is eligible for approval, this information should be included in future requests for payment vouchers submitted by departmental employees. Recommendation #4 – Obtain and review all response from departmental employees submitted to Town Council. Any vouchers requesting payment in reimbursement for expenses for travel-related costs should include the items noted above.

Eric Kinsherf, Town Auditor, noted that each member was provided with a draft of the proposed policy and each of the findings has been incorporated into the policy.

Councilor Clifford suggested that information on continuing education units are available with the conference or seminar. Eric Kinsherf suggested that Appendix could be modified to include this suggestion.

Councilor Mullaney wanted to include information that includes if the conference is available at other locations and a comparable cost be done to see which location would be financially

advantageous for the Town. Councilor Mullaney also noted this policy is being done because currently there are no controls in place.

Councilor Clifford made a motion to include the above suggestions and hold a Committee meeting on December 3, 2013 so the full Council could vote on the Policy at that same evening.

Motion: by Councilor Clifford
Second: by Councilor Dingee
Vote: For (4), Against (0)

- **040 13 Councilor Powers: Policy and Procedure for Storm Communications**

Councilor Powers commented that he has put forward for consideration a policy and procedure for storm communications be established in an effort to promote communication to and from the Mayor's office with councilors during storms and other weather related events. He noted that he had experienced difficulty with a point of contact (POC) at the Mayor's Office on several resident issues.

Councilor Clifford suggested that the Mayor Office could use 991 reverse calls in severe or serious conditions or utilize the Town website. Councilor Dingee added that tweeter or other technologies could also used to get information out to the public.

Councilor Mullaney noted that the Mayor could develop a memo of understanding with the Council that allows better communications. Additionally, he noted that updates within 24 hours of a storm are to short of a time period and it should be increased to allow employees to unwind after an event and prepare their report. Councilor Powers suggested would a 72 hour be more acceptable. Councilor Mullaney responded in the affirmative.

Councilor Clifford made a motion that the proposed policy be modified to include all suggestions and a revised policy be presented at the December 3, 2013 committee.

Motion: by Councilor Clifford
Second: by Councilor Dingee
Vote: For (4), Against (0)

Old Business

None

It was unanimously voted to adjourn the meeting at 7:23 p.m.

Respectfully submitted,
James M. Casey
Clerk of the Council

Documents provided for Meeting

- September 17, 2013 Minutes
- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications

039 13

From: Kokoros Charles
Sent: Monday, October 14, 2013 4:21 PM
To: Dingee Leland
Cc: Casey, Jim M.
Subject: Re: Item for Referral to Ways & Means Committee

Lee,
I will have Jim add it to the agenda.
Thanks,
Chuck

Sent from my iPhone

> On Oct 14, 2013, at 3:48 PM, "Dingee Leland" <ladingee@braintreema.gov> wrote:
>
> Chuck,
>
> Several weeks ago I expressed to you my concern about expenses for conference fees, travel, accommodations and any other costs relative to these categories, which fall within the management jurisdiction of the Town Council, including the Council itself. I appreciate your quick response in assigning Council Auditor Eric Kinsherf, to research this information.
>
> I recently met with Eric to evaluate his findings. These findings affirm to me, that that Council needs to put in place a more structured system of checks and balances to better manage requests in these categories.
>
> Eric and I discussed a program that would help the Council better manage and audit future requests. Eric is in the process of developing this system and should have something to present before the end of the month.
>
> I would like to this program and Eric's findings, to be placed on the November 6th Council meeting for referral to the Ways & Means Committee for review.
>
> Regards,
>
> Lee
>
>
>
>
> Sent from my iPad

TOWN OF BRAINTREE TOWN COUNCIL

Report on Review of Departmental Travel Expenses

Findings and Recommendations Regarding
Departmental Travel Expenses

Eric Kinsherf, Town Auditor

11/7/2013

Review of Departmental Travel Expenses

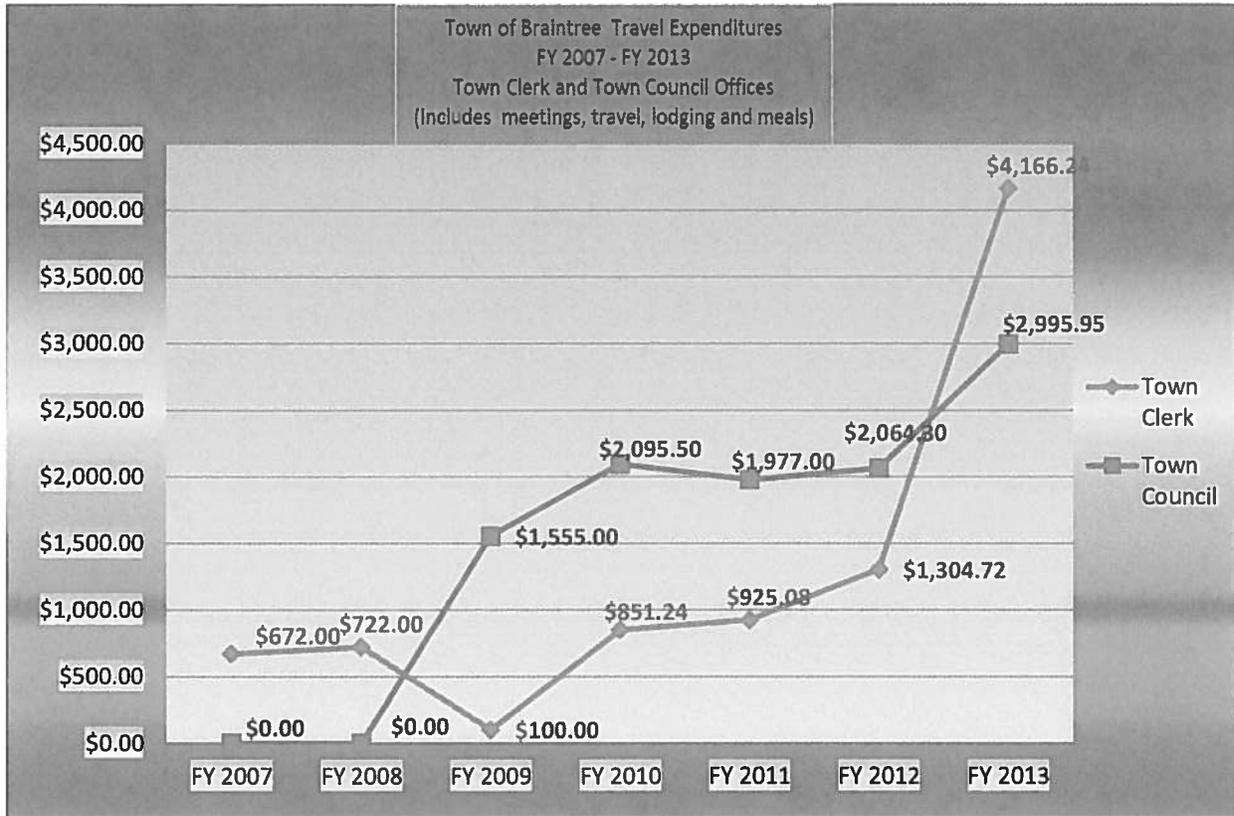


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 Recommendation..... 5

The total cost of conference attendance should include the number of working days away from the office 5

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 Recommendation..... 5

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DRAFT

INTRODUCTION

The Town of Braintree Town Council's President, Charles Kokoros, requested a review of Travel Expenses that relate to departments which report to the Town Council. Three years were reviewed: FY 2012, FY 2013 and FY 2014 year to date.

SUMMARY OF TOWN AUDITOR FINDINGS

- There is no pre-approval process for conference, lodging and travel expenses
- Some payment requests for travel expenses submitted did not have the Council President's signature
- The total cost of conference attendance should include the number of working days away from the office
- The following information was not ascertainable upon initial review of Conferences:
 - Description of Conference
 - Agenda or course description
 - Number of days attended
 - Relativity to job function
 - Expected value to Council member or employee
 - Expected value to the Town
 - Number of days out of the office due to conference and meeting travel

There is no pre-approval process for conference, lodging and travel expenses

Finding

When reviewing the travel expenses, there is no pre-approval process for conference, lodging and travel expenses.

Recommendation

Travel-related costs should be approved in advance by the Ways and Means Committee when budgets are approved. If there are unanticipated costs, a request must be submitted to the Council and then get referred to the Ways and Means Committee for approval. The form to be used to document this process is shown in Appendix A attached hereto and incorporated herein by reference.

Some payment requests for travel expenses submitted did not have the Council President's signature

Finding

In my review of the vouchers requesting payment for expenses incurred by employees, some vouchers submitted lacked a signature from the Council President.

Recommendation

Any vouchers requesting payment in reimbursement for expenses for travel-related costs should be pre-approved using the form as shown in in Appendix A. The signed form should accompany the reimbursement request.

The total cost of conference attendance should include the number of working days away from the office

Finding

As the Town of Braintree pays the employee for the number of days he/she is out of the office at a conference, the total cost of the conference should include the daily pay rate of the individual attendee.

Recommendation

Any vouchers requesting payment in reimbursement for expenses for travel-related costs should include the number of working days away from office. (See Appendix A)

The following information was not ascertainable upon initial review of conferences:

- Description of Conference
- Agenda or course description
- Number of days attended
- Relativity to job function
- Expected value to Council member or employee
- Expected value to the Town
- Number of days out of the office due to conference and meeting travel

Finding

Since the information above is crucial in the determination of whether a travel expense is eligible for approval, this information should be included in future requests for payment vouchers submitted by departmental employees.

Recommendation

Obtain and review all responses from departmental employees submitted to Town Council. Any vouchers requesting payment in reimbursement for expenses for travel-related costs should include the items included above. (See Appendix A)

Appendix A

Recommended Form for Voucher Requesting Reimbursement for Travel-Related Costs

W #

VOUCHER REQUESTING REIMBURSEMENT FOR TRAVEL-RELATED COSTS

NAME: _____

DATE: _____

AMOUNT: _____

PO# _____

Appropriation or Account Number

INVOICE # _____

VENDOR # _____

- Description of Conference _____
- Agenda or course description _____
- Number of days attended _____
- Relativity to job function _____
- Expected value to Council member or employee _____

- Expected value to the Town _____
- Number of days out of the office due to conference and meeting travel _____

Authorized Signature (Requestor)

Ways & Means Chairman certifying favorable vote

2012

Date	Account number	Description	AP Number	Amount	Meeting Location	Description of conference	Agenda or course description	Number of days attended	Relativity to job function	Expected value to Council member	Expected value to town
Sept 21 2011	161-5710	Meeting Expense MA Town Clerk/Association (Conference)	11705AP	25.00	Jiminy Peak Conference Fee						
Sept 21 2011	161-5710	Meeting Expense NEACTC (Conference)	11705AP	200.00	Mystic CT Conference Fee						
Sept 21 2011	161-5710	Meeting Expense Hilton Mystic	11753AP	296.70	Hilton Mystic Hotel Costs						
Oct 12 2011	161-5710	Meeting Expense Tri County Clerk Assoc. (Meeting/FY12)	11857AP	30.00	Fall Meeting Fee						
Feb 15 2012	161-5710	Reimbursement Expense Joseph Powers (Jan 25 2012)	12678AP	330.02	Sturbridge Host Hotel Costs						
Feb 22 2012	111-5710	Meeting Expense Mass Municipal Association (T Council)	12726AP	1,885.00	Town Council						
April 18 2012	161-5710	Meeting Expense Tri County Clerk Assoc (Spring Meeting)	13080AP	35.00	Spring Meeting Fee						
May 2 2012	161-5710	Meeting Expense MA Town Clerk Assoc (Conference June 2012)	13169AP	25.00	Cape Conference Fee						
May 2 2012	161-5710	Meeting Expense Conference June 2012 (Sea Crest Resort)	13169AP	273.00	Sea Crest Hotel Costs						
June 26 2012	161-5710	Meeting Expense NEMC&A	13622AP	90.00	NEMC&A fee						
June 29 2012	111-5710	Meeting Expense Kryanis Inc.	13672AP	125.00	Project Prove						
Total Meeting Expense				3,314.72							
Feb 1 2012	111-5711	Mileage Expense Parking-James M. Casey	12580AP	54.30	MMA Parking/Mileage						
Total Mileage Cost				54.30							
Total (Meeting Expense& Mileage)				3,369.02							

No. W12

VOUCHER

MA Town Clerk's Association
Vendor Name

(Return to Joe Powers)

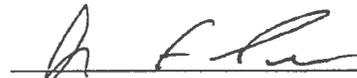
September 12, 2011
Date

\$ 25.00
Amount

161-TC1-5710
Appropriation or account number

Invoice #: ~~161~~ CONF OCT/11

Vendor #: 7693


Authorized Signature

CONFERENCE REGISTRATION & COMMUTER MEAL ORDERS

Massachusetts Town Clerk's Association Fall Conference

October 12-14, 2011

Jiminy Peak Mountain Resort - Hancock, MA

PLEASE PRINT/ TYPE AND COMPLETE A FORM FOR EACH PERSON ATTENDING

NAME: Joe Powers CMMC CMC MMC (Please circle)

TITLE: Town Clerk 2000
(Year elected/appointed Town Clerk)

TOWN: Braintree

PHONE: 781-794-8240 FAX: 781-794-8259

EMAIL: jpowers@braintreema.gov

ARRIVAL DATE: 10/12/2011 DEPARTURE DATE: 10/14/2011

Completed form, and checks payable to the 'MA Town Clerk's Association' for conference registration and commuter meals ordered, shall be sent to:

Barbara LaBombard
50 Payson Avenue, Ste. 100, Easthampton, MA 01027
Tel: 413-529-1460 FAX: 413-529-1417

CONFERENCE REGISTRATION

(MTCA DUES must be paid in full prior to registration).

ADVANCE REGISTRATION (per person by September 12): \$25.00

LATE REGISTRATION/CONFERENCE DAY REGISTRATION: \$50.00

Amount enclosed for Conference Registration: \$ 25.00

COMMUTER'S MEAL PLAN

For completion by EACH attendee commuting to the conference BUT NOT buying the hotel package with meals, wishing to purchase meals on an individual basis as specified below.

Wednesday Dinner:	\$17.00	_____
Thursday Breakfast:	\$ 9.00	_____
Thursday Lunch:	\$12.00	_____
Thursday Banquet:	\$23.00	_____
Friday Breakfast:	\$ 9.00	_____

Amount enclosed for commuter meals: \$ 25.00

TOTAL ENCLOSED \$ _____

No. W12

VOUCHER

NEACTC Conference 2011
Vendor Name

(Return to Joe Powers)

September 12, 2011
Date

\$ 200.00
Amount

161-TC1-5710
Appropriation or account number

Invoice #: 44th CONF 11/10

Vendor #: 14589


Authorized Signature



"All Paths Lead to the Municipal Clerk"

44th NEACTC Annual Conference

Mystic Hilton—Mystic, Connecticut

November 16, 17 & 18, 2011

Conference Registration and Course Selection

Name: Joseph F. Powers

Title: Town Clerk Municipality: Town of Braintree

Mailing Address: 1 JFK Memorial Drive

City/Town: Braintree State: MA Zip: 02184

Email (Registration confirmation will be emailed): jpowers@braintreema.gov Phone: 781-794-8240

Indicate name for use on the badge: Joe Guest's Name: _____

Registration: (Cancellations after October 15th are non-refundable)			Amount
NEACTC Member/ Associate	<u>1</u> @ \$200.00		<u>\$200.00</u>
Non-Members/ Guests Full Registration	@ \$225.00		
Guest's Name _____			
1 st Time Attendance Must Apply by Oct. 1 deduct*		- \$50.00	
President's Reception (only)	@ \$50.00		
Thursday Conference (only - does not include banquet)	@ \$100.00		
Social Hour & Banquet (only)	@ \$70.00		
Late Fee	@ \$50.00		
	Total Enclosed		<u>\$ 200.00</u>

Registration after October 15, 2011 late fee of \$50.00

* Funds are limited and will be distributed on a **first come first served basis**.

Registration Package Includes		
<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
Welcome & Opening Ceremony	Vendor Appreciation Breakfast	Full Breakfast
Education Session	Education Sessions	Education Session
President's Reception	Annual Luncheon meeting	
	Banquet	

Make checks payable to: NEACTC Conference 2011

Mail to: Leslie Cotton, Southington Town Clerk, 75 Main St., Southington, CT 06489

Questions regarding registration may be directed to Leslie Cotton at cotton@southington.org

Thursday Course Selection: Please choose one class for the morning session & one for the afternoon session

Morning: Option A _____ or Option B _____ / Afternoon: Option A _____ or Option B _____

Banquet Dinner Choices: Roast Prime Rib _____ or Pan-Seared Atlantic Salmon _____

Please list any special dietary needs: _____

No. W12

VOUCHER

Hilton Hotels

(Return to Joe Powers)

Vendor Name

September 12, 2011

Date

\$ 296.70

Amount

161-TC1-5710

Appropriation or account number

Invoice #: *NE Assoc City/Town Meeting*

Vendor #:



Authorized Signature

V # 15446

Powers, Joe

From: Hilton Hotels & Resorts Confirmed [hiltonhotels&resorts@res.hilton.com]
Sent: Wednesday, August 24, 2011 11:32 AM
To: Powers, Joe
Subject: Hilton Hotels & Resorts Confirmation #3438064031



Your reservation is confirmed



Hilton Mystic

20 Coogan Boulevard
Mystic, CT
United States, 06355
Tel: 1 860-572-0731
Fax: 1 860-572-0328

[Directions to Hotel](#)

[5-Day Weather Forecast](#)

[Local Guide](#)

HHONORS
HILTON WORLDWIDE

START
EARNING POINTS ON
THIS BOOKING FOR
FREE STAYS
AT OUR 10 DISTINCT
BRANDS.

[Enroll today](#)

[Book your next stay now](#)

Confirmation Number: 3438064031

> [Click here](#) to view or edit your reservation.

Name:	Joseph Powers
Arrival Date:	16 Nov 2011
Departure Date:	18 Nov 2011
Check-in Time:	3:00 PM
Check-out Time:	12:00 PM

eStandby Upgrade

JOSEPH POWERS –
Upgrade now for as little as
\$29 extra per night

[Show My Custom Upgrade](#)

**Hilton Requests
Upon Arrival™**
Arrange for amenities
in your room prior to
your arrival. Pre-
order snacks, extra
towels and more*!

Rate Information:

Rate Type:
NE ASSOC CTY AND TWN

Rate per night:	129.00 USD
Total for Stay per Room:	
Rate	258.00 USD
Taxes	38.70 USD
Total	296.70 USD

Total for Stay: 296.70 USD

Includes estimated taxes and service charges. (Gratuities not included.)

Tax:

- There is a 15.00% Per Room Per Night tax.

Additional Charges:

- Self parking: 0.00/night

Rate Rules and Cancellation Policy:

- Your reservation is guaranteed for late arrival.
- Please contact us should you need to cancel your reservation.

Earn up to 30,000 HHonors points with the no-annual fee Hilton HHonors Card from American Express®. Earn 20,000 HHonors bonus points after your first purchase on the card! [Click here](#)

No. 15

VOUCHER

Tri County Clerks Assoc. -- DO NOT MAIL CHECK -- return to Joe Powers
Vendor Name

September 29, 2011
Date

\$ 30.00
Amount

161-TC1-5710
Appropriation or account number

Invoice #: *FY 2012 FALL MEETING 10/24/11*

Vendor #: *6124*


Authorized Signature

TRI-COUNTY TOWN AND CITY CLERKS ASSOCIATION
FALL MEETING

6:00 – 6:30PM: COCKTAILS – CHEESE & CRACKERS

6:30 – 7:00PM: BUSINESS MEETING

7:00PM: DINNER

COST: \$30.00 PER PERSON

NAME(S) Joe Powers

NUMBER ATTENDING One (1)

CITY/TOWN Braintree

DINNER WILL BE A BUFFET WHICH WILL INCLUDE THE FOLLOWING:

GARDEN SALAD
BUTTERMILK BISQUITS
TWICE BAKED CHEESE POTATO
VEGETABLE DU JOUR
ROASTED TURKEY WITH STUFFING
VIRGINIA BAKED HAM
APPLE CRISP
COFFEE

WE ENCOURAGE YOU TO BRING YOUR STAFF

MAKE CHECKS PAYABLE TO:
TRI COUNTY CLERKS' ASSOCIATION

RETURN TO: DOTTIE POWERS
TOWN CLERK
580 HIGH STREET
WESTWOOD, MA 02090

PLEASE RSVP ON OR BEFORE: OCTOBER 12, 2011
781-329-8030 FAX
781 326-3964

Please include any dietary restrictions or food allergies with your response so the necessary accommodations can be made.

W # 33

VOUCHER

NAME: Joseph Powers – reimbursement

DATE: February 7, 2012

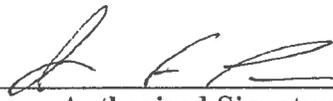
AMOUNT: \$330.02

PO#

01-161 TC1-5710
Appropriation or Account Number

INVOICE # see attached receipt *Reimb 1/25/12*

VENDOR# *14005*



Authorized Signature


STURBRIDGE HOST
on cedar lake
 HOTEL & CONFERENCE CENTER

Mr Joseph Powers
 1 JFK Memorial Dr
 Braintree MA 02184
 US

Room No. 140
 Arrival 01/25/12
 Departure 01/27/12
 Page No. 1 of 1
 Folio No. 4402388
 Conf. No. 4172661
 Conf. No.

Group Code 1201MATOWN

Date	Description of Charge		Charges	Credits
	Powers, Joseph Room # 140			
01/25/12	Package Room		175.01	
01/26/12	Adjust Misc	clear bal	-20.00	
01/26/12	Package Room		175.01	
01/27/12	Visa			330.02
		Guest Total	330.02	330.02
Total			330.02	330.02
Balance				0.00

*New England
Town Clerk*

TC 1
 5710

I have reviewed this bill and find it to be correct and agree to be personally liable if the indicated person, firm, or corporation fails to pay any of the charges.

Signature _____

No. 34

VOUCHER

Massachusetts Municipal Association
Vendor Name

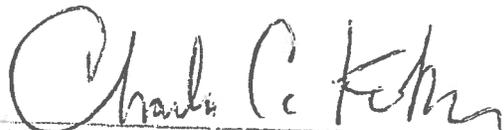
February 14, 2012
Date

\$1,885.00
Amount

PO#

111CO15710
APPROPRIATION OR ACCOUNT NUMBER

	17632: \$184.00	17661: \$184.00	17688: \$184.00
Invoice#.	17649: \$184.00	17673: \$184.00	17691: \$184.00
	17656: \$184.00	17683: \$184.00	17711: \$184.00
Vendor #	1331		17705: \$229.00


Authorized Signature

Massachusetts Municipal Association

One Winthrop Square

Boston, MA 02110

(617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/3/2012	MMA 17632

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		Thomas Bowes	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-...	Annual Meeting Registration 2 Day Program-Member	140.00	140.00
1	A/M Meals-F	Annl. Mtg.- Friday Dinner	39.00	39.00
1	Inv. Charge	Invoice Charge	5.00	5.00
<i>V# 1331</i> <i>A# 111 0015710</i>				
			Total	\$184.00

pay Jan

Massachusetts Municipal Association

One Winthrop Square
Boston, MA 02110
(617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/3/2012	MMA 17649

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		James Casey	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-...	Annual Meeting Registration 2 Day Program-Member	140.00	140.00
1	A/M Meals-F	Annl. Mtg.- Friday Dinner	39.00	39.00
1	Inv. Charge	Invoice Charge	5.00	5.00
<i>V # 1331</i> <i>AH III C015710</i>				
			Total	\$184.00

Pay Jan

Massachusetts Municipal Association

One Winthrop Square
Boston, MA 02110
(617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/3/2012	MMA 17656

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		Ronald DeNapoli	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-...	Annual Meeting Registration	140.00	140.00
1	A/M Meals-F	2 Day Program-Member Annl. Mtg.- Friday Dinner	39.00	39.00
1	Inv. Charge	Invoice Charge	5.00	5.00
<i>VH 1331</i> <i>A# 111C015710</i>				
			Total	\$184.00

pay

Massachusetts Municipal Association

One Winthrop Square
 Boston, MA 02110
 (617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/3/2012	MMA 17661

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		Leland Dingee	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-...	Annual Meeting Registration 2 Day Program-Member	140.00	140.00
1	A/M Meals-F	Annl. Mtg.- Friday Dinner	39.00	39.00
1	Inv. Charge	Invoice Charge	5.00	5.00
		<i>V # 1331</i>		
		<i>A # 1116015710</i>		
			Total	\$184.00

pay

Massachusetts Municipal Association

One Winthrop Square
 Boston, MA 02110
 (617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/3/2012	MMA 17673

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		Henry Joyce	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-...	Annual Meeting Registration	140.00	140.00
1	A/M Meals-F	2 Day Program-Member Annl. Mtg.- Friday Dinner	39.00	39.00
1	Inv. Charge	Invoice Charge	5.00	5.00
		<i>V# 1331</i> <i>AH 111 C 015710</i>		
			Total	\$184.00

pay

Massachusetts Municipal Association

One Winthrop Square
 Boston, MA 02110
 (617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/3/2012	MMA 17683

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		Charles Kokoros	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-...	Annual Meeting Registration 2 Day Program-Member	140.00	140.00
1	A/M Meals-F	Annl. Mtg.- Friday Dinner	39.00	39.00
1	Inv. Charge	Invoice Charge	5.00	5.00
		<p>V# 1331</p> <p>A# 111C015710</p>		
			Total	\$184.00

pay

Massachusetts Municipal Association

One Winthrop Square
Boston, MA 02110
(617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/3/2012	MMA 17688

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		John Mullaney	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-...	Annual Meeting Registration	140.00	140.00
1	A/M Meals-F	2 Day Program-Member		
1	Inv. Charge	Annl. Mtg.- Friday Dinner	39.00	39.00
		Invoice Charge	5.00	5.00
<i>V# 1331</i> <i>A# 111 0015710</i>				
			Total	\$184.00

Day Jan

Massachusetts Municipal Association

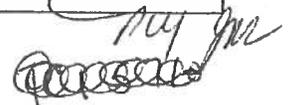
One Winthrop Square
 Boston, MA 02110
 (617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/3/2012	MMA 17691

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		Joseph Powers	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-...	Annual Meeting Registration 2 Day Program-Member	140.00	140.00
1	A/M Meals-F	Annl. Mtg.- Friday Dinner	39.00	39.00
1	Inv. Charge	Invoice Charge	5.00	5.00
		<i>W# 1331</i>		
		<i>A# 111C015710</i>		
			Total	\$184.00

my job


Massachusetts Municipal Association

One Winthrop Square
Boston, MA 02110
(617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/3/2012	MMA 17711

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		Charles Ryan	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-...	Annual Meeting Registration	140.00	140.00
1	A/M Meals-F	2 Day Program-Member		
1	Inv. Charge	Annl. Mtg.- Friday Dinner	39.00	39.00
		Invoice Charge	5.00	5.00
<i>V# 1331</i> <i>A# 111 C 015710</i>				
			Total	\$184.00

[Handwritten Signature]

Massachusetts Municipal Association

One Winthrop Square

Boston, MA 02110

(617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/3/2012	MMA 17705

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		Sean Powers	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-...	Annual Meeting Registration 2 Day Program-Member	140.00	140.00
1	A/M Meals-F	Annl. Mtg.- Friday Dinner	39.00	39.00
1	A/M Meals-S	Annl. Mtg. Saturday Dinner	45.00	45.00
1	Inv. Charge	Invoice Charge	5.00	5.00
<i>V# 1331</i>				
<i>A# 111C015710</i>				
			Total	\$229.00

Pay for

No. 42

VOUCHER

Tri County Clerks' Association
Vendor Name

April 9, 2012
Date

\$35.00
Amount

A01-161-TC1-5710
Appropriation or account number

Invoice #: *Spring meeting 4/20/12*

Vendor #: 28831 *6184*



Authorized Signature

PLEASE RETURN CHECK TO JOE POWERS

TRI-COUNTY TOWN AND CITY CLERKS ASSOCIATION
SPRING MEETING

5:30 – 6:00PM: COCKTAILS, CHEESE & CRACKERS

6:00 – 6:30PM: GUEST SPEAKER PRESENTATION

7:45PM: DINNER

COST: \$35.00 PER PERSON

NAME(S) Joe Powers

NUMBER ATTENDING One

CITY/TOWN Birthplace of John Adams

DINNER WILL BE A BUFFET WHICH WILL INCLUDE THE FOLLOWING:

SALAD
CHICKEN PARMIGIANA
SIRLOIN TIPS
OVEN ROASTED COD FILET
ITALIAN GREEN BEANS
GARLIC MASHED POTATO'S
DESSERT & COFFEE

**WE ENCOURAGE YOUR TO BRING YOUR STAFF
PLEASE MAKE CHECKS PAYABLE TO:
TRI COUNTY CLERKS' ASSOCIATION**

RETURN TO: DANIELLE SICARD
TOWN CLERK
70 E.MAIN STREET
NORTON, MA 02766

PLEASE RSVP ON OR BEFORE: APRIL 26, 2012
(508)285-0230
(508)285-0297 FAX

Please include any dietary restrictions or food allergies with your response so the necessary accommodations can be made.

Click on the link below for Directions:

<http://boncaldo.com/directions?saddr=edham+ma&daddr=1381+Boston+Providence+Turnpike%2C+Norwood+MA+02062&hl=en>

No. 44

VOUCHER

MA Town Clerks Association
Vendor Name

April 23, 2012
Date

\$25.00
Amount

A01-161-TC1-5710
Appropriation or account number

Invoice #: *Quik 700 820*

Vendor #: 7693



Authorized Signature

PLEASE RETURN CHECK TO:

JOE POWERS



CONFERENCE REGISTRATION & COMMUTER MEAL ORDERS
JUNE 6-8, 2012 SUMMER CONFERENCE OF THE
MASSACHUSETTS TOWN CLERK'S ASSOCIATION & MASSACHUSETTS CITY CLERKS' ASSOCIATION -
SEACREST BEACH HOTEL, N. FALMOUTH, MA

PLEASE PRINT/ TYPE AND COMPLETE A FORM FOR EACH PERSON ATTENDING

NAME: Joseph F. Powers **CMMC** CMC MMC (Please circle)
TITLE: Town Clerk 2000
(Year elected/appointed Town Clerk)
TOWN: Braintree
PHONE: 781-794-8240 FAX: 781-794-8259
EMAIL: jpowers@braintreema.gov
ARRIVAL DATE: Wednesday 6/6 DEPARTURE DATE: Friday 6/8

Completed form, and checks payable to the 'MA Town Clerk's Association' for
conference registration and commuter meals ordered, shall be sent to:
Barbara LaBombard
50 Payson Avenue, Ste. 100, Easthampton, MA 01027
Tel: 413-529-1460 FAX: 413-529-1417

CONFERENCE REGISTRATION
(MTC/MCCA DUES must be paid in full prior to registration)

ADVANCE REGISTRATION (per person by May 7th): \$25.00
LATE REGISTRATION/CONFERENCE DAY REGISTRATION: \$50.00
Amount enclosed for Conference Registration: \$ 25.00

COMMUTER'S MEAL PLAN

For completion by EACH attendee commuting to the conference BUT NOT buying the hotel
package with meals, wishing to purchase meals on an individual basis as specified below.

Thursday Breakfast: \$15.00 _____
Thursday Lunch: \$25.00 _____
Thursday Banquet & Reception: \$45.00 _____
Friday Breakfast: \$15.00 _____

Amount enclosed for commuter meals: \$ _____

TOTAL ENCLOSED \$ 25.00

No. 44

VOUCHER

Sea Crest Beach Hotel
Vendor Name

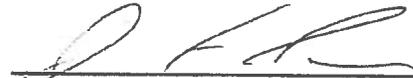
April 23, 2012
Date

\$273.00
Amount

A01-161-TC1-5710
Appropriation or account number

Invoice #: *Cancelled 3/21/12*

Vendor #: 3179


Authorized Signature

PLEASE RETURN CHECK TO:

JOE POWERS



MASSACHUSETTS TOWN CLERKS' & CITY CLERK'S SUMMER CONFERENCE -
WEDNESDAY, JUNE 6 - FRIDAY, JUNE 8, 2012

#1

HOTEL REGISTRATION

SEA CREST BEACH HOTEL

350 QUAKER ROAD, N. FALMOUTH, MA 02556-2943
 TELEPHONE (508) 540-9400 OR (800) 225-3110 ; FAX- (508) 548-0556

Two Night Package - June 6 & 7 Wednesday & Thursday	Wednesday Night Only Package June 6	Thursday Night Only Package June 7
Includes: Wednesday & Thursday accommodations	Includes: Wednesday accommodations	Includes: Thursday accommodations
Thursday Breakfast, Lunch, Dinner; Friday Breakfast	Thursday Breakfast, Lunch	Thursday Lunch, Dinner; Friday Breakfast
Rates (per person occupancy)	Rates (per person occupancy)	Rates (per person occupancy)
Single - \$453.00	Single - \$225.50	Single - \$257.00
Double - \$273.00	Double - \$135.00	Double - \$172.50
Triple - \$228.00	Triple - \$110.00	Triple - \$151.00

Additional \$169.00 plus tax/room (NO MEALS INCLUDED) is required for those wishing to stay for Tuesday, June 5th. Gratuities neither required or expected, except for special request and cocktail service.

MAIL THIS FORM DIRECTLY TO SEA CREST RESORT

NAME(S): Joseph F. Powers

ADDRESS: 1 JFK Memorial Dr. CITY Braintree STATE MA ZIP 02184

PHONE: (781) 794-8240 TODAY'S DATE 04 / 23 / 2012

PLEASE CHECK: SINGLE OCCUPANCY DOUBLE OCCUPANCY TRIPLE OCCUPANCY

NUMBER OF PEOPLE: 2 ROOMMATES NAMES: Robert J. Cutler (Bob)

ARRIVAL DAY AND DATE: Wednesday 6/6 DEPARTURE DAY AND DATE: Friday 6/8

THURSDAY NIGHT BANQUET ENTRÉE CHOICE -

Grilled New York Sirloin *Herb Crusted Chatham Cod* *Vegetarian*

Check-In time - 4:00 p.m. & Check-Out time - by 11:00 a.m.

Mail, Fax (508-540-7602), or scan and e-mail (revenue@harbor-view.com) this completed form to the SeaCrest with a check for **\$181.00 per room**, made payable to the SeaCrest. Rooms are subject to availability upon receipt of your reservation. Special requests are not guaranteed. The block of rooms is held until filled but not later than **May 7, 2012**

PLEASE PROCESS REQUIRED ROOM DEPOSIT ON MY CREDIT CARD:

MC VISA AMEX DISCOVER

CREDIT CARD NUMBER: _____ EXPIRATION DATE: _____

NAME AS IT APPEARS ON CREDIT CARD: _____

For cancellations twenty-one (21) days or more prior to arrival deposits will be returned, less \$15.00 service charge. For cancellations twenty (20) days or less prior to arrival, or if you do not arrive on the specified date, deposits are forfeited and reservations cancelled for remaining nights.

THANK YOU. WE LOOK FORWARD TO WELCOMING YOU!

54
No. ~~53~~

VOUCHER

NEMCI&A
Vendor Name

June 25, 2012
Date

\$90.00
Amount

161-TC1-5710
Appropriation or account number

Invoice #:

Vendor #:



Authorized Signature

Make all checks payable to NEMCI&A

Payment is due July 1, 2012.

If you have any questions concerning this invoice, contact airons@narragansetttri.gov

See you in New Hampshire

Powers, Joe

From: Anne Irons [amirons@verizon.net]
Sent: Monday, June 25, 2012 9:13 PM
To: Powers, Joe

Anne M. Irons
25 Fifth Ave
Narragansett, RI 02882
(401)782-0603
Fax (401)783-9637



INVOICE

2012 DATE: JUNE 25,

BILL TO:
Joseph Powers
Town Clerk

FOR:
2012 NEMCI&A
Institute 3
Academy

jpowers@braintreema.gov

DESCRIPTION	AMOUNT
Year 3	\$850
Deposit:	825
Scholarships: IIMC	
State	
NEACTC	
NEMCI	
Additions:	
Private Room	
Additional Banquet Tickets	65
Athenian Dialogue	
Amount Received	\$ 825
TOTAL DUE	\$ 90

FY 2012 EXPENSE

KYRANIS

No. _____

VOUCHER

Maria's Restaurant
Vendor Name

July 16, 2012
Date

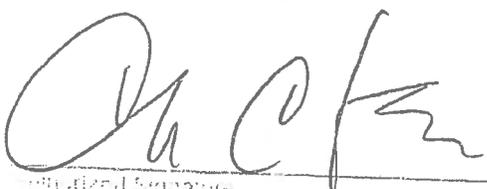
\$125.00
Amount

PO#

01-11101-5710 (111C015710)
APPROPRIATION OR ACCOUNT NUMBER

Invoice# 381470

Vendor # 27119


Authorized Signature

James M Casey
15 Cape Cod Lane
Braintree, MA 02184

- INVOICE -

MMA 2012

January 24, 2012

Reimbursement for Parking MMA Conference.....\$39.00
Mileage: 34 miles @ 45¢.....\$15.30
Total.....\$54.30

Account #: 111CO15711

Vendor #: 9413

MMA Conference
Jim Casey
Prudential Center Garage
Parking 800 Boylston Street
Boston MA 02199

Tag Computer Number: 4
Cashier: WOLFFBERGER, J. #114
Transaction Number: 30113
Entered: 01/20/2012 10:07
Exited: 01/20/2012 10:07
Ticket #32477 Discarded
Lot: 30113
Area: Area 1
Rate: Variable
Parking Fee: \$ 39.00
Total Fee: \$ 39.00
Cash: \$ 39.00
Total Paid: \$ 39.00

Thank you for choosing
The Prudential Center
Have a nice Day

2013

<u>Date</u>	<u>Account number</u>	<u>Description</u>	<u>AP Number</u>	<u>Amount</u>	<u>Meeting location</u>	<u>Description of conference</u>	<u>Agenda or course description</u>	<u>Number of days attended</u>	<u>Relativity to job function</u>	<u>Expected value to Council member</u>	<u>Expected value to town</u>
Aug 22 2012	161-5710	Meeting Expense MA Town Clerk Association(9/26+28/2012)	FY13-08	25.00	Jimmy Peak Registration Fee						
Aug 22 2012	161-5720	Out of State Expense Rhode Island Town & City 11/14,15,16/20	FY13-08	200.00	Annual NEACTC Conference						
Sept 19 2012	111-5710	Meeting Expense NE Chapter of the American Public Water Assoc	FY13-12	75.00	Charlie Ryan Conference Fee						
Sept 19 2012	161-5710	Meeting Expense Tri County Clerks Assoc (Fall)	FY13-12	60.00	Fall Conference Fee						
Sept 19 2012	161-5710	Meeting Expense Conf. Sept 26-28 Jimmy Peak Mtn. Resort	FY13-12	440.00	Jimmy Peak Hotel Costs						
Oct 10 2012	111-5710	Meetings Expense Richard's Sub Shop	FY13-15	144.94	Babe Ruth Award Night 9/22						
Oct 10 2012	111-5710	Meeting Expense Apple Inc.	FY13-15	499.00	Council iPad Training						
Nov 28 2012	161-5770	Travel Expense Joseph Powers (Out of State Seminar)	FY13-22	223.74	Providence Biltmore Hotel Costs						
Jan 29 2013	161-5710	Meeting Expense MA Town Clerk Assoc (Conference)	FY13-31A	50.00	Winter Conference Fee						
Feb 20 2013	161-5710	Meeting Expense Joseph Powers	FY13-34	355.04	Sturbridge Host Hotel Costs Winter Conference						
Mar 6 2013	111-5710	Meeting Expense Mass Municipal Assoc.	FY13-36	2,120.00	Council Office						
Mar 13 2013	161-5720	Travel Expense International Institute of	FY13-37	465.00	IIMC Registration Fee						
Mar 27 2013	111-5710	Meeting Expense Kyranis, Inc.	FY13-39	75.00	Pop Warner/Dance Team Recognition Night						
June 19 2013	161-5710	Meeting Expense	FY13-51	269.96	Sea Crest Beach Hotel Costs						

Joseph Powers (In State Conference)

Date	Account number	Description	AP Number	Amount	Meeting location	Description of conference	Agenda or course description	Number of days attended	Relativity to job function	Expected value to Council member	Expected value to town
June 19 2013	161-5720	Meeting Expense Joseph Powers Conference	FY13-51	1,395.89	Trump Taj Mahal Hotel Costs						
June 28 2013	111-5710	Meeting Expense American Public Works Dept	FY13-54	180.00	Charlie Ryan Conference Fee						
June 28 2013	111-5710	Meeting Expense Charles B Ryan	FY13-54	568.00	Charlie Ryan Granwell Hotel Costs						
June 28 2013	161-5720	Travel Expense Reimb. Joseph Powers	FY13-54	818.50	Scotland: Conference Fee						
June 28 2013	161-5720	Travel Expense New England Municipal	FY13-54	105.00	NEMC/AA Conference Fee						
June 29 2013	161-5720	Travel Expense Joseph Powers (Tolls)	FY13-55	19.15	New Jersey Turnpike Tolls						
		Total Travel/Meeting Expense		3,089.22							
Nov 7 2012	111-5710	Parking Expense Melissa A. Morrisley	FY13-49	15.00	Umass Parking						
Feb 13 2013	111-5711	Mileage Expense James M. Casey	FY13-33	52.95	MMA Parking/Mileage						
		Total Parking Expense		15.00							
		Total Mileage Cost		52.95							
		Total (Travel/Meeting, Parking & Mileage expenses)		8,157.17							

No. 8

VOUCHER

Massachusetts Town Clerks' Association, Inc.
Vendor Name

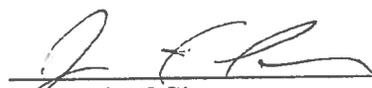
August 15, 2012
Date

\$25.00
Amount

01-16101-5710
Appropriation or account number

Invoice #: 9/26+28/12

Vendor #: 7693


Authorized Signature

Please hold
check for
Joe Powers

CONFERENCE REGISTRATION & COMMUTER MEAL ORDERS

Massachusetts Town Clerk's Association Fall Conference

September 26-28, 2012

Jiminy Peak Mountain Resort - Hancock, MA

PLEASE PRINT/TYPE AND COMPLETE A FORM FOR EACH PERSON ATTENDING

NAME: Joseph F. Powers **CMMC** **CMC** MMC (Please circle)
 TITLE: Town Clerk 2000
 (Year elected/appointed Town Clerk)
 TOWN: Braintree
 PHONE: 781-794-8240 FAX: 781-794-82~~40~~⁵⁹
 EMAIL: JPowers@braintreema.gov
 ARRIVAL DATE: 9/26/2012 DEPARTURE DATE: 9/28/2012

Completed form, and checks payable to the 'MA Town Clerk's Association' for conference registration and commuter meals ordered, shall be sent to:

Barbara LaBombard
 50 Payson Avenue, Ste. 100, Easthampton, MA 01027
 Tel: 413-529-1460 FAX: 413-529-1417

CONFERENCE REGISTRATION

(MTCA DUES must be paid in full prior to registration).

ADVANCE REGISTRATION (per person by August 27th): \$25.00
 LATE REGISTRATION/CONFERENCE DAY REGISTRATION: \$50.00
 Amount enclosed for Conference Registration: \$ 25.00

COMMUTER'S MEAL PLAN

For completion by EACH attendee commuting to the conference BUT NOT buying the hotel package with meals, wishing to purchase meals on an individual basis as specified below.

Wednesday Dinner:	\$30.00	_____
Thursday Breakfast:	\$18.00	_____
Thursday Lunch:	\$20.00	_____
Thursday Banquet:	\$30.00	_____
Friday Breakfast:	\$18.00	_____

Amount enclosed for commuter meals: \$ _____

TOTAL ENCLOSED \$ 25.00

No. 8

VOUCHER

Rhode Island Town & City Clerks

RI Town & City Clerks Association Conference Fund

Vendor Name

August 15, 2012

Date

\$200.00

Amount

01-16101-5720

Appropriation or account number

Invoice #: *11/14-15/16/2012*

Vendor #: *69*



Authorized Signature

45th NEACTC Annual Conference

Providence Biltmore, Providence, Rhode Island

November 14, 15 & 16, 2012

Conference Registration and Course Selection

Name: Joseph F. Powers
 Title: Town Clerk Municipality: Braintree
 Mailing Address: 1 JFK Memorial Drive
 City/Town: Braintree State: MA Zip: 02184 *mc. gov*
 Email (Confirmation will be emailed): jpowers@braintree Phone: 781-794-8246
 Indicate name for use on the badge: Joe Guest's Name: _____

Registration: (Cancellations after October 15 th are non-refundable)		Amount
NEACTC Member/Associate	<input checked="" type="checkbox"/> @ \$200.00	<u>\$200-</u>
Non-Members/Guest Full Registration	_____ @ \$225.00	_____
Guest's Name: _____		
1 st Time Attendee Must Apply by Oct. 1st deduct *	_____ -\$50.00	_____
President's Reception (only)	_____ @ \$50.00	_____
Thursday Conference		
(only - does not include banquet)	_____ @ \$100.00	_____
Social Hour & Banquet (only)	_____ @ \$70.00	_____
Late Fee**	_____ @ \$50.00	_____
	Total Enclosed	<u>\$200</u>

**Registration after October 15, 2012 late fee of \$50.00

*Funds are limited and will be distributed on a first come first served basis.

Registration Package Includes		
Wednesday	Thursday	Friday
Welcome & Opening Ceremony	Vendor Appreciation Breakfast	Full Breakfast
Education Session	Education Sessions	Education Session
President's Reception	Annual Luncheon Meeting	
	Banquet	

Make checks payable to: Rhode Island Town and City Clerks Association Conference Fund
 Mail to: Dale S. Holberton, Town Clerk, Town of South Kingstown, 180 High Street, Wakefield, RI 02879
 Questions regarding registration may be directed to Dale Holberton at gholberton@southkingstownri.com

Thursday Course Selection: Please choose one class for the morning session & one for the afternoon session

Morning: Session A _____ or Session B / Afternoon: Session C or Session D _____

Non-credit options to be announced

Banquet Dinner Choices: Grilled Petit Filet with Roasted Shrimp _____ or Wild Mushroom Ravioli _____

Please list any special dietary needs: _____

No. FY13-12

VOUCHER

American Public Works Association
Vendor Name

September 6, 2012
Date

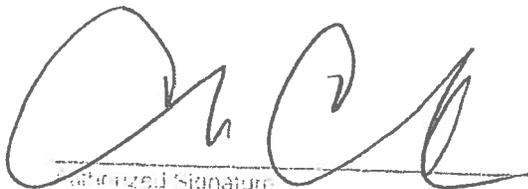
\$75.00
Amount

PO#

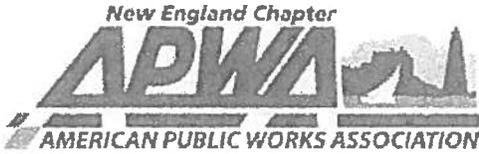
01-11101-5710
APPROPRIATION OR ACCOUNT NUMBER

Invoice#: 0923

Vendor # 7532


Authorized Signature

PK 457



98

Sept 2012
9/10/12

404 Woodland Avenue
Storrs, CT 06268
Phone (860) 429-3332 Fax (860) 429-6863
NECAPWA@MansfieldCT.org

INVOICE

Invoice No. #0923

Bill to:

Charles B. Ryan
Braintree Town Council
One J.F.K. Memorial Drive
Braintree, MA 02184

Date: August 13, 2012
Terms: 30 days

Description of Services	Qty	Unit Price	Amount
2012 NECAPWA Summer Conference			
Registration Fees (2-day Program)	1	75.00	75.00

Sub Total	75.00
Tax	
Total	75.00
Amount Paid	-0-
Amount Due	75.00

A# 01-11101-5710

V# 7532 98 Softinght

PAYMENT INFORMATION

Please make check payments payable to

Lon Hultgren
APWA New England Chapter
404 Woodland Road
Storrs, CT 06268

pay me

36-2202-580

No. 12

VOUCHER

Vendor Name Tri-County Clerk's Association

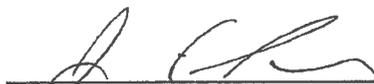
Date September 10, 2012

Amount \$60.00

01-16101-5710
Appropriation or account number

Invoice #: NA

Vendor #: ~~28831~~ 6184



Authorized Signature

TRI-COUNTY TOWN AND CITY CLERKS ASSOCIATION
FALL MEETING

6:00 – 6:30PM: COCKTAILS – CHEESE & FRUIT

6:30 – 6:45PM: BUSINESS MEETING

6:45 PM: DINNER FOLLOWED BY ATTORNEY DOLANS PRESENTATION

COST: \$30.00 PER PERSON

NAME(S) Joe Powers, Debbie Starr

NUMBER ATTENDING 2

CITY/TOWN Braintree

DINNER WILL BE A BUFFET WHICH WILL INCLUDE THE FOLLOWING:

CHOCOLATE COVERED STRAWBERRIES
GARDEN SALAD
BACON WRAPPED FILET OF SIRLOIN
HERB ROASTED CHICKEN
BAKED HADDOCK
OVEN ROSTED POTATES
BAKED ZITI
GREEN BEANS ALMONDINE
BUTTERNUT SQUASH
PASTRY TRAY
COFFEE & TEA

WE ENCOURAGE YOU TO BRING YOUR STAFF

**MAKE CHECKS PAYABLE TO:
TRI COUNTY CLERKS' ASSOCIATION**

RETURN TO: DANIELLE SICARD
TOWN CLERK
70 E.MAIN STREET
NORTON, MA 02766
(508)285-0230
(508)285-0297 FAX

PLEASE RSVP ON OR BEFORE: OCTOBER 4, 2012

Please include any dietary restrictions or food allergies with your response so the necessary accommodations can be made.

For Driving directions please see link below:

<http://www.seaportinnandmarina.com/directions/>

W # 12

VOUCHER

NAME: Jiminy Peak Mountain Resort, LLC

DATE: September 12, 2012

AMOUNT: \$440.00

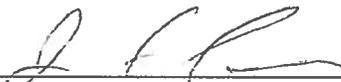
PO# NA

Appropriation or Account Number 01-16101-5710

INVOICE # *Cont. 9-26-9-28*

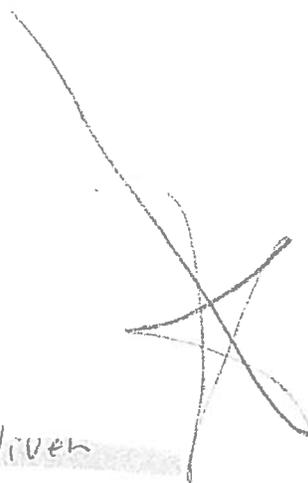
VENDOR#

12/20/2011 10:10 AM
12/20/2011 10:10 AM
12/20/2011 10:10 AM



Authorized Signature

** Hold check, Joe will hand deliver*



MASSACHUSETTS TOWN CLERK'S ASSOCIATION FALL CONFERENCE

September 26-28, 2012

Jiminy Peak Mountain Resort -Hancock, MA

Telephone: (413) 738-5500

Fax: (413) 738-5427

Email: djohnson@jiminy.com

Please return this reservation form by August 27, 2012. A major credit card is required to hold all overnight rooms. Rooms may also be held by check made out to Jiminy Peak Mountain Resort, LLC. Check in time is 4:00pm and check out time is 10:30am.

Please select one (1):

___ 9/26/2012 - 9/27/2012 (one night)

One night package includes:

Wednesday night lodging, Wednesday Dinner, Thursday breakfast, lunch and (2) coffee breaks.

___ \$235.00 per person based on single occupancy in the Country Inn

___ \$165.00 per person based on double occupancy in the Country Inn

___ \$139.00 per person based on triple occupancy in the Country Inn

✓ 9/26/2012 - 9/28/2012 (two nights)

Two night package includes:

(2) nights lodging, (2) breakfasts, (1) lunch, (2) dinners, and (3) coffee breaks.

✓ \$440.00 per person based on single occupancy in the Country Inn

___ \$309.00 per person based on double occupancy in the Country Inn

___ \$259.00 per person based on triple occupancy in the Country Inn

*all rates are per person. For groups of 3 or more looking for 2 or 3 bedroom condo pricing please contact Jiminy Peak Conference Sales Directly.

___ Add 9/25/2012 (Tuesday night). Rate is \$119.00 per night plus 9.7% tax, no meals included.

Guest Information:

First Name: Joseph Last Name: Powers
Address: 1 JFK Dr. Town: Braintree State: MA Zip: 02184
Phone: 781-794-8240 Credit Card: Visa Amex MC Discover Check Enclosed:
Card Number [redacted] Exp. 11/12 Name on Card: Joseph F. Powers

First Name: Last Name:
Address: Town: State: Zip:
Phone: Credit Card: Visa Amex MC Discover Check Enclosed:
Card Number Exp. Name on Card:

First Name: Last Name:
Address: Town: State: Zip:
Phone: Credit Card: Visa Amex MC Discover Check Enclosed:
Card Number Exp. Name on Card:

DO NOT CALL THE RESORT WITH YOUR RESERVATION. PLEASE RETURN THIS FORM VIA FAX/EMAIL/MAIL
Jiminy Peak Mountain Resort -ATTN Conference Sales Department
37 Corey Road, Hancock, MA 01237

V# 4213

889002

A# 1116015710

01-11101-5710

DATE 1/27/70

NAME		Richard's sub shop		ORDER NO.		
ADDRESS		125 Hancock St				
CITY, STATE, ZIP		Lawrence, MA 02744				
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MOSE. RETD.	PAID OUT
QUAN.	DESCRIPTION		PRICE	AMOUNT		
1						
2	15	LARGE				
3		PIZZAS		9.00		
4						
5				132.07		
6		TAX =		2.44		
7						
8				143.44		
9						
10		delivery		1.50		
11						
12						
13		TOTAL		144.94		
14						
RECEIVED BY		D. M. M. / TAX				

Barbe Ruth
 REC. UGHT
 Amount
 UGHT
 you



INVOICE

Please Apple Inc.
Remit To: P.O. Box 281877
ATLANTA, GA 30384-1877

Page 1 Customer Number 796858 Reference Number 1800342564
Reference Date 09/25/12 Amount Due 499.00 Amount Remitted

Please Detach At Perforation When Remitting Payments

Sold To: TOWN OF BRAINTREE
TOWN COUNCIL
1 JOHN F KENNEDY MEMORIAL DR
BRAintree MA 02184-6425

Ship To:

Customer Number 796858 Customer P.O. Number 92513 Sales Order Number Reference Number 1800342564 Ref. Date 09/25/12 Terms Net 45 Days

Item	Product Number	Product Description	Total Ordered	Total Shipped	Unit Price	Extended Price
001		CUSTOMER INVOICE				

See store receipt R1105341020 for line item detail

Payment Method: Purchase Order
PO Number: 92513
Customer Number: 796858
Organization Name: Town Of Braintree
ID Type: Driver's License
ID state: MA
ID Number: 1234567

Training on iPad Applications

002 499.00

*V# 12921
A# 01-11101-5710*

pay

Contact	Entry Date	Ship Date	Routing	Waybill Number		
FC	09/26/12				Subtotal	499.00
<div data-bbox="105 1827 552 2058" data-label="Text"> <p>After Remitting Payment Retain This Portion Of Invoice For Your Records</p> <p>Please See Reverse Side For Terms And Conditions Pertaining To This Order</p> <p>Apple Inc.</p> </div>					Tax	0.00
					Shipping Charges	
<div data-bbox="560 1816 747 1974" data-label="Text"> <p>Shipped From:</p> <p>Special Instructions:</p> </div>					TOTAL	499.00
					USD	

DUPLICATE RECEIPT

Date September 25, 2012 04:00 PM
Customer Jim Casey
Email jmcassey@braintree.ma.gov

Apple Store, South Shore
250 Granite Street, Space #1027
Braintree, MA 02184
southshore@apple.com
781-849-2000
www.apple.com/retail/southshore/

Receipt ID



* R 1 1 0 5 3 4 1 0 2 0 *

Product Description	Return Date	Support Contact	Qty	Unit Price	Total
Joint Venture Membership - Part Number 135745ZA	Return Date: Oct. 09, 2012 No Open Box Returns Accepted		1	\$ 499.00	\$ 499.00

sub-total	\$ 499.00
tax @6.25%	\$ 0.00
	\$ 499.00

Payment Method		
Purchase Order	92513	\$ 499.00
Total Tender		\$ 499.00
Change Due		\$ 0.00

W # FY13-22

VOUCHER

NAME: Joseph F. Powers

DATE: November 16, 2012

AMOUNT: \$223.74

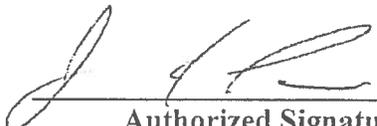
PO#

01-16101-5720

Appropriation or Account Number

INVOICE # *Services 11/2012*

VENDOR# *14005*



Authorized Signature



Providence Biltmore

A Rhode Island Tradition Since 1922

PROVIDENCE BILTMORE

Powers, Joseph
 Office of the Town Clerk
 Braintree, MA 02184 US

Room Number: 1422
 Daily Rate: 99.00
 Room Type: SK
 No. of Guests: 1 / 0

ARRIVAL	DEPARTURE	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
11/14/2012	11/16/2012	XXXXXXXXXXXX8888	ASNGRP	ASNGRP	30690583228

DATE	ROOM NO.	DESCRIPTION	REFERENCE	AMOUNT
11/14/2012	1422	ROOM CHARGE	#1422 Powers, Joseph	\$99.00
11/14/2012	1422	OCCUPANCY TAX (6%)	OCCUPANCY TAX (6%)	\$5.94
11/14/2012	1422	STATE TAX (7%)	STATE TAX (7%)	\$6.93
11/15/2012	1422	ROOM CHARGE	#1422 Powers, Joseph	\$99.00
11/15/2012	1422	OCCUPANCY TAX (6%)	OCCUPANCY TAX (6%)	\$5.94
11/15/2012	1422	STATE TAX (7%)	STATE TAX (7%)	\$6.93
11/16/2012	1422	VISA	VISA	(\$223.74)

TOTAL DUE: \$0.00

To assist you in your check-out today, enclosed is an EXPRESS CHECK-OUT bill for your review. Simply dial 7575 when you are vacating the room and we will process the bill using the credit card given at check-in. Should you have additional charges and require an updated bill, please stop by the Front Desk or telephone us and we will be happy to fax or mail you a final copy. We hope you thoroughly enjoyed your stay and we look forward to your return. For reservations: 401 421 0700 and for other inquiries email: info@providencebiltmore.com

IT'S BEEN A PLEASURE SERVING YOU.

31A
W # 32

VOUCHER

NAME: MA Town Clerk's Association

DATE: January ²⁹ 28, 2013

AMOUNT: \$50.00

PO#

01-16101-5710
Appropriation or Account Number

INVOICE # Feb 6-8 Conference 2013

VENDOR# 7693


Authorized Signature

Could you
Please give the
check to Joe
Powers
Thank you!

PK 1234

CONFERENCE REGISTRATION & COMMUTER MEAL ORDERS

#2

FEBRUARY 6-8, 2013 WINTER CONFERENCE

MASSACHUSETTS TOWN CLERK'S ASSOCIATION & MASSACHUSETTS CITY CLERKS ASSOCIATION
STURBRIDGE HOST HOTEL, STURBRIDGE, MA

PLEASE PRINT/ TYPE AND COMPLETE A FORM FOR EACH PERSON ATTENDING

NAME: _____ CMMC CMC MMC (Please circle)

TITLE: _____
(Year elected/appointed Town Clerk)

TOWN: _____

PHONE: _____ FAX: _____

EMAIL: _____

ARRIVAL DATE: _____ DEPARTURE DATE: _____

Completed form, and checks payable to the 'MA Town Clerk's Association' for conference registration and commuter meals ordered, shall be sent to:

Barbara LaBombard
50 Payson Avenue, Ste. 100, Easthampton, MA 01027
Tel: 413-529-1460 FAX: 413-529-1417

CONFERENCE REGISTRATION

(MTCA/MCCA DUES must be paid in full prior to registration)

ADVANCE REGISTRATION (per person by January 16th): \$25.00
LATE REGISTRATION/CONFERENCE DAY REGISTRATION: \$50.00

Amount enclosed for Conference Registration:

\$ _____

COMMUTER'S MEAL PLAN

For completion by EACH attendee commuting to the conference BUT NOT buying the hotel package with meals, wishing to purchase meals on an individual basis as specified below.

Thursday Breakfast: \$20.00 _____
Thursday Lunch: \$23.00 _____
Thursday Banquet & Reception: \$40.00 _____
Friday Breakfast: \$20.00 _____

Amount enclosed for commuter meals:

\$ _____

TOTAL ENCLOSED \$ _____

W # 34

VOUCHER

NAME: Joseph F. Powers

DATE: February 8, 2013

AMOUNT: \$355.04

PO#

01-16101-5710

Appropriation or Account Number

INVOICE # *meeting 2/24/13*

VENDOR# 14005



Authorized Signature



Mr Joseph Powers
 1 JFK Memorial Dr
 Braintree MA 02184
 US

Room No. 148
 Arrival 02/06/13
 Departure 02/08/13
 Page No. 1 of 1
 Folio No. 6112894
 Conf. No. 5790907
 Conf. No.

Group Code 1302MATOWN

Date	Description of Charge	Charges	Credits
	Powers, Joseph Room # 148		
02/06/13	Package Room	177.52	
02/07/13	Package Room	177.52	
02/08/13	Visa		355.04
	Guest Total	355.04	355.04
	Total	355.04	355.04
	Balance		0.00

I have reviewed this bill and find it to be correct and agree to be personally liable if the indicated person, firm, or corporation fails to pay any of the charges.

Signature _____

366 Main Street, Sturbridge, MA 01566
 Telephone (508) 347-7393 Fax (508) 347-3944
 www.sturbridgehosthotel.com

No. 36

VOUCHER

Massachusetts Municipal Association
Vendor Name

February 19, 2013
Date

\$2,120.00
Amount

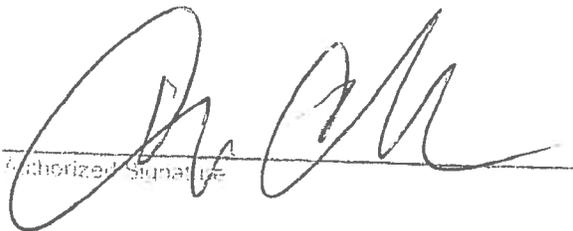
PO#

01-11101-5710
APPROPRIATION OR ACCOUNT NUMBER

Invoice#	19391: \$194.00	19394: \$194.00	19397: \$239.00
	19392: \$194.00	19395: \$194.00	19398: \$239.00
	19393: \$239.00	19396: \$194.00	19400: \$239.00

Vendor # 1331

19401: \$194.00 *me*


Authorized Signature

1393

Massachusetts Municipal Association

One Winthrop Square
Boston, MA 02110
(617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/7/2013	MMA 19391

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		Thomas Bowes	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-Reg	Annual Meeting Registration 2 Day Program-Member	150.00	150.00
1	A/M Meals-F	Annl. Mtg.- Friday Dinner	39.00	39.00
1	Inv. Charge	Invoice Charge	5.00	5.00
			Total	\$194.00

V# 133/
A# 01-11101-5710

*Copy
Jan*

Massachusetts Municipal Association

One Winthrop Square
Boston, MA 02110
(617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/7/2013	MMA 19392

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		James Casey	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-Reg	Annual Meeting Registration 2 Day Program-Member	150.00	150.00
1	A/M Meals-F	Annl. Mtg.- Friday Dinner	39.00	39.00
1	Inv. Charge	Invoice Charge	5.00	5.00
			Total	\$194.00

V# 1331
A# 01-11101-5710

Pay
James

Massachusetts Municipal Association

Invoice

One Winthrop Square
 Boston, MA 02110
 (617) 426-7272 * Fax (617) 695-1314

Date	Invoice #
2/7/2013	MMA 19393

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		Dan Clifford	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-Reg	Annual Meeting Registration 2 Day Program-Member	150.00	150.00
1	A/M Meals-F	Annl. Mtg.- Friday Dinner	39.00	39.00
1	A/M Meals-S	Annl. Mtg. Saturday Dinner	45.00	45.00
1	Inv. Charge	Invoice Charge	5.00	5.00
			Total	\$239.00

*V # 1331
 AF 01-11101-5710*

[Signature]

Massachusetts Municipal Association

One Winthrop Square

Boston, MA 02110

(617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/7/2013	MMA 19394

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		Ronald DeNapoli	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-Reg	Annual Meeting Registration 2 Day Program-Member	150.00	150.00
1	A/M Meals-F	Annl. Mtg.- Friday Dinner	39.00	39.00
1	Inv. Charge	Invoice Charge	5.00	5.00
			Total	\$194.00

V# 1331
A# 01-11101-5710

OCY
per

Massachusetts Municipal Association

One Winthrop Square
Boston, MA 02110
(617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/7/2013	MMA 19395

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		Leland Dingee	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-Reg	Annual Meeting Registration 2 Day Program-Member	150.00	150.00
1	A/M Meals-F	Annl. Mtg.- Friday Dinner	39.00	39.00
1	Inv. Charge	Invoice Charge	5.00	5.00
			Total	\$194.00

V# 1331
A# 01-11101-5710

Leland Dingee

Massachusetts Municipal Association

One Winthrop Square
 Boston, MA 02110
 (617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/7/2013	MMA 19396

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		Henry Joyce	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-Reg	Annual Meeting Registration 2 Day Program-Member	150.00	150.00
1	A/M Meals-F	Annl. Mtg.- Friday Dinner	39.00	39.00
1	Inv. Charge	Invoice Charge	5.00	5.00
			Total	\$194.00

*v # 133)
 A# 01-11101-5710*

Henry Joyce

Massachusetts Municipal Association

One Winthrop Square

Boston, MA 02110

(617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/7/2013	MMA 19397

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No		Terms	Tax Exempt No	Attendee	
		upon receipt		Charles Kokoros	
Qty	Item	Description		Rate	Amount
1	2 Mem-A/M-Reg	Annual Meeting Registration 2 Day Program-Member		150.00	150.00
1	A/M Meals-F	Annl. Mtg.- Friday Dinner		39.00	39.00
1	A/M Meals-S	Annl. Mtg. Saturday Dinner		45.00	45.00
1	Inv. Charge	Invoice Charge		5.00	5.00
				Total	\$239.00

*V # 1331
A# 01-11101-5718*

Ray Jones

Massachusetts Municipal Association

One Winthrop Square
 Boston, MA 02110
 (617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/7/2013	MMA 19398

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee		
	upon receipt		John Mullaney		
Qty	Item	Description	Rate	Amount	
1	2 Mem-A/M-Reg	Annual Meeting Registration 2 Day Program-Member	150.00	150.00	
1	A/M Meals-F	Annl. Mtg.- Friday Dinner	39.00	39.00	
1	A/M Meals-S	Annl. Mtg. Saturday Dinner	45.00	45.00	
1	Inv. Charge	Invoice Charge	5.00	5.00	
			Total	\$239.00	

*V# 1331
 A# 01-11101-5710*

*C
 [Signature]*

Massachusetts Municipal Association

One Winthrop Square
Boston, MA 02110
(617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/7/2013	MMA 19400

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		Sean Powers	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-Reg	Annual Meeting Registration 2 Day Program-Member	150.00	150.00
1	A/M Meals-F	Annl. Mtg.- Friday Dinner	39.00	39.00
1	A/M Meals-S	Annl. Mtg. Saturday Dinner	45.00	45.00
1	Inv. Charge	Invoice Charge	5.00	5.00
			Total	\$239.00

*VF# 1331
AA# 01-11101-5710*

*copy
joe*

Massachusetts Municipal Association

One Winthrop Square
Boston, MA 02110
(617) 426-7272 * Fax (617) 695-1314

Invoice

Date	Invoice #
2/7/2013	MMA 19401

Bill To
Town of Braintree 1 JFK Memorial Drive Braintree, MA 02184

P.O. No	Terms	Tax Exempt No	Attendee	
	upon receipt		Charles Ryan	
Qty	Item	Description	Rate	Amount
1	2 Mem-A/M-Reg	Annual Meeting Registration 2 Day Program-Member	150.00	150.00
1	A/M Meals-F	Annl. Mtg.- Friday Dinner	39.00	39.00
1	Inv. Charge	Invoice Charge	5.00	5.00
			Total	\$194.00

V # 1331
A # 01-11101-5710

Ray Jones

W # 37

VOUCHER

NAME: IIMC

DATE: March 4, 2013

AMOUNT: \$465.00

PO#

01-16101-5720

Appropriation or Account Number

INVOICE #

VENDOR# 14962

***PLEASE RETURN CHECK TO
JOSEPH POWERS**



Authorized Signature

Clk

IIMC Registration Form • Delegate Information

Print or type all information

First Name Joseph Last/Surname Powers

CMC MMC _____ First IIMC Conf. (Y/ N) Home Phone () 781-356-5280

First Name or Nickname to appear on badge Joe Job Title/Position Town Clerk

Municipality Town of Braintree State/Province MA Country USA

Mailing Address 1 JFK Memorial Drive City Braintree ZIP/Postal Code 02184

Work Phone 781-794-8240 FAX 781-794-8259 E-mail jpowers@braintreema.gov

Please check box if you need special assistance (physically challenged, etc.)

Type of Assistance _____

Discount Program (circle one) Deduct discounts on this form prior to Total before submitting payment to IIMC.

- First Timer Yes No \$50.00
- Region 1 or 2 Member Yes No \$50.00

GUEST INFORMATION (IIMC Members Cannot Register As Guests)

Name _____ First name to appear on badge _____

Municipality _____ State/Province _____ Country _____

REGISTRATION FEES IN U.S. DOLLARS (Payment must be received by 4/06/13)

			On or Before 4/06/13	After 4/06/13	Total
DELEGATE PACKAGE (Payment must be received by 4/6/13)	No.				
IIMC Member/Associate	1	@	\$575.00	\$625.00	\$ <u>Awarded Grant</u>
IIMC Retired Member		@	\$195.00	\$245.00	\$ _____
IIMC Region X (Canada)*		@	\$460.00	\$510.00	\$ _____
IIMC Region XI (Outside North America)*		@	\$395.00	\$445.00	\$ _____
Non-Member		@	\$695.00	\$745.00	\$ _____
Guest Package		@	\$265.00	\$315.00	\$ _____
OPTIONAL ACTIVITIES (All costs in U.S. Dollars)					
SATURDAY, May 18 - ACADEMY SEMINARS					
• Strategic Planning: Ensuring Government Clerk Operations Has A Voice	1	@	\$195.00		\$ <u>195.00</u>
• The 7 Secrets of Persuasion and How To Deploy Them With Integrity		@	\$195.00		\$ _____
• Change and Transition		@	\$195.00		\$ _____
• Look Before You Lead: Using The Power of Assumptions and Leveraged Thinking	1	@	\$195.00		\$ <u>170.00</u>
SATURDAY, May 18 - ATHENIAN DIALOGUE					
• The Grapes of Wrath		@	\$100.00		\$ _____
SUNDAY, May 19 - ACADEMY SEMINARS					
• The New Jersey Shore Protection Program – Safeguarding Our Coastal Communities		@	\$195.00		\$ _____
• Accepting The Leadership Challenge		@	\$195.00		\$ _____
• COOP – Not Just For Chickens Anymore		@	\$195.00		\$ _____
• Engaging Public Employees in Uncertain Times		@	\$215.00		\$ _____
SUNDAY, May 19 - ATHENIAN DIALOGUE					
• Destiny of the Republic: A Tale of Madness, Medicine and the Murder of a President	1	@	\$100.00		\$ <u>100.00</u>
SUNDAY, May 19					
• MCEF WALK/RUN		@	\$25.00		\$ _____

Submit Registration Form with payment by check/money order credit card (in U.S. funds) by above dates.

Payment must accompany registration form. Do not mail and FAX same registration form.

CHECK ENCLOSED PAYABLE TO IIMC

Apply All Discounts \$ _____

TOTAL \$ 465.00

American Express /Visa /Mastercard # _____

Total Amt. Charged \$ _____

Expiration Date _____ Card Holder's Signature _____

You can FAX this Form to IIMC at 909/944-8545 OR mail to IIMC, 8331 Utica Avenue, Suite 200, Rancho Cucamonga, CA 91730 postmarked by May 6, 2013.

If you miss this deadline, please bring this Form and payment with you to the Conference Registration Desk at the Taj Mahal.

**No other discounts apply*

A copy of your confirmation, along with conference attachments, will be sent as a PDF attachment via your e-mail from janetp@iimc.com. Please add this address to your allowed senders list.

Kyranis

No. 39

VOUCHER

Maria's Restaurant
Vendor Name

March 19, 2013
Date

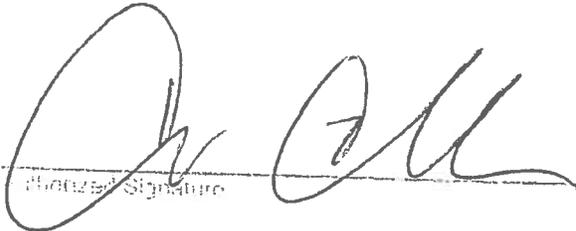
\$75.00
Amount

PO#

01-11101-5710
APPROPRIATION OR ACCOUNT NUMBER

Invoice# 602587

Vendor # ~~27119~~ 27118


Authorized Signature

Council

MARIA'S

5 Cheese 75

5 Roni

5 Sausse

Braintree
Pop Warner
Cheer & Dance Team
Recognition 1/8/2013
June
6:00
JAM
8
TUES

Guest Check No.	Server	602587
D. J. S.		

W # 51

VOUCHER

NAME: Joseph F. Powers

DATE: June 11, 2013

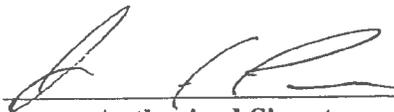
AMOUNT: \$1665.85

PO#

<u>01-16101-5710</u>	<u>\$269.96</u>	✓
Appropriation or Account Number		
<u>01-16101-5720</u>	<u>\$1395.89</u>	✓
Appropriation or Account Number		

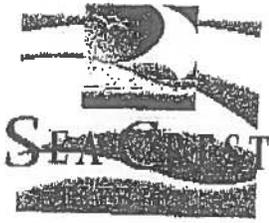
INVOICE #

VENDOR# 14005



Authorized Signature

Tom Clark



Sea Crest Beach Hotel

Cape Cod & The Islands

350 Quaker Road • North Falmouth, Massachusetts 02556

Tel: 508-540-9400 Fax: 508-548-0556

www.seacrestbeachhotel.com

Powers, Joseph
1 JFK Memorial Drive
Braintree, MA 02184

FOLIO NO.: 10533M
ROOM NO.: 7184 CLERK: CB
ARRIVE: 06/05/13
DEPART: 06/07/13
RATE/PACKAGE: 234.60
RATE/PACKAGE DESCRIPTION: Town Clerk Pkg Charge
NO. IN PARTY: 1
DEPOSIT REC'D: 521.00

DATE	DESCRIPTION	CHARGES	PAYMENTS
05/15/13	992201 XXXX8888		
06/05/13	114001 Town Clerk Pkg Charge	244.28	225.00
06/05/13	810201 State Tax	9.53	
06/05/13	810101 City Tax	6.69	
06/06/13	114001 Town Clerk Pkg Charge	244.28	
06/06/13	810201 State Tax	9.53	
06/06/13	810101 City Tax	6.69	
06/07/13	992201 XXXX8888		296.00
Subtotals		\$ 521.00	521.00

PAID IN FULL --- THANK YOU!

Conference

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

Guest Signature _____

SIGNATURE

SIGNATURE

ROOM NUMBER T2 7402	ADVANCE DEPOSIT .00	GUESTS 1	RATE	ARRIVAL 05/17/2013	DEPARTURE 05/24/2013
PLEASE CALL ME IF I CAN BE OF ASSISTANCE ▶	CLERK FDFEASTER	GROUP CODE AIIMCC		SETTLEMENT METHOD FMC	

PLEASE TAKE NOTICE
SPECIAL ROOM REQUESTS ARE SUBJECT
TO AVAILABILITY UPON CHECK-IN.

CHECK-IN TIME STARTS AT: 4:00 PM ON WEEKDAYS
6:00 PM ON SUNDAYS & HOLIDAYS
CHECK OUT TIME IS 12:00 NOON

As an invited guest of the Trump Taj Mahal, we are required by the New Jersey Casino Control Commission to explain to you, in advance, all the goods and services you will be receiving complimentary during your stay with us.

ROOM FOOD & BEVERAGE OTHER _____

I understand that the items listed above have been offered to me as an inducement to utilize the facilities of the Taj Mahal Atlantic City, including but not limited to, its gaming facilities.

I further understand and acknowledge that the legal age to purchase and/or consume alcoholic beverages and to gamble in the State of New Jersey is twenty-one (21) years of age.

I agree to pay for any goods or services that are charged to my room account, which are not provided to me on a complimentary basis, as indicated on this form.

JOSEPH POWERS
OFFICE OF THE TOWN CLERK
1 JFK MEMORIAL DRIVE
BRAINTREE MA
02184

RES ID 413154925123
FOL ID 414100162184

TRUMP
TAJ MAHAL

GUEST SIGNATURE

DATE	REFERENCE	DESCRIPTION	AMOUNT
05/17/2013	414100162184	PAY TV MOVIE	17.40
05/17/2013	414109000053	FEES	10.00
05/17/2013	414109003349	ROOM CHARGE T2 7402	225.00
		TAX2	31.50
05/18/2013	414110195307	GRAB & GO	9.10
05/18/2013	414119000146	FEES	10.00
05/18/2013	414119003355	ROOM CHARGE T2 7402	225.00
		TAX2	31.50
05/19/2013	414120285877	GRAB & GO	5.35
05/19/2013	414129000263	FEES	10.00
05/19/2013	414129003156	ROOM CHARGE T2 7402	90.00
		TAX2	12.60
05/20/2013	414130377062	GRAB & GO	5.35
05/20/2013	414139000268	FEES	10.00
05/20/2013	414139003163	ROOM CHARGE T2 7402	90.00
		TAX2	12.60
05/21/2013	414149000262	FEES	10.00
05/21/2013	414149002962	ROOM CHARGE T2 7402	90.00

PAGE 1

*Clerks
Associate
Meeting*

SIGNATURE

SIGNATURE

ROOM NUMBER T2 7402	ADVANCE DEPOSIT .00	GUESTS 1	RATE	ARRIVAL 05/17/2013	DEPARTURE 05/24/2013
PLEASE CALL ME IF I CAN BE OF ASSISTANCE ▶	CLERK FDFEASTER	GROUP CODE AIIMCC		SETTLEMENT METHOD FMC	

PLEASE TAKE NOTICE
SPECIAL ROOM REQUESTS ARE SUBJECT
TO AVAILABILITY UPON CHECK-IN.

CHECK-IN TIME STARTS AT: 4:00 PM ON WEEKDAYS
6:00 PM ON SUNDAYS & HOLIDAYS
CHECK OUT TIME IS 12:00 NOON

As an invited guest of the Trump Taj Mahal, we are required by the New Jersey Casino Control Commission to explain to you, in advance, all the goods and services you will be receiving complimentary during your stay with us.

ROOM FOOD & BEVERAGE OTHER _____

I understand that the items listed above have been offered to me as an inducement to utilize the facilities of the Taj Mahal Atlantic City, including but not limited to, its gaming facilities.

I further understand and acknowledge that the legal age to purchase and/or consume alcoholic beverages and to gamble in the State of New Jersey is twenty-one (21) years of age.

I agree to pay for any goods or services that are charged to my room account, which are not provided to me on a complimentary basis, as indicated on this form.

JOSEPH POWERS
OFFICE OF THE TOWN CLERK
1 JFK MEMORIAL DRIVE
BRAINTREE MA
02184

RES ID 413154925123
FOL ID 414100162184

TRUMP
TAJ MAHAL

GUEST SIGNATURE

DATE	REFERENCE	DESCRIPTION	AMOUNT
05/22/2013	414150554276	TAX2	12.60
05/22/2013	414159000247	PLATE	19.05
05/22/2013	414159002774	FEES	10.00
		ROOM CHARGE T2 7402	90.00
		TAX2	12.60
05/23/2013	414169000186	FEES	10.00
05/23/2013	414169002719	ROOM CHARGE T2 7402	90.00
		TAX2	12.60
05/24/2013	414170710023	FRONT DESK MASTER CARD *****5773	1151.96-

PAGE 2

TOTAL DUE: .00

Trump Taj mahal
Taj Garaj
1000 Boardwalk at Virginia
Atlantic City, NJ 08401
609-449-1000

361713
UMMIA B 5142
Fri 05/17/13 5:25 PM 0
Guest Num: 1 TAJ GARAJ

1 \$10 PARK. CHARGE 10.00

SubTotal 10.00

Total 10.00

CASH Amount Applied 10.00

CASH Tendered 10.00

>>> Welcome to the Taj Mahal! <<<
>>>> Good Luck! <<<<

TRANSFER VALID FROM
6:00 AM - 5:59 AM ONLY.

Transfer Expires at 6AM. Good for one
transfer only. Parking Fee includes all
applicable state and local taxes.

ID Checked --> _____

No. 54

VOUCHER

American Public Works Association
Vendor Name

June 28, 2013
Date

\$180.00
Amount

PO#

01-11101-5710
APPROPRIATION OR ACCOUNT NUMBER

Invoice# 1040

Vendor # 120

Thomas M. Bowles
Authorized Signature



894 Pleasant Street
 East Weymouth, MA 02189
 Phone: (781) 337-8230 Fax: (781) 812-1318
 Jaquic5@comcast.net

Invoice No. #1040

Bill to:

Charles B. Ryan
 Braintree Town Council
 Chairman, Committee on Public Works
 One JFK Memorial Drive
 Braintree, MA 02184

Date: 07-01-13
 Terms: 30 days

Description of Services	Qty	Unit Price	Amount
APWA/New England Chapter 2013 Summer Conference Registration Fee	1	180.00	180.00

Sub Total	180.00
Tax	
Total	180.00
Amount Paid	-0-
Amount Due	180.00

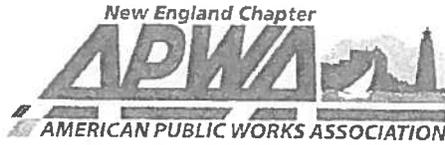
A# 01-11101-5710

V# 120

PAYMENT INFORMATION

Please make check payments payable to:

APWA New England Chapter



2013 Summer Conference
Conference Registration Form
 June 26-28, 2013

Name:	Title:	APWA Member #:
1) <u>Charles B. Ryan</u>	<u>Braintree Town Council</u>	_____
2) _____	<u>Chairman, Committee on</u>	_____
3) _____	<u>Public Works</u>	_____
4) _____	_____	_____
5) _____	_____	_____
6) _____	_____	_____

Registration Fees: (No Registration fee is required for students or spouses.)

Full Conference Registration

Members \$150.00 X _____ = \$ _____ Total Due \$ _____

Non-Members \$180.00 X 1 = \$ 180.00 Total Due \$ 180.00

1-day Program (check one): Wednesday Thursday Friday

Members \$75.00 X _____ = \$ _____ Total Due \$ _____

Non-Members \$90.00 X _____ = \$ _____ Total Due \$ _____

To become a member go to www.apwa.net or call 800-848-APWA.

Contact Name: Charles B. Ryan

Affiliation: Braintree Town Council

Telephone: 781-724-8696 / 781-794-8152

Email: Cryan24@verizon.net

All members are invited to the Board Meeting on Friday. Lunch will be served.

Check here if you plan to attend so that we may have an accurate headcount for lunch.

Badges will be provided to paid attendees at the Registration desk. **Registration badges will be required for admittance to all conference events.** Full Conference Registration includes all course materials, breakfast on Thursday and Friday, and lunch on Wednesday and Thursday. **Conference Registration must be made by Friday June 14, 2013.**

Please make checks payable to:
 Mail or fax this reservation form to:

NEW ENGLAND CHAPTER APWA
 Jaqui Connors
 New England Chapter APWA
 894 Pleasant Street
 East Weymouth, MA 02189
 (781) 812-1318
Jaquic5@comcast.net

Att # 01-11101-5710

Fax:
 Forms can also be emailed to:

FY 2013 EXPENSES

No. 54

VOUCHER

Charles B. Ryan
Vendor Name

June 28, 2013
Date

\$568.00
Amount

PO#

01-11101-5710
APPROPRIATION OR ACCOUNT NUMBER

Invoice#: 32F8IL

Vendor # 2002


Authorized Signature

Charles B. Ryan
24 Conrad Street
Braintree, MA 02184

Invoice:32F8IL

June 28, 2013

Town of Braintree
Town Council Office
One JFK Memorial Drive
Braintree, MA 02184

Please remit \$568.00 for hotel expenses I incurred while attending the two-day American Public Power Association Summer Conference on June 26 – 28, 2013.

~~ATT~~ 01-11101-5710

V# 2002

CRANWELL

RESORT ♦ SPA ♦ GOLF CLUB

55 LEE ROAD
 LENOX, MASSACHUSETTS 01240
 (413) 637-1364
 (800) 272-6935
 FAX (413) 637-4364

ROOM NO.: 526

Ryan, Mr. Charles
 24 Conrad Street
 Braintree, MA 02184

FNU #
 FOLIO NO.: 32F8IL
 ARRIVE: 06/26/13
 DEPART: 06/28/13
 CLERK: 98
 Page# 1

	Adults	Children	Others
NO. IN PARTY:	1		

DATE	CODE		DESCRIPTION		CHARGES	PAYMENTS
05/24/13	ADVMC	1	XXXX7787	PB		284.00
06/26/13	PKG	1	CMP Package	98	260.72	
06/26/13	TAX-LC	1	LOCAL ROOMS TAX	98	11.94	
06/26/13	TAX-RT	1	STATE ROOMS TAX	98	11.34	
06/27/13	PKG	1	CMP Package	98	260.72	
06/27/13	TAX-LC	1	LOCAL ROOMS TAX	98	11.94	
06/27/13	TAX-RT	1	STATE ROOMS TAX	98	11.34	
Subtotals					\$ 568.00	284.00
BALANCE DUE					\$ 284.00	

A# 01-11101-5710

UH 2002

American Public Works Association Summer Conference

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person or company or association fails to pay for any part of the full amount of these charges. I also agree that all charges contained in this account are correct and any disputes or requests for copies be made within five days after my departure.

Guest Signature _____

7413

W # 54

VOUCHER

NAME: Joseph F. Powers

DATE: June 28, 2013

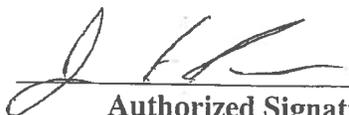
AMOUNT: \$818.50

PO#

01-16101-5720
Appropriation or Account Number

INVOICE # *Reimb. Expense 4/14/13*

VENDOR# 14005



Authorized Signature



International Institute of Municipal Clerks

8331 Utica Ave., Suite 200, Rancho Cucamonga, CA 91730

Phone 909-944-4162 Fax 909-944-8545

maria@iimc.com

SALES RECEIPT

04/15/2013

ID: 24703

Sold to: Joseph F. Powers, CMC
Town Clerk
Town of Braintree
1 JFK Memorial Drive
Braintree, MA 02184

Payment Details:

Card Type	Card Number	Name on Card	Authorization	Amount
VISA	*****8888	Joseph F. Powers	715132	\$818.50

Description	Amount
STDYABD13- Study Abroad Trip -Scotland	\$1,637.00
Total Charged	\$818.50

THANK YOU FOR YOUR BUSINESS!

7/13

W # 54

VOUCHER

New England Maritime Academy

NAME: NEMCI&A

DATE: June 28, 2013

AMOUNT: \$105.00

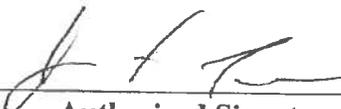
PO#

01-16101-5720

Appropriation or Account Number

INVOICE # 1

VENDOR# 6679



Authorized Signature

W#

FY13-55

VOUCHER

NAME: Joseph F. Powers

DATE: ~~July 5, 2013~~

AMOUNT: \$19.15

Tolls for
Atlantic
City

PO#

01-16101-5720

Appropriation or Account Number

INVOICE #

Tolls 4/2/13

VENDOR# 14005



Authorized Signature

*Reimbursements for travel to conference in New Jersey

N. J. Turnpike Authority



GARDEN STATE PARKWAY

DATE: 05/24/2013 06:03 PLZ: 046
LN: 06 COLL: 022996
CLS 01 PAID \$1.50

VSN: 826313

EZPASS SPEEDS YOUR TRIP

N. J. Turnpike Authority



GARDEN STATE PARKWAY

DATE: 05/24/2013 05:12 PLZ: 061
LN: 02 COLL: 022191
CLS 01 PAID \$1.50

VSN: 281871

EZPASS SPEEDS YOUR TRIP



N. J. TURNPIKE

ENTRY EXIT LANE CLASS TOLL
000 011 11 01 PD \$7.25

05/17/2013 15:27
Trans. No.: 145017
Collector ID: 022742

POST-TICKET MAXIMUM TOLL



N. J. TURNPIKE

ENTRY EXIT LANE CLASS TOLL
010 18W 12 01 PD \$7.40

05/24/2013 06:51
Trans. No.: 343140
Collector ID: 015052

Thank You

N. J. Turnpike Authority



GARDEN STATE PARKWAY

DATE: 05/17/2013 15:31 PLZ: 037
LN: 13 COLL: 022554
CLS 01 PAID \$1.50

VSN: 954789

EZPASS SPEEDS YOUR TRIP

Valid until 5PM on the day following last day punched.



PARKING PERMIT
Campus Parking Garage

Date 8/14 - 8/16/12 .. Ref. No. 13-071-118

S M T W T F S

INSTRUCTIONS FOR USE ON BACK

Receipt 7444
08/14/12 11:23 14.1500 2 TX0014572
Misc1 \$ 15.00
Total Fee \$ 15.00
CASH PAID \$ 15.00-
Cash Tender \$ 20.00
Change Due \$ 5.00

Morrissey, Melissa A

Notes



Trip to:

1 John F Kennedy Memorial Dr

Braintree, MA 02184-6425

223.66 miles / 4 hours 23 minutes

- T/C School 8/13-8/16

A 1 John F Kennedy Memorial Dr, Braintree, MA 02184-6425

- 

1. Start out going southeast on JFK Memorial Dr toward Washington St. [Map](#) 0.03 Mi
0.03 Mi Total
- 

2. Turn left onto Washington St. [Map](#) 0.2 Mi
0.2 Mi Total
- 

3. Turn slight right onto Union St. [Map](#) 0.4 Mi
0.6 Mi Total
- 

4. Enter next roundabout and take the 3rd exit. [Map](#) 0.5 Mi
1.1 Mi Total
- 


5. Take RT-3 N. [Map](#) 1.4 Mi
2.5 Mi Total
- 


6. Keep left to take US-1 S via EXIT 20A toward I-95 / Canton. [Map](#) 9.7 Mi
12.2 Mi Total
- 


7. Merge onto I-95 N / RT-128 N. [Map](#) 9.0 Mi
21.2 Mi Total
- 

8. Take the I-90 exit, EXIT 25, toward Mass Pike. [Map](#) 0.8 Mi
22.0 Mi Total
- 


9. Merge onto I-90 W / Mass Pike / Massachusetts Turnpike via the exit on the left toward Worcester (Portions toll). [Map](#) 77.4 Mi
99.5 Mi Total
- 


10. Merge onto I-91 N via EXIT 4 toward Holyoke. [Map](#) 14.1 Mi
113.5 Mi Total
- 


11. Merge onto RT-9 E via EXIT 19 toward Amherst / Hadley. [Map](#) 4.7 Mi
118.2 Mi Total
- 


12. Turn left onto RT-116 N. [Map](#) 1.3 Mi
119.6 Mi Total
- 

13. Take the ramp toward Univ. of Mass. Amherst. [Map](#) 0.2 Mi
119.8 Mi Total
- 

14. Keep right at the fork to go on N Hadley Rd. [Map](#) 0.3 Mi
120.1 Mi Total
- 

15. N Hadley Rd becomes Massachusetts Ave. [Map](#) 0.6 Mi
120.7 Mi Total
- 

16. 300 MASSACHUSETTS AVE is on the right. [Map](#)

A to B Travel Estimate: 120.68 mi - about 2 hours 13 minutes

B **University of Massachusetts-Amherst**
300 Massachusetts Ave, Amherst, MA 01003
(413) 545-0306

- 
1. Start out going east on Massachusetts Ave toward N Pleasant St. [Map](#)
0.01 Mi
120.7 Mi Total
- 
2. Massachusetts Ave becomes N Pleasant St. [Map](#)
0.3 Mi
121.0 Mi Total
- 
3. Turn right to stay on N Pleasant St. [Map](#)
0.2 Mi
121.2 Mi Total
- 
4. Turn left to stay on N Pleasant St. [Map](#)
0.01 Mi
121.2 Mi Total
- 
5. Turn right to stay on N Pleasant St. [Map](#)
0.4 Mi
121.6 Mi Total
- 

6. Turn left onto College St / RT-9. Continue to follow RT-9. [Map](#)
8.9 Mi
130.5 Mi Total
- 
7. Turn slight right onto N Main St / US-202. Continue to follow N Main St. [Map](#)
1.2 Mi
131.7 Mi Total
- 

8. Stay straight to go onto Mill Valley Rd / RT-181. Continue to follow RT-181. [Map](#)
5.5 Mi
137.2 Mi Total
- 

9. Turn right onto Main St / RT-181. Continue to follow RT-181. [Map](#)
2.0 Mi
139.3 Mi Total
- 
10. Turn left onto Main St. [Map](#)
0.5 Mi
139.7 Mi Total
- 
11. Stay straight to go onto High St. [Map](#)
1.4 Mi
141.1 Mi Total
- 

12. Turn slight right onto Thorndike St / RT-32. [Map](#)
0.8 Mi
141.9 Mi Total
- 

13. Merge onto I-90 E / Mass Pike / Massachusetts Turnpike toward Masspike / Boston / Worcester (Portions toll). [Map](#)
60.3 Mi
202.2 Mi Total
- 

14. Merge onto I-95 S / RT-128 S via EXIT 14 toward South Shore / Cape Cod. [Map](#)
13.1 Mi
215.3 Mi Total
- 

15. Keep left to take I-93 N / US-1 N via EXIT 12 toward Boston. [Map](#)
6.1 Mi
221.4 Mi Total
- 
16. Take the RT-37 exit, EXIT 6, toward W. Quincy / Braintree. [Map](#)
0.4 Mi
221.8 Mi Total
- 

17. Turn slight right onto RT-37 S / Granite St. Continue to follow RT-37 S. [Map](#)
1.5 Mi
223.3 Mi Total
- 
18. Turn left onto Central Ave. [Map](#)
0.3 Mi
223.6 Mi Total
- 
19. Take the 2nd right onto JFK Memorial Dr. [Map](#)
0.09 Mi
223.7 Mi Total
- 
20. 1 JOHN F KENNEDY MEMORIAL DR. [Map](#)

B to C Travel Estimate: 102.97 mi - about 2 hours 10 minutes



1 John F Kennedy Memorial Dr, Braintree, MA 02184-6425

Total Travel Estimate: 223.66 miles - about 4 hours 23 minutes

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Morrissey, Melissa

Notes



Trip to:

1 John F Kennedy Memorial Dr

Braintree, MA 02184-6425

103.34 miles / 2 hours 28 minutes

Slight right user
10/10/12

A 1 John F Kennedy Memorial Dr, Braintree, MA 02184-6425

- | | | |
|--|---|---------------------------------|
| | 1. Start out going southeast on JFK Memorial Dr toward Washington St. Map | 0.03 Mi
0.03 Mi Total |
| | 2. Turn left onto Washington St. Map | 0.2 Mi
0.2 Mi Total |
| | 3. Turn slight right onto Union St. Map | 0.4 Mi
0.6 Mi Total |
| | 4. Enter next roundabout and take the 3rd exit. Map | 0.5 Mi
1.1 Mi Total |
| | 5. Take RT-3 N. Map | 1.4 Mi
2.5 Mi Total |
| | 6. Keep left to take US-1 S via EXIT 20A toward I-95 / Canton. Map | 9.7 Mi
12.2 Mi Total |
| | 7. Merge onto I-95 N / RT-128 N. Map | 15.9 Mi
28.1 Mi Total |
| | 8. Merge onto RT-2 W via EXIT 29B toward Acton / Fitchburg. Map | 4.0 Mi
32.1 Mi Total |
| | 9. Turn left onto RT-2 W / Concord Turnpike. Map | 4.5 Mi
36.6 Mi Total |
| | 10. Enter next roundabout and take the 3rd exit onto RT-2 W. Map | 11.0 Mi
47.5 Mi Total |
| | 11. Take the RT-110 E / RT-111 N exit, EXIT 38B, toward Ayer / Groton. Map | 0.2 Mi
47.7 Mi Total |
| | 12. Turn slight right onto Ayer Rd / RT-111 / RT-110. Continue to follow RT-111 N / RT-110 E. Map | 2.0 Mi
49.7 Mi Total |
| | 13. Enter next roundabout and take the 3rd exit onto RT-111 N / RT-2A W. Map | 1.1 Mi
50.8 Mi Total |
| | 14. Turn right onto Park St / RT-111 / RT-2A. Continue to follow RT-111. Map | 1.5 Mi
52.3 Mi Total |
| | 15. Turn left onto Amandrey Way. Map | 0.04 Mi
52.4 Mi Total |
| | 16. 31 AMANDREY WAY is on the right. Map | |

A to B Travel Estimate: 52.36 mi - about 1 hour 14 minutes

B 31 Amandrey Way, Ayer, MA 01432-1063

- | | | |
|---|---|----------------------------------|
|  | 1. Start out going southeast on Amandrey Way toward Groton School Rd / RT-111. Map | 0.04 Mi
52.4 Mi Total |
|  |  2. Turn right onto Groton School Rd / RT-111. Continue to follow RT-111. Map | 1.5 Mi
53.9 Mi Total |
|  |  3. Turn left onto Main St / RT-111 / RT-2A / Depot Sq. Continue to follow RT-111 S / RT-2A E. Map | 1.0 Mi
54.9 Mi Total |
|  |  4. Enter next roundabout and take the 2nd exit onto RT-111 / RT-110. Map | 2.3 Mi
57.3 Mi Total |
|  |  5. Take RT-2 E. Map | 11.1 Mi
68.4 Mi Total |
|  |  6. Enter next roundabout and take the 2nd exit onto RT-2 E / Concord Turnpike. Map | 4.5 Mi
72.9 Mi Total |
|  |  7. Take Cambridge Turnpike / RT-2 E. Map | 3.4 Mi
76.3 Mi Total |
|  |  8. Merge onto I-95 S / RT-128 S via EXIT 52A toward Attleboro. Map | 18.7 Mi
95.0 Mi Total |
|  |  9. Keep left to take I-93 N / US-1 N via EXIT 12 toward Boston. Map | 6.1 Mi
101.1 Mi Total |
|  | 10. Take the RT-37 exit, EXIT 6, toward W. Quincy / Braintree. Map | 0.4 Mi
101.5 Mi Total |
|  |  11. Turn slight right onto RT-37 S / Granite St. Continue to follow RT-37 S. Map | 1.5 Mi
103.0 Mi Total |
|  | 12. Turn left onto Central Ave. Map | 0.3 Mi
103.3 Mi Total |
|  | 13. Take the 2nd right onto JFK Memorial Dr. Map | 0.09 Mi
103.3 Mi Total |
|  | 14. 1 JOHN F KENNEDY MEMORIAL DR. Map | |

B to C Travel Estimate: 50.98 mi - about 1 hour 13 minutes

 **1 John F Kennedy Memorial Dr, Braintree, MA 02184-6425**

Total Travel Estimate: **103.34 miles** - about **2 hours 28 minutes**

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No. FY13-33

VOUCHER

James M. Casey
Vendor Name

January 29, 2013
Date

\$119.23
Amount

PO#

Handwritten: \$52.95

01-11101-5345 — \$8.75
01-11101-5422 — 57.53
01-11101-5711 — 52.95

APPROPRIATION OR ACCOUNT NUMBER

Invoice# JMC012013

Vendor # 9413

Handwritten Signature
Authorized Signature

Handwritten: 12/6/6

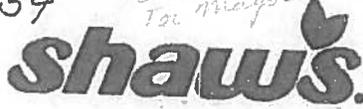
James M. Casey
15 Cape Cod Lane
Braintree, MA 02184

Please remit **\$119.23** for items noted below purchased on behalf of the Braintree Town Council

7/18/2012 Postage (Council Order 028 12)	\$ 5.75
1/8/13 Goods (Council Order 001 13)	8.54
1/25/13 Parking (MMA Conference)	39.00
1/25/13 Mileage 31 miles @ .45 (MMA Conference)	13.95
1/29/13 iTune \$60 Card (iPad Apps)	<u>51.99</u>
Total	\$119.23

Vendor # 9413
Account # 01-1101-5711
Invoice # JMC012013

Cancel order #001 13
\$8.54
Check order amount
for mayor



125 PEARL ST.
BRAINTREE, MA 02184
Phone # (781) 356-4467
Store Director - Carl Verderber

Cashier: ANNE W

01/08/13

11:26:52

PREFERRED CUSTOMER: XXXXXX3539

GROCERY

* DT. PEPSI 2 LT	PC 120000132	1.89 F
=> 1.25 AFTER PREFERRED SAVINGS		-.64 F
+\$0.05 DEPOSIT	202DP	.05 F
* PEPSI 2 LTR.	PC 120000113	1.89 F
=> 1.25 AFTER PREFERRED SAVINGS		-.64 F
+\$0.05 DEPOSIT	202DP	.05 F
* 2 LTR.	PC 120000113	1.89 F
=> 1.25 AFTER PREFERRED SAVINGS		-.64 F
+\$0.05 DEPOSIT	202DP	.05 F
* 2 LTR.	PC 120000113	1.89 F
=> 1.25 AFTER PREFERRED SAVINGS		-.64 F
+\$0.05 DEPOSIT	202DP	.05 F
PEPSI 2 LTR.	PC 120000113	1.89 F
=> 1.25 AFTER PREFERRED SAVINGS		-.64 F
+\$0.05 DEPOSIT	202DP	.05 F
HERSHEY ALMOND	3400000241	.99 F
WISE BTR POPCRN	PC 4126228451	3.29 F
WISE WHT CHDR PO	PC 4126228452	3.29 F
=> FREE ITEM		-3.29 F
* SHAW'S WATER 24P	PC 4557421415	3.77 F
=> 3.34 AFTER PREFERRED SAVINGS		-.43 F
SUBTOTAL		14.12
TOTAL TAX		.00

TOTAL	14.12
Cash TENDER	20.12
Cash CHANGE	6.00

NUMBER OF ITEMS 9

***** SAVINGS SUMMARY *****
PREFERRED SAVINGS 7 6.92

TODAY'S TOTAL SAVINGS 6.92
THAT IS A SAVINGS OF 33%

Trx:160 Oper 154 Term: 6 Store: 7404
01/08/13 11:27:37

Soda @ \$1.30 x 4 = \$5.20

Thank You For Shopping At
SHAW'S BRAINTREE
www.shaws.com \$3.34
Questions: 1(877)932-7948

www.shaws.com \$8.54

Customer Questions
or Party Tray Orders
1-877-932-7948

Enter to be a weekly winner
of a \$100 gift card!!
Go to: www.shawslistens.com
Enter Code: 01087 40430 060160
Take the survey within 3 days

Mileage 31 @ .45

Prudential Center Garage
800 Boylston Street
Boston MA 02199

Lot Computer Number:
Cashier: MFB
Transaction Number:
Entered: 01/25
Exited: 01/25
Ticket #0105 01
Lot:
Area:
Rate:
Parking Fee:
Total Fee:
Total Rate:

Thank you for Choosing
The Prudential Center
Have a nice Day

MMA Conference
\$52.95

COUNCIL ORDER #02812

\$5.75

BRAINTREE POSTAL STORE
BRAINTREE, Massachusetts
021846525
2407980185-0096

07/18/2012 (800)275-8777 02:17:54 PM

Sales Receipt

Product Description	Sale Unit Qty	Final Price
---------------------	---------------	-------------

BRAINTREE MA 02184		\$0.45
Zone-0 First-Class Letter		

0.40 oz.
Expected Delivery: Thu 07/19/12
Return Ropt (Green Card)

Certified \$2.95
Label #: 70111150000174638920

Issue PVI: \$5.75

Total: \$5.75

Paid by:
Cash \$6.00
Change Due: -\$0.25

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.

Bill#:1000402310287
Clerk:15

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business

HELP US SERVE YOU BETTER

Go to:
<https://postalexperience.com/Pos>

TELL US ABOUT YOUR POSTAL EXPERIENCE
Customer

1 PAO ADD CARD \$60
\$51.99



200 CROWN COLONY DRIVE
QUINCY, MA
(857) 403-2002

Club:353 Reg:79 Trans:52
Cashier:303488 01/29/13 10:12am

*** MEMBERSHIP ID. 01880044749 ***
*** MEMBERSHIP EXPIRES ON 02/13 ***

88590953694 ITUNES \$60 56.99
*** NOT RETURNABLE ITEM *** SC/GC
599366127260 SCANNED COUP 5.00-
**** SUBTOTAL 61.99
**** TOTAL 61.99
Cash 62.00
CHANGE 10.01

GB *****0477
GB COMPLETE
AUTH 000000 \$56.99

TOTAL NUMBER OF ITEMS SOLD = 1

Total Savings = 5.00

Thank You for Shopping at BJ's

The Membership that Pays You Back
Upgrade to a BJ's Rewards Membership
and earn 2% Payback on most
In-Club and BJ's.com Purchases

Details at the Member Services Desk
or Visit BJs.com/rewards

Shop BJs.com for Savings on
thousands of great products!
Don't miss out on the emails with
Special Offer: Sign up at BJs.com.

MEMBER COPY



0129353790052

2014

Date	Account number	Description	AP Number	Amount	Meeting location	Description of conference	Agenda or course description	Number of days attended	Relativity to job function	Expected value to Council member	Expected value to town
Aug 7 2013	161-5720	Meeting Expense	FY 14-06	347.50	Scotland: Conference Fee						
Sept 4 2013	111-5710	Meeting Expense Reimb. (Christopher Griffin)	FY 14-10	83.07	Babe Ruth Team Send Off 8/2 Dunkin Donuts						
Sept 18 2013	111-5710	Meeting Expense Reimb (James M. Casey)	FY14-12	66.84	Babe Ruth Recognition Night 9/4 Supplies						
Sept 18 2013	111-5710	Meeting Expense Kyrans, Inc.	FY14-12	120.00	Babe Ruth Recognition Night 9/4 Pizza						
Sept 18 2013	161-5710	Travel Expense Tri County Clerks Assoc. (In State)	FY14-12	35.00	Membership Dues						
Sept 18 2013	161-5720	Travel Expense Out of State (Town of Easton)	FY14-12	1,107.09	Scotland: Airline tickets						

Total Travel/Meeting Expense 1,759.50

No mileage expenses have been reported

W # 07

VOUCHER

NAME: International Institute of Municipal Clerks

DATE: August 1, 2013

AMOUNT: \$347.50

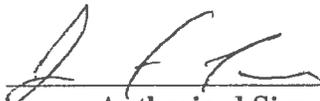
PO#

01-16101-5720

Appropriation or Account Number

INVOICE # Meeting 8/27/13

VENDOR# 14962



Authorized Signature

NEEDS TO BE RECEIVED BY AUGUST 15, 2013



International Institute of Municipal Clerks

8331 Utica Ave, Suite 200
Rancho Cucamonga, CA 91730
Phone: (909) 944-4162 / Fax: (909) 944-8545
Website: www.iimc.com

Meeting Confirmation

Joseph F. Powers, CMC

Town Clerk
Town of Braintree
1 JFK Memorial Drive
Braintree, MA 02184

Study Abroad - Scotland

Friday, September 27, 2013 to Saturday, October 5, 2013
England

You are registered for the following:

Function	Quantity	Rate	Amount
Study Abroad Grant	1	-500.00	-500.00
Study Abroad Trip -Scotland	1	1,666.00	1,666.00
Total			1,166.00
Payment			818.50
Balance			347.50

Payment Details

Credit Card Number: VISA *****8888 818.50

W #10

VOUCHER

NAME: Christopher Griffin

DATE: September 4, 2013

AMOUNT: \$83.07

PO#

01-11101-5710

Appropriation or Account Number

INVOICE # Dunkin Donuts receipt

Town Council, Babe Ruth team Championship send off on 8/2/2013. **Please make check payable to Christopher Griffin.**

VENDOR# 15181



Authorized Signature

Chris

LaFrance, Robyn

Welcome to Dunkin' Donuts
Store #302989
1172 WASHINGTON ST, Braintree
8/2/2013 8:41:46 AM

Eat In
Order Number: 930

From: Casey, Jim M.
Sent: Wednesday, August 21, 2013 10:18 AM
To: LaFrance, Robyn
Cc: Kokoros Charles
Subject: FW: coffee and donuts send off

Register: 1 Tran Seq No: 4105930
Cashier: patricia m.

Robyn,

The Council President has authorized the payment of this expenditure. Ple 11101-5710 and forward me a copy of the invoice for my records.

3 Bx Joe Orig Blnd	44.97
5 12 Donuts	34.95

Thanks,

Jim

Sub. Total:	\$79.92
Tax:	\$3.15
Total:	\$83.07
Discount Total:	\$0.00
Change	\$0.00
Visa:	\$83.07



James M. Casey
Clerk of the Council
(781) 299-8152

HEY AMERICA!

WANT A FREE DONUT WHEN YOU PURCHASE A MEDIUM OR LARGER BEVERAGE?
Go to www.telldunkin.com on your computer or mobile device in the next 3 days and tell us about your visit.

Te invitamos a participar en nuestra encuesta.

Survey Code: 93001-02989-0808-0233

From: Charles Kokoros [<mailto:ckokoros@verizon.net>]
Sent: Wednesday, August 21, 2013 9:32 AM
To: Casey, Jim M.
Subject: Fwd: coffee and donuts send off

Enter Validation Code: _____
Bring receipt with code to redeem offer.
Visit DunkinDonuts.com for redemption restrictions.
Franchisee: Please use PLU #201

Thank You And Have A Great Day
The Andrade Network

Sent from my iPhone

Begin forwarded message:

From: "LaFrance, Robyn" <rlafrance@braintreema.gov>
Date: August 19, 2013, 4:38:59 PM EDT
To: Kokoros Charles <ckokoros@braintreema.gov>, "Charles C. Kokor"
Subject: coffee and donuts send off

Council President,

The Mayor asked us to pick up coffee/donuts for the baseball team that went to Newtown on 8/2. The total was \$83.07 and Chris Griffin needs to be reimbursed. Is the Council paying for this? These team send offs and celebrations add up!

I'll do a voucher from our office for now, but if you are paying, please let me know. Thanks

Robyn LaFrance
Services Coordinator
Office of the Mayor

w
No 12

VOUCHER

James M. Casey
Vendor Name

September 6, 2013
Date

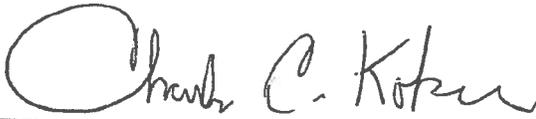
\$66.84
Amount

PO#

01-11101-5710
APPROPRIATION OR ACCOUNT NUMBER

Invoice#: JMC090613

Vendor # 9413


Authorized Signature

PT 3000

James M. Casey
15 Cape Cod Lane
Braintree, MA 02184

INV#09062013

September 6, 2013

Please remit \$66.84 for expenses incurred for the Braintree Babe Ruth Recognition Night held in Braintree Town Hall on September 4, 2013.

Lowes:	\$49.98
Shaws:	<u>\$16.86</u>
Total:	\$66.84

SEPT 4 2013
 Braintree Babe Rock
 Recognition Night



LOWE'S HOME CENTERS, INC.
 599 THOMAS BURGIN PKWY
 QUINCY, MA 02169 (857) 403-2069

- SALE -

SALES#: S2267MD2 1580859 TRANS#: 1630785

58213 75QT. EXTREME 5-DRY COOLE 49.98

SUBTOTAL: 49.98

TAX: 0.00

INVOICE 1580859

DEBIT: 49.98

DEBIT:XXXXXXXXXXXX1306 AMOUNT:49.98 AUTHCD:

SWIPED REFID:307876226716 09/04/13 11:17:56

TRACE:00854691

PURCHASE	CASH BACK	TOTAL	DEBIT
49.98	0.00		49.98

STORE: 2267 TERMINAL: 16 09/04/13 11:17:58

OF ITEMS PURCHASED: 1

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.
 SEE REVERSE SIDE FOR RETURN POLICY.

STORE MANAGER: DANIEL KUHP

WE HAVE THE LOWEST PRICES, GUARANTEED!
 IF YOU FIND A LOWER PRICE, WE WILL BEAT IT BY 10%.
 SEE STORE FOR DETAILS.

 * YOUR OPINIONS COUNT! *
 * REGISTER FOR A CHANCE TO WIN A *
 * \$5,000 LOWE'S GIFT CARD! *
 * REGISTRESE PARA TENER LA OPORTUNIDAD DE GANAR UNA *
 * TARJETA DE REGALO DE LOWE'S DE \$5000! *
 * *
 * REGISTER BY COMPLETING A GUEST SATISFACTION SURVEY *
 * WITHIN ONE WEEK AT: www.loves.com/survey *
 * YOUR ID # 16335 2267 247 *
 * *
 * NO PURCHASE NECESSARY TO ENTER OR WIN. *
 * VOID WHERE PROHIBITED. MUST BE 18 OR OLDER TO ENTER. *
 * OFFICIAL RULES & WINNERS AT: www.loves.com/survey *

 STORE: 2267 TERMINAL: 16 09/04/13 11:17:58



SEPT. 4, 2013
 Braintree Babe Rock
 Recognition Night

125 PEARL ST.
 BRAINTREE, MA 02184
 Phone # (781) 356-4467
 Store Director - Carl Verderber

Cashier: ANNE W

09/04/13 10:01:5

GROCERY

COKE 2LT CLASSIC	4900005010	1.79 F
=> 1.25 After Promotional Savings		-.54 F
+\$0.05 DEPOSIT	DP	.05 F
COKE 2LT CLASSIC	4900005010	1.79 F
=> 1.25 After Promotional Savings		-.54 F
+\$0.05 DEPOSIT	DP	.05 F
DT COKE 2LTR	4900005011	1.79 F
=> 1.25 After Promotional Savings		-.54 F
+\$0.05 DEPOSIT	DP	.05 F
DT COKE 2LTR	4900005011	1.79 F
=> 1.25 After Promotional Savings		-.54 F
+\$0.05 DEPOSIT	DP	.05 F
1 @ 2/ 3.00		
PEPSI THRBK 2L	1200003066	1.50 F
=> 1.00 After Promotional Savings		-.50 F
+\$0.05 DEPOSIT	DP	.05 F
1 @ 2/ 3.00		
PEPSI THRBK 2L	1200003066	1.50 F
=> 1.00 After Promotional Savings		-.50 F
+\$0.05 DEPOSIT	DP	.05 F
1 @ 2/ 3.00		
DT. PEPSI 2 LT	1200000132	1.50 F
=> 1.00 After Promotional Savings		-.50 F
+\$0.05 DEPOSIT	DP	.05 F
1 @ 2/ 3.00		
PEPSI THRBK 2L	1200003066	1.50 F
=> 1.00 After Promotional Savings		-.50 F
+\$0.05 DEPOSIT	DP	.05 F
PS WATER 24PK PA	7572000409	4.99 F
=> 3.67 After Promotional Savings		-1.32 F

FROZEN

SHAWS ICE 10 LB	4557457603	3.79 F
SUBTOTAL		16.86
TOTAL TAX		.00
TOTAL		16.86
Cash TENDER		20.01
Cash CHANGE		3.15
NUMBER OF ITEMS		10

***** SAVINGS SUMMARY *****
 PROMOTIONAL SAVINGS 9 5.48

 TODAY'S TOTAL SAVINGS 5.48
 THAT IS A SAVINGS OF 25%

Kyranis, Inc

No _____

VOUCHER

Vendor Name

Date

Amount

PO#

APPROPRIATION OR ACCOUNT NUMBER

Invoice# 969104

Vendor # ~~27119~~ 27118

Authorized Signature

18 P.22A

\$120.⁰⁰/₁₀₀

9-4-13

SEPT 4, 2013
BRAINTREE (BABE RUTZ)
Dinner night

Paul [unclear]
VF 2789
#01-1101-5711

KYRANIS, INC.
DBA MARIA'S RESTAURANT
240 QUINCY AVE.
E. BRAINTREE, MA 02184

Guest Check No.	Server	969104
-----------------	--------	--------

MARKET / CT100

Customer Service

W # 12

VOUCHER

NAME: Tri County Clerks' Association

DATE: September 9, 2013

AMOUNT: \$35.00

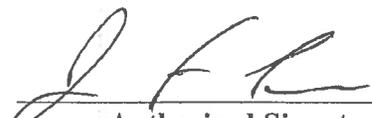
PO#

01-16101-5710

Appropriation or Account Number

INVOICE #

VENDOR# 6184



Authorized Signature

Town Clerk



City and Town Clerks Association of Plymouth, Bristol, and Norfolk Counties

President: Jacqueline A. Brown, Freetown Vice-President: Robert E Cutler, Jr., Foxboro Treasurer: Danielle M. Sicard, Norton Recording Secretary: Janet L. Tracey, Lakeville Corresponding Secretary: Dorothy A. Powers, Westwood	Executive Board Members: Plymouth County: Allison J. Ferreira, Middleborough Norfolk County: Deborah L. Pellegrini, Franklin Bristol County: Jeremy P. Gillis, Easton
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ANNUAL MEMBERSHIP DUES JULY 1, 2013 – JUNE 30, 2014

- | | | | |
|-------------------|------------------|-------------------------------------|----------|
| CITY/ TOWN CLERK | FULL MEMBERSHIP | <input checked="" type="checkbox"/> | \$ 25.00 |
| ASSISTANT CLERK * | ASSOCIATE MEMBER | <input checked="" type="checkbox"/> | \$ 10.00 |
| RETIRED CLERK * | | <input type="checkbox"/> | \$ 10.00 |

MUNICIPALITY Town of Braintree

ADDRESS 1 JFK memorial Dr, Braintree, 02184

TELEPHONE NUMBER 781-794-8240 E-MAIL JPowers@braintree.ma.gov

PLEASE COMPLETE FOR APPLICABLE MEMBERSHIPS APPLIED FOR AS CHECKED ABOVE:

NAME OF CITY / TOWN CLERK Joseph F. Powers

NAME OF ASSISTANT CLERK Debra J. Starr

NAME OF RETIRED CLERK _____

Please make complete and return a copy of this letter along with check made payable to:

Tri County Clerks' Association

**Mail To: Danielle M. Sicard, Town Clerk
Tri-county Clerks Association, Treasurer
70 East Main Street
Norton, MA 02766**

*If your Assistant Clerk is not a member, you may enroll him/her as a member. In instances where the respective City or Town Clerk is not a member of the Association, the Assistant Town Clerk shall pay \$25.00 dues; where the respective City or Town Clerk is a member of the Association, the Assistant Clerk shall pay \$10.00 annual dues. Retired Clerks may apply for membership for \$10.00 without regard to the status of the current clerk's membership.

W # 12

VOUCHER

NAME: Town of Easton

DATE: September 9, 2013

AMOUNT: \$1107.09

PO#

01-16101-5720

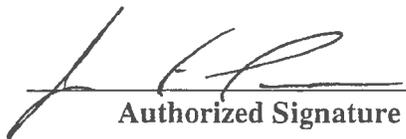
Appropriation or Account Number

INVOICE #

Disc. Award Program 2012

VENDOR#

9878


Authorized Signature

Town Clerk



OFFICE OF THE TOWN CLERK
136 ELM STREET, EASTON MA 02356
www.easton.ma.us
508-230-0530



Jeremy P Gillis, MMC/CMMC Town Clerk
jgillis@easton.ma.us
@jgilliscmc

INVOICE

TO: JOSEPH POWERS, CMC/CMMC
TOWN CLERK
TOWN OF BRAINTREE
1 JOHN F. KENNEDY MEMORIAL DRIVE
BRAINTREE, MA 02184

RE: ½ COST OF PLANE TICKETS FOR IIMC STUDY ABROAD PROGRAM,
CHARGED ON TOWN OF EATON CREDIT CARD- ATTACHED

DATE	ITEM	DESCRIPTION	COST
07/25/2013	PLANE TICKETS CHARGED TO TOWN OF EASTON AMERICAN EXPRESS CARD FOR IIMC STUDY ABROAD PROGRAM 9/26- 10/5 2013	BRITISH AIRWAYS FLIGHTS BA2014, BA1444, BA1445, BA0239	\$2214.08

TOTAL DUE TOWN OF BRAINTREE	\$1107.09
-----------------------------------	-----------

PLEASE MAKE CHECKS
PAYABLE TO "TOWN OF

EASTON"
AND MAIL TO:

TOWN OF EASTON
ATT: TOWN CLERK
136 ELM STREET, EASTON, MA 02356

THIS IS AN AUTOMATED EMAIL - PLEASE DO NOT REPLY AS EMAILS RECEIVED AT THIS ADDRESS WILL BE AUTOMATICALLY DELETED.

Virus checking of emails (including attachments) is the responsibility of the recipient.

This message is private and confidential and may also be legally privileged. If you have received this message in error, please advise the sender and immediately, permanently destroy the document. Please do not read, print, re-transmit, store or act in reliance on it or any attachments.

e-ticket receipt

BRITISH AIRWAYS 

Dear MR GILLIS,

Booking reference: **STYPTH**

Thank you for booking with British Airways.

Ticket Type: e-ticket

This is your e-ticket receipt. Your ticket is held in our systems, you will not receive a paper ticket for your booking.

If the payment cardholder is travelling, you must bring the card used to pay for this booking to the airport with you, for verification, before you can travel. Your itinerary is detailed below.

Your Itinerary

British Airways booking reference: **STYPTH**

Passenger(s)	MR JEREMY GILLIS MR JOSEPH POWERS
Flight number	BA0214
From	Logan International (MA) Terminal E
To	Heathrow (London) Terminal 5
Depart	26 Sep 2013 21:30
Arrive	27 Sep 2013 08:45
Cabin	World Traveller
Operated by	British Airways
Booking status	Confirmed
Seat selection	Seat 29C - MR JEREMY GILLIS Seat 29B - MR JOSEPH POWERS

Flight number	BA1444
From	Heathrow (London) Terminal 5
To	Edinburgh
Depart	27 Sep 2013 12:50
Arrive	27 Sep 2013 14:15
Cabin	Domestic
Operated by	British Airways
Booking status	Confirmed

Flight number BA1445
From Edinburgh
To Heathrow (London) Terminal 5
Depart 5 Oct 2013 13:45
Arrive 5 Oct 2013 15:10
Cabin Domestic
Operated by British Airways
Booking status Confirmed

Flight number BA0239
From Heathrow (London) Terminal 5
To Logan International (MA) Terminal E
Depart 5 Oct 2013 19:30
Arrive 5 Oct 2013 21:40
Cabin World Traveller
Operated by British Airways
Booking status Confirmed
Seat selection Seat 27H - MR JEREMY GILLIS
 Seat 27J - MR JOSEPH POWERS

Checked baggage

Adults and children: 1 bag at 23kg (51lbs)

You may be charged for extra or overweight bags. There are restrictions on what you may pack and on the dimensions of your bags.

> [British Airways baggage information](#)

> [Baggage Charges](#)

Hand baggage on BA operated flights

1 piece of hand baggage (56cm x 45cm x 25cm/22in x 18in x 10in) plus a briefcase, laptop or handbag (45cm x 36cm x 20cm/18in x 14in x 8in) per person.

> [Hand baggage policy information](#)

Your seats

Total for seat selection USD 152.00

Payment Information

Ticket Number(s) 125-8500474414 (MR JOSEPH POWERS)
 125-8500474415 (MR JEREMY GILLIS)

Card Type American Express
Card Holder MR JEREMY GILLIS
Card Number *****2237
Billing Address 136 ELM STREET,EASTON MA 02356
Payment Total USD 2214.18
Date 25 Jul 2013
Flight tickets issued by British Airways, USA
IATA Number 33991134
Endorsements Pax nonrefundable restrictions apply-bg:ba
Fare Details USD 636.00

Fare breakdown

The price of your ticket includes a security and insurance surcharge and a carrier imposed charge per sector levied by the carrier. All taxes, fees and charges are to be paid by the member (not British Airways). The price of your seat selection at USD 152.00 is included in the payment total.

Please note that air travel is not subject to VAT therefore we do not issue VAT receipts.

Where applicable, if you wish to change the date or time of your flight, or cancel your booking, the cost of doing so will generally be lower on ba.com than over the telephone or at a ticket desk. Service charges are subject to change. For further details and a list of the current charges, please visit:
> <http://ba.com/servicefees>

Taxes/fees/charges

Government, authority and airport charges	Per adult	
Customs User Fee - USA	USD	5.50
Transportation Tax(Departure) - USA	USD	17.20
Transportation Tax(Arrival) - USA	USD	17.20
Animal & Plant Health User Fee (Aphis) - USA	USD	5.00
Immigration User Fee - USA	USD	7.00
Passenger Civil Aviation Security Service Fee - USA	USD	2.50
Air Passenger Duty - United Kingdom	USD	102.92
Passenger Service Charge - United Kingdom	USD	93.27
Passenger Facility Charge	USD	4.50
Total government, authority and airport charges*	USD	255.09
> More information		
British Airways fees and surcharges	Per adult	
Carrier imposed charge**	USD	458.00
Total British Airways fees and surcharges	USD	458.00
> More information		
Total taxes, fees and surcharges per person	USD	713.09

*Government and/or airport taxes are refundable, however some countries will apply a Value Added Tax, Sales Tax or equivalent, which will only be refunded on fully flexible tickets.

**In line with the fare rules, a refund of carrier imposed charges can be made on fully flexible tickets only with unused flights in your Itinerary.

Please note that air travel is not subject to VAT therefore we do not issue VAT receipts.

Yours sincerely,

British Airways Customer Services

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How to contact us

Although we are unable to respond to individual replies to this email we have a comprehensive section that may help you if you have a question about your booking or travelling with British Airways.

> [Help and contacts](#)

If you require further assistance you may contact us on:
1 800 247 9297

If you have received this email in error

This is a confidential email intended only for the British Airways customer appearing as the addressee. If you are not the intended recipient please delete this email and inform the sender as soon as possible. Please note that any copying, distribution or other action taken or omitted to be taken in reliance upon it is prohibited and may be unlawful.

Passenger notices**Dangerous articles in baggage**

For safety reasons, dangerous articles such as those listed below, must not be carried in passengers checked or hand/cabin baggage:



Oxidising
Substances



Radioactive
Material



Explosives



Toxic or
Infectious
Substances



Gases



Corrosives



Flammable
Substances

or other articles or substances which present a danger during air transport

> [More information on dangerous articles in baggage is available here](#)

> [More information on Security Prohibited Items \(PDF, 29 kb, English only\)](#)

Notice

If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention or the Montreal Convention may be applicable and these Conventions govern and may limit the liability of carriers for death or bodily injury and in respect of loss of or damage to baggage. Many air carriers have waived the Warsaw Convention limits for death or bodily injury. Further information may be obtained from the carrier. For further information see the Notice of Liability Limitations.

Conditions of Carriage

It is important that you read this section carefully as it contains important information about the terms on which carriage and other services are provided to you.

Carriage and other services provided by the carrier are subject to Conditions of Carriage and the Conditions of Contract, which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

Copies of the Conditions of Contract and the British Airways General Conditions of Carriage are available on request or can be obtained at the airport or online here:

> [Conditions of Contract](#)

> [British Airways General Conditions of Carriage](#)

Notice of liability limitations

The Montreal Convention or the Warsaw Convention system may be applicable to your journey and these Conventions govern and may limit the liability of air carriers for death or bodily injury, for loss of or damage to baggage, and for delay. For more information, please visit:

> [Liability limitations](#)

Passenger service charge and security and/or insurance and carrier imposed charge

The price of your ticket includes a security and/or insurance surcharge and a carrier imposed charge. They are shown in the "TAX/FEE/CHARGE" area of your ticket. These sums are levied by British Airways and are not a tax, fee or charge imposed by a Government Authority or by a third party. UB is the Passenger Service Charge which carriers pay to UK airport operators for each passenger's use of airport facilities.

Notice of government and airport imposed taxes, fees and charges

The price of this ticket may include taxes, fees and charges which are imposed on air transportation by Government Authorities and Airports. They may represent a significant portion of the cost of air travel and are either included in the fare or shown separately in the

"TAX/FEE/CHARGE" box(es) of this ticket. You may also be required to pay taxes, fees and charges not already collected.

Overbooking

For a copy of British Airways' overbooking policy, please visit:

> [Overbooking policy](#)

Seating

A paid seat request cannot be guaranteed as it may need to be changed for operational, safety or security reasons, even after boarding the aircraft. In the event that we have to change your seat we will endeavour to seat you in a suitable alternative. We aim to seat your party together, and then if possible in your choice of seat, e.g. If you have selected a window seat we aim to seat you in another window seat. If we are unable to offer you a suitable alternative seat as set out above you are eligible to apply for a refund. You have 14 days after the last flight in your itinerary to apply for a refund. Full seating conditions are available [here](#)

> [Seating terms and conditions](#)

[Close](#)


ERIC A. KINSHERF,
CPA

116 State Road #8
Post Office Box 791
Sagamore Beach, MA 02562

October 15, 2013

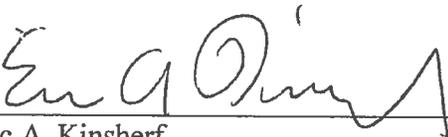
To: Town Council Members and Town Clerk Staff

Conference Questionnaire

At the request of the Town Council President, I am conducting an audit of meeting/travel expenses for the departments that report to the Town Council; there should be a one page form for each conference attended in FY 2013 and FY 2014. Please fill out the attached conference questionnaire and return to the Clerk of the Council James Casey or email to eric@erickinsherfcpa.com on or before October 30th, 2013. Thank you.

Please contact me with any questions.

Sincerely,



Eric A. Kinsherf
Town Auditor

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Thomas Bowes
Meeting Date:	01/25-01/26/13
Meeting Location:	Boston, Massachusetts
Meeting or Conference	MMA Annual Meeting
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Council Member:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:		Dan Clifford
Meeting Date:		01/25-01/26/13
Meeting Location:		Boston, Massachusetts
Meeting or Conference		MMA Annual Meeting
Agenda or Course Description:		
Number of Days Attended:		
Relativity to Job Function:		
Expected Value to Council Member:		
Expected Value to Town :		

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Ronald DeNapoli
Meeting Date:	01/25-01/26/13
Meeting Location:	Boston, Massachusetts
Meeting or Conference	MMA Annual Meeting
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Council Member:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Leland Dingee
Meeting Date:	01/25-01/26/13
Meeting Location:	Boston, Massachusetts
Meeting or Conference	MMA Annual Meeting
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Council Member:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Henry Joyce
Meeting Date:	01/25-01/26/13
Meeting Location:	Boston, Massachusetts
Meeting or Conference	MMA Annual Meeting
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Council Member:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Charles Kokoros
Meeting Date:	01/25-01/26/13
Meeting Location:	Boston, Massachusetts
Meeting or Conference	MMA Annual Meeting
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Council Member:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	John Mullaney
Meeting Date:	01/25-01/26/13
Meeting Location:	Boston, Massachusetts
Meeting or Conference	MMA Annual Meeting
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Council Member:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Sean Powers
Meeting Date:	01/25-01/26/13
Meeting Location:	Boston, Massachusetts
Meeting or Conference	MMA Annual Meeting
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Council Member:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Charles Ryan
Meeting Date:	01/25-01/26/13
Meeting Location:	Boston, Massachusetts
Meeting or Conference	MMA Annual Meeting
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Council Member:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	James Casey
Meeting Date:	01/25-01/26/13
Meeting Location:	Boston, Massachusetts
Meeting or Conference	MMA Annual Meeting
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Employee:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Charles Ryan
Meeting Date:	Summer 2013
Meeting Location:	Lenox, Massachusetts
Meeting or Conference	APWA Summer Conference
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Council Member:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Charles Ryan
Meeting Date:	Summer 2012
Meeting Location:	Brewster, Massachusetts
Meeting or Conference	APWA Summer Conference
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Council Member:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Joseph Powers
Meeting Date:	05/19-05/23/13
Meeting Location:	Atlantic City, New Jersey
Meeting or Conference	IIMC Annual Conference
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Employee:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Joseph Powers
Meeting Date:	09/27-10/05/13
Meeting Location:	Various cities, Scotland
Meeting or Conference	IIMC Study Abroad
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Employee:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Joseph Powers
Meeting Date:	06/05-06/07/13
Meeting Location:	Falmouth, Massachusetts
Meeting or Conference	In-state Conference
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Employee:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Joseph Powers
Meeting Date:	7/14/2013
Meeting Location:	Plymouth, New Hampshire
Meeting or Conference	NEMCI Academy A & Ath. Dialogue
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Employee:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Joseph Powers
Meeting Date:	09/26-09/28/12
Meeting Location:	Hancock, Massachusetts
Meeting or Conference	Mass Town Clerk's Association Fall Conference
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Employee:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Joseph Powers
Meeting Date:	11/14-11/16/12
Meeting Location:	Providence, Rhode Island
Meeting or Conference	NEACTC Annual Conference
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Employee:	
Expected Value to Town :	

Attach additional sheets if needed

Town of Braintree
Conference Attendance Questionnaire

Town Employee Name:	Joseph Powers
Meeting Date:	02/06-02/08/12
Meeting Location:	Sturbridge, Massachusetts
Meeting or Conference	MTCA Winter Conference
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Employee:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Joseph Powers
Meeting Date:	October 2012
Meeting Location:	Fairhaven, Massachusetts
Meeting or Conference	Tri-County Clerks Fall Meeting
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Employee:	
Expected Value to Town :	

Attach additional sheets if needed

**Town of Braintree
Conference Attendance Questionnaire**

Town Employee Name:	Debbie Starr
Meeting Date:	October 2012
Meeting Location:	Fairhaven, Massachusetts
Meeting or Conference	Tri-County Clerks Fall Meeting
Agenda or Course Description:	
Number of Days Attended:	
Relativity to Job Function:	
Expected Value to Employee:	
Expected Value to Town :	

Attach additional sheets if needed

RECEIVED TOWN CLERK
BRAintree, MA

2013 NOV 26 AM 11:14

Received and posted by the Office of the Town Clerk

TOWN OF BRAintree

NOTICE OF MEETING

In conformity with the provisions of Chapter 39, § 20, Massachusetts General Laws, I hereby file notice that a meeting of the:

Committee on Ordinance & Rules will be held on Tuesday, December 3, 2013
COMMITTEE/BOARD DAY, MONTH, DATE, YEAR

at 6:30 PM in the Horace T. Cahill Auditorium, Town Hall, 1 JFK Memorial Drive in Braintree.
TIME AM/PM ROOM LOCATION BUILDING ADDRESS

Said meeting will be open to the public and the press as required by the provisions of the Open Meeting Law.

Furthermore, below is a list of topics that the Chair reasonably anticipates will be discussed at the meeting:

Correspondence, Announcements, Approval of Minutes

New Business

- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications

Topics the Chair does not reasonably anticipate will be discussed

Adjournment

Signature _____

POSTING AUTHORITY

NOTE: Notices and lists of topics are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time.



Braintree Town Council Committee on Ordinance & Rules

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Sean Powers, Chairman
Paul "Dan" Clifford, Vice-Chairman
Leland Dingee, Member
John Mullaney, Member

AGENDA

December 3, 2013

Starting Time – 6:30p.m.

Horace T. Cahill Auditorium, Town Hall

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Approval of Minutes
 - November 25, 2013
5. Old Business
 - 039 13 Councilor Dingee: Financial Audit Meeting Expenses
 - 040 13 Councilor Powers: Policy and Procedure for Storm Communications
6. New Business
7. Adjournment

EXHIBIT P

**Minutes of O & R Meeting of December 3rd –
need from Jim Casey**

(requested 12/12/13 by e-mail)

RECEIVED TOWN CLERK
BRAintree, MA

2013 NOV 26 AM 11:14

Received and posted by the Office of the Town Clerk

TOWN OF BRAintree**NOTICE OF MEETING**

In conformity with the provisions of Chapter 39, § 20, Massachusetts General Laws, I hereby file notice that a meeting of the:

Braintree Town Council will be held on Tuesday, December 3, 2013
COMMITTEE/BOARD DAY, MONTH, DATE, YEAR

at 7:30 PM in the Horace T. Cahill Auditorium, Town Hall, 1 JFK Memorial Drive in Braintree.
TIME AM/PM ROOM LOCATION BUILDING ADDRESS

Said meeting will be open to the public and the press as required by the provisions of the Open Meeting Law.

Furthermore, below is a list of topics that the Chair reasonably anticipates will be discussed at the meeting:

Correspondence, Announcements, Minutes, Citizen Concerns

Old Business:

- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications

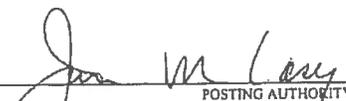
New Business:

- 13 062 Elmlawn LLC: Street Acceptance - Elmlawn Road Extension
- 13 063 Mayor: Line Item Transfers to Fund School Collective Bargaining Agreement
- 13 064 Mayor: Transfer Requests - Stabilization Fund, Capital Reserve and Golf Enterprise Fund
- 051 13 Councilor Mullaney: Council Meeting Location / Meeting Table

Topics the Chair does not reasonably anticipate will be discussed

Adjournment

Signature



POSTING AUTHORITY

NOTE: Notices and lists of topics are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time.

CHARLES C. KOKOROS
President
District 1

LELAND A. DINGEE
At Large

SEAN E. POWERS
At Large

CHARLES B. RYAN
At Large

JOHN C. MULLANEY
District 2



THOMAS M. BOWES
Vice President
District 3

HENRY N. JOYCE
District 4

RONALD E. DENAPOLI
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL

- AGENDA -

December 3, 2013 • Horace T. Cahill Auditorium, Town Hall • Starting Time: 7:30_{PM}

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ROLL CALL

CORRESPONDENCE

- 049 13 Clerk of the Council: 2014 Proposed Meeting Calendar

ANNOUNCEMENTS

- 038 13 Council President: Braintree Christmas Party for Toys for Tots

APPROVAL OF MINUTES

- November 6, 2013
- November 19, 2013

CITIZEN CONCERNS/COUNCIL RESPONSE

- 050 13 Councilor Clifford: Yardwaste Collection Issues

OLD BUSINESS

Committee on Ways & Means/Ordinance & Rules

- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications

COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS

None

NEW BUSINESS

Refer to Committee on Ways & Means

- 13 062 Elmlawn LLC: Street Acceptance – Elmlawn Road Extension
- 13 063 Mayor: Line Item Transfers to Fund School Collective Bargaining Agreement
- 13 064 Mayor: Transfer Requests – Stabilization Fund, Capital Reserve and Golf Enterprise Fund

New Committee

- 051 13 Councillor Mullaney: Council Meeting Location / Meeting Table

Topics the Chair does not reasonably anticipate will be discussed

ADJOURNMENT

- Next Council Meetings: Tuesday, December 17, 2013 @ 7:30pm

EXHIBIT S

**Minutes of December 3rd Town Council
Meeting need from Jim Casey**

(requested 12/12/13 by e-mail)

RECEIVED TOWN CLERK
BRAintree, MA
2013 DEC -4 PM 3: 08
Received and posted by the Office of the Town Clerk

TOWN OF BRAintree

NOTICE OF MEETING

30A

In conformity with the provisions of Chapter 39A, § 20, Massachusetts General Laws, I hereby file notice that a meeting of the:

Committee on Ordinance & Rules will be held on Monday, December 9, 2013
COMMITTEE/BOARD DAY, MONTH, DATE, YEAR

at 7:20 PM in the Johnson Memorial Chambers, Town Hall, 1 JFK Memorial Drive in Braintree.
TIME AM/PM ROOM LOCATION BUILDING ADDRESS

Said meeting will be open to the public and the press as required by the provisions of the Open Meeting Law.

Furthermore, below is a list of topics that the Chair reasonably anticipates will be discussed at the meeting:

Correspondence, Announcements, Minutes, Citizen Concerns

CITIZEN CONCERNS/COUNCIL RESPONSE

Old Business

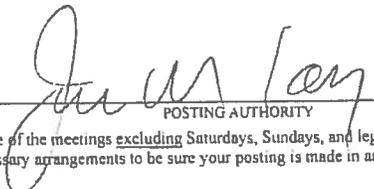
039 13 Councilor Dingee: Financial Audit Meeting Expenses

New Business

053 13 Council President: Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council

Topics the Chair does not reasonably anticipate will be discussed

Adjournment

Signature 
POSTING AUTHORITY

NOTE: Notices and lists of topics are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time.



Braintree Town Council Committee on Ordinance & Rules

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Sean Powers, Chairman
Paul "Dan" Clifford, Vice-Chairman
Leland Dingee, Member
John Mullaney, Member

AGENDA

December 9, 2013

Starting Time – 7:20p.m.

Johnson Memorial Chambers, Town Hall

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Approval of Minutes
5. Old Business
 - 039 13 Councilor Dingee: Financial Audit Meeting Expenses
 - 053 13 Council President: Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council
6. New Business
7. Adjournment

POLICY #1 – DEPARTMENTAL TRAVEL

Policy # 1- Department Travel:

Travel for Town related business must be pre-approved during the budget process. The form entitled "Addendum A" shall be completed. For each conference or meeting attended, the form requesting approval should be submitted accompanied with the budget. The form will ask for the following information: Conference Date, Description of Conference, Agenda or course description, number of days attended, relativity to job function, expected value to Council member or employee including continuing education credits, expected value to both the individual and the Town expressed both quantitatively and qualitatively, number of days out of the office, estimated costs broken out by lodging, travel, and conference/meeting expenses along with a comparison showing the most economical choice is presented for pre-approval. The form will be signed by the Council President if the budget is approved by the Town Council.

The Council President shall sign all requests for payment submitted to the Town Accountant.

At the conclusion of the conference or meeting, the attendee shall give a detailed summary explaining if the objectives of the meeting or conference were met and what was accomplished at the meeting or conference to the Clerk of the Council to be distributed to all Council members at their next meeting.

Unanticipated requests not approved during the budget process shall be pre-approved by the Town Council at one of its meetings.

EXHIBIT W

**Minutes of Ordinance & Rules Meeting of
December 9th need from Jim Casey**

(requested 12/12/13 by e-mail)

RECEIVED TOWN CLERK
BRAINTREE, MA

2013 DEC -4 PM 3:09

Received and posted by the Office of the Town Clerk

TOWN OF BRAINTREE

NOTICE OF MEETING

30A

In conformity with the provisions of Chapter ~~39~~ § 20, Massachusetts General Laws, I hereby file notice that a meeting of the:

Braintree Town Council will be held on Monday, December 9, 2013
COMMITTEE/BOARD DAY, MONTH, DATE, YEAR

at 7:30 PM in the Johnson Memorial Chambers, Town Hall, 1 JFK Memorial Drive in Braintree.
TIME AM/PM ROOM LOCATION BUILDING ADDRESS

Said meeting will be open to the public and the press as required by the provisions of the Open Meeting Law.

Furthermore, below is a list of topics that the Chair reasonably anticipates will be discussed at the meeting:

Correspondence, Announcements, Minutes

CITIZEN CONCERNS/COUNCIL RESPONSE

052 13 Council President: Discussion of Open Meeting Law Complaint filed on December 3, 2013 and take appropriate remedial action, if any: Joseph Powers

New Business

053 13 Council President: Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council

Old Business

039 13 Councilor Dingee: Financial Audit Meeting Expenses

053 13 Council President: Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council

Topics the Chair does not reasonably anticipate will be discussed

Adjournment

Signature _____

POSTING AUTHORITY

NOTE: Notices and lists of topics are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time.

CHARLES C. KOKOROS
President
District 1

LELAND A. DINGEE
At Large

SEAN E. POWERS
At Large

CHARLES B. RYAN
At Large

JOHN C. MULLANEY
District 2



THOMAS M. BOWES
Vice President
District 3

HENRY N. JOYCE
District 4

RONALD E. DENAPOLI
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL

- AGENDA -

December 9, 2013 • Johnson Memorial Chambers, Town Hall • Starting Time: 7:30^{PM}

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ROLL CALL

CORRESPONDENCE

None

ANNOUNCEMENTS

None

APPROVAL OF MINUTES

- December 18, 2012 (Executive Session)

CITIZEN CONCERNS/COUNCIL RESPONSE

- 052 13 Council President: Discussion of Open Meeting Law Complaint filed on December 3, 2013 and take appropriate remedial action, if any : Joseph Powers

NEW BUSINESS

Refer to Committee on Ordinance & Rules

- 053 13 Council President: Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council

COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS

None

OLD BUSINESS

Committee on Ways & Means/Ordinance & Rules

- 039-13 Councilor Dingee: Financial Audit Meeting Expenses

Committee on Ordinance & Rules

- 053-13 Council President: Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council

Topics the Chair does not reasonably anticipate will be discussed

ADJOURNMENT

- Next Council Meetings: Tuesday, December 17, 2013 @ 7:30pm

POLICY #1 – DEPARTMENTAL TRAVEL

Policy # 1- Department Travel:

Travel for Town related business must be pre-approved during the budget process. The form entitled "Addendum A" shall be completed. For each conference or meeting attended, the form (Addendum A) requesting approval should be submitted accompanied with the budget. The form will ask for the following information: Conference Date, Description of Conference, Agenda or course description, number of days attended, relativity to job function, expected value to Council member or employee including continuing education credits, expected value to both the individual and the Town expressed both quantitatively and qualitatively, number of days out of the office, estimated costs broken out by lodging, travel, and conference/meeting expenses along with a comparison showing the most economical choice is presented for pre-approval. The form will be signed by the Council President if the budget is approved by the Town Council.

All Travel that has been approved during the budgetary process must again be approved by a vote of the Town Council before ^{electronically} the Employee(s) attends the specific meeting/training. It does not need to be referred to or voted a second time by the Ways and Means Committee, only the Full Council

The Council President shall sign all requests for payment submitted to the Town Accountant.

At the conclusion of the conference or meeting, the attendee shall give a detailed summary explaining if the objectives of the meeting or conference were met and what was accomplished at the meeting or conference to the Clerk of the Council to be distributed to all Council members at their next meeting.

Unanticipated requests not approved during the budget process shall be pre-approved by the Town Council at one of its meetings.

NOT

Clean version of
Policy to be provided
by Jim Casey

EXHIBIT AA

**Minutes of Full Council Meeting of December
9th need from Jim Casey**

(requested 12/12/13 by e-mail)

CHARLES C. KOKOROS
President
District 1

LELAND A. DINGEE
At Large

SEAN E. POWERS
At Large

CHARLES B. RYAN
At Large

JOHN C. MULLANEY
District 2



THOMAS M. BOWES
Vice President
District 3

HENRY N. JOYCE
District 4

RONALD E. DENAPOLI
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL

December 9, 2013

MINUTES

A meeting of the Town Council was held in the Johnson Memorial Chambers, Braintree Town Hall, on Monday, December 9, 2013 beginning at 7:30p.m.

Council President Kokoros was in the chair.

The Clerk of the Council conducted the roll call.

Present: Charles Kokoros, President
Thomas Bowes, Vice President
Leland Dingee
Sean Powers
Charles Ryan
John Mullaney
Henry Joyce
Paul Dan Clifford

Not Present: Ronald DeNapoli

Others:
Carolyn Murray, Town Solicitor
Joseph Powers, Town Clerk

CORRESPONDENCE

None

ANNOUNCEMENTS

None

APPROVAL OF MINUTES

- December 18, 2012 (Executive Session)

Motion: by Councilor Bowes to approve Executive Session Minutes of December 18, 2012
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

CITIZEN CONCERNS/COUNCIL RESPONSE

- **052 13 Council President: Discussion of Open Meeting Law Complaint filed on December 3, 2013 and take appropriate remedial action, if any : Joseph Powers**

Council President Kokoros informed members that in his personal opinion there was no violation of the Open Meeting Law as noted in the complaint. He asked that a motion be presented to allow the Council President and Town Solicitor, Carolyn Murray, prepare a response to the Attorney General on behalf of the Council stating that the Council does not believe a violation occurred however, the Council has taken remedial action on the charge.

Councilor Mullaney asked if members would be able to see the document prior to it being sent to the Attorneys Office.

Councilor Ryan made a motion that a letter be drafted and it be presented to the Council at its next meeting.

Motion: by Councilor Ryan
Second: by Councilor Bowes
Vote: For (8), Against (0), Absent (1- DeNapoli)

NEW BUSINESS

- **053 13 Council President: Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council**

Councilor Bowes made a motion to refer Order 053 13 to the Committee on Ordinance & Rules

Motion: by Councilor Bowes
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

At 7:39pm, Councilor Bowes made a motion to go into recess until the Committee on Ordinance & Rules presents their recommendation.

Motion: by Councilor Bowes
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

At 8:17 pm the Council President called the meeting back in session.

OLD BUSINESS

- **039 13 Councilor Dingee: Financial Audit Meeting Expenses**

Councilor Bowes made a motion for acceptance of report findings.

Motion: by Councilor Bowes

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **053 13 Council President: Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council**

Council President Kokoros informed members that Order 053 13 requires same night action and, unless some member of the Council Objects, the Order will be taken up this evening.

Councilor Dingee commented that this Order has been discussed for several weeks and he has no objections. No member of the Council objected.

Councilor Powers, Chairman of the Ordinance and Rules Committee reported that the Committee had made some minor changes to the proposed policy and recommends favorable action.

Councilor Clifford noted that it is a good policy and is good business practice.

Councilor Bowes commented that the Town Auditor should have been at the meeting. The report says no one approved travel however some documents show that some travel was authorized by the Council.

Councilor Ryan commented that the Clerk of the Council should amend these types of forms in the future. Councilor Clifford responded that the form was part of the audit findings and was not created on an ad hoc basis.

Council President Kokoros commented that all past travel has been submitted to him ahead of time but acknowledged that he should have done a better job of handling it. He apologized for not making it more transparent.

Councilor Dingee noted that it is important to have a policy in place to allow members to answer requests in the future.

The Clerk of the Council read the following policy as presented by the Committee on Ordinance & Rules:

“Travel for Town related business must be pre-approved during the budget process. The form entitled “Addendum A” shall be completed. For each conference or meeting attended, the form (Addendum A) requesting approval should be submitted accompanied with the budget. The form will ask for the following information: Conference Date, Description of Conference, Agenda or course description, number of days attended, relativity to job function, expected value to Council member or employee including continuing education credits, expected value to both the individual and the Town expressed both quantitatively and qualitatively, number of days out of the office, estimated costs broken out by lodging, travel, and conference/meeting expenses along with a comparison showing the most economical choice is presented for pre-approval. The form will be signed by the Council President if the budget is approved by the Town Council.

All Travel that has been approved during the budgetary process must again be approved by a vote of the Town Council before the Employee(s) attends the specific meeting/training. It does not need to be referred to or voted a second time by the Ways and Means Committee, only the Full Council.

The Council President shall sign all requests for payment submitted to the Town Accountant.

At the conclusion of the conference or meeting, the attendee shall give a detailed summary explaining if the objectives of the meeting or conference were met and what was accomplished at the meeting or conference to the Clerk of the Council to be distributed to all Council members at their next meeting.

Unanticipated requests not approved during the budget process shall be pre-approved by the Town Council at one of its meetings.”

Council President Kokoros asked Joseph Powers, the resident who filed the Open Meeting Complaint, if the policy addressed all his concerns. Mr. Powers asked if the policy for all departments or just one. The Council President responded all departments under the Town Council.

Councilor Mullaney commented that the seventh line of the paragraph indicated that the policy is all inclusive reading the following sentence “The form will ask for the following information: Conference Date, Description of Conference, Agenda or Course description, number of days attended, relativity to job function, expected value to Council member or employee.....”. Councilor Mullaney also noted that the Charter has a policy for Council members.

Councilor Bowes suggested that the second line of the second paragraph be modified as follows:

“All Travel that has been approved during the budgetary process must again be approved by a vote of the Town Council before ***each Council member or Employee(s)***

attends the specific meeting/training. It does not need to be referred to or voted a second time by the Ways and Means Committee, only the Full Council. Members were in agreement with the recommendation.

Councilor Clifford asked Mr. Powers asked if the change resolved his request. Mr. Powers chose not to respond.

Councilor Bowes made a motion to accept the following Council Policy:

“Travel for Town related business must be pre-approved during the budget process. The form entitled “Addendum A” shall be completed. For each conference or meeting attended, the form (Addendum A) requesting approval should be submitted accompanied with the budget. The form will ask for the following information: Conference Date, Description of Conference, Agenda or course description, number of days attended, relativity to job function, expected value to Council member or employee including continuing education credits, expected value to both the individual and the Town expressed both quantitatively and qualitatively, number of days out of the office, estimated costs broken out by lodging, travel, and conference/meeting expenses along with a comparison showing the most economical choice is presented for pre-approval. The form will be signed by the Council President if the budget is approved by the Town Council.

“All Travel that has been approved during the budgetary process must again be approved by a vote of the Town Council before each Council member or Employee(s) attends the specific meeting/training. It does not need to be referred to or voted a second time by the Ways and Means Committee, only the Full Council.

The Council President shall sign all requests for payment submitted to the Town Accountant.

At the conclusion of the conference or meeting, the attendee shall give a detailed summary explaining if the objectives of the meeting or conference were met and what was accomplished at the meeting or conference to the Clerk of the Council to be distributed to all Council members at their next meeting.

Unanticipated requests not approved during the budget process shall be pre-approved by the Town Council at one of its meetings.”

Motion: by Councilor Bowes

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

ADJOURNMENT

It was unanimously voted to adjourn the meeting at 8:43p.m.

Respectfully submitted,
James M. Casey
Clerk of the Council

Documents provided for Meeting

- December 18, 2012 (Executive Session)
- 052 13 Council President: Discussion of Open Meeting Law Complaint filed on December 3, 2013 and take appropriate remedial action, if any : Joseph Powers
- 053 13 Council President: Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council
- 039 13 Councilor Dingee: Financial Audit Meeting Expenses



Braintree Town Council Committee on Ordinance & Rules

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Sean Powers, Chairman
Paul "Dan" Clifford, Vice-Chairman
Leland Dingee, Member
John Mullaney, Member

December 3, 2013 MINUTES

A meeting of the Committee on Ordinance & Rules was held in the Horace T. Cahill Auditorium on December 3, 2013 beginning at 6:30pm.

Chairman Powers was in the Chair.

Clerk of the Council, James Casey, conducted the roll call.

Present: Sean Powers, Chairman
Paul "Dan" Clifford, Vice-Chairman
Leland Dingee
John Mullaney

Others: Eric Kinsherf, Town Auditor
Joseph Powers, Town Clerk

There was a moment of silence for all those serving in our armed services, past and present, and the meeting was opened with the pledge of allegiance to the flag.

Approval of Minutes

November 25, 2013

Motion: by Councilor Mullaney
Second: by Councilor Dingee
Vote: For (4), Against (0)

Old Business

- **039 13 Councilor Dingee: Financial Audit Meeting Expenses**

The Clerk of the Council informed members that on the advice of the Town Solicitor, Carolyn Murray, Order 039 13 could not be discussed this evening.

- **040 13 Councilor Powers: Policy and Procedure for Storm Communications**

Councilor Clifford commented that the policy was fair. At some point he would like to have the Committee discuss a uniform format on all future policies.

Councilor Dingee agreed however, he noted that winter is upon us and current policy should move forward prior to any discussion of policy format.

After reading the Storm Policy below, Councilor Clifford made a motion for favorable action.

In an effort to promote communication to and from the Mayor's office with councilors during storms or other weather related events, the following policy and procedure is put forward for consideration:

The Mayor's office will designate a Point of Contact (POC) to be reached during business hours and non-business hours. Councilor's may contact this person and make inquiries on behalf of constituents with concerns or specific issues, and or seek information regarding storm or weather related event operations at that time. The (POC) will report back information and answers to each councilor's inquiry as soon as possible in a reasonable amount of time.

The Mayor's Office will provide an oral briefing within 12 hours or next morning business hours for all councilors on storm or weather event related information on town operations either in person or via conference call and answer Councilor's questions and inquiries.

In severe or serious weather conditions or events the Mayor's office shall consider utilizing one or more communications methods to notify the Council and public; reverse 911 calling, Town Website, twitter or any other electronic communication methods.

The Mayor's Office will provide a general written briefing to all Town Councilors on storm operations and informational updates within 72 hours of a storm or weather related event commencing.

Motion: by Councilor Clifford for favorable action

Second: by Councilor Dingee

Vote: For (4), Against (0)

New Business

None

It was unanimously voted to adjourn the meeting at 6:37 p.m.

Respectfully submitted,
James M. Casey
Clerk of the Council

Documents provided for Meeting

- November 25, 2013 Minutes
- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications
- Email from Town Solicitor: Open Meeting Law Complaint

CHARLES C. KOKOROS
 President
 District 1

LELAND A. DINGEE
 At Large

SEAN E. POWERS
 At Large

CHARLES B. RYAN
 At Large

JOHN C. MULLANEY
 District 2



THOMAS M. BOWES
 Vice President
 District 3

HENRY N. JOYCE
 District 4

RONALD E. DENAPOLI
 District 5

PAUL "DAN" CLIFFORD
 District 6

OFFICE OF THE TOWN COUNCIL

December 3, 2013

MINUTES

A meeting of the Town Council was held in the Horace T. Cahill Auditorium, Braintree Town Hall, on Tuesday, December 3, 2013 beginning at 7:30p.m.

Council President Kokoros was in the chair.

The Clerk of the Council conducted the roll call.

Present: Charles Kokoros, President
 Thomas Bowes, Vice President
 Leland Dingee
 Sean Powers
 Charles Ryan
 John Mullaney
 Henry Joyce
 Paul Dan Clifford

Not Present: Ronald DeNapoli

Others:
 Peter Morin, Chief of Staff
 Jeff Kunz, Recycling Coordinator
 Joseph Powers, Town Clerk

CORRESPONDENCE

- **049 13 Clerk of the Council: 2014 Proposed Meeting Calendar**

The Clerk of the Council informed members that the State Primary Election, which was originally scheduled for September 2, 2014, has been re-scheduled to September 9th. Therefore, the September 3, 2013 proposed meeting date will be now scheduled for Tuesday, September 2nd.

Motion: by Councilor Bowes to approve 2014 meeting schedule

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

ANNOUNCEMENTS

- 038 13 Council President: Braintree Christmas Party for Toys for Tots
Councilor Bowes: Christmas tree Lighting
Councilor Ryan: Pearl Harbor Day
Council President: Christopher Duffy Breakfast

APPROVAL OF MINUTES

- November 6, 2013
- November 19, 2013

Motion: by Councilor Bowes to approve minutes of November 6 and 19, 2013

Second: by Councilor Powers

Vote: For (8), Against (0), Absent (1- DeNapoli)

CITIZEN CONCERNS/COUNCIL RESPONSE

- 050 13 Councilor Clifford: Yard waste Collection Issues

Councilor Clifford reported that he has received several complaints from residents and utilized the telephone contact line in an attempt to resolve these complaints. The answering service does not have an escalation process when an issue cannot be resolved.

Jeff Kunz, Recycling Coordinator, responded that the recycling office would be the office to escalate complaints. It is not staffed on the weekend however; all calls are addressed on the next business day. Over the weekends they normally average 5-6 calls. Thanksgiving weekend they received several calls for non-pickup of yard waste. However, residents did not put out their yard waste before 8:00am and the trucks already picked up on those streets. Residents need to place their barrels before that time. Mr. Kunz reported that the new cart program has reduced the number of non-paying households from approximately 1,400 to 100.

OLD BUSINESS

- 039 13 Councilor Dingee: Financial Audit Meeting Expenses

Council President Kokoros informed members that on the advice of the Town Solicitor, Carolyn Murray, that the above subject matter not be discussed this evening due to an Open Meeting Law complaint were filed by Joseph Powers.

- **040 13 Councilor Powers: Policy and Procedure for Storm Communications**

Councilor Powers, Chairman of the Ordinance & Rules Committee reported that the committee has recommended favorable action on establishing the following policy:

In an effort to promote communication to and from the Mayor's office with councilors during storms or other weather related events, the following policy and procedure is put forward for consideration:

The Mayor's office will designate a Point of Contact (POC) to be reached during business hours and non-business hours. Councilor's may contact this person and make inquiries on behalf of constituents with concerns or specific issues, and or seek information regarding storm or weather related event operations at that time. The (POC) will report back information and answers to each councilor's inquiry as soon as possible in a reasonable amount of time.

The Mayor's Office will provide an oral briefing within 12 hours or next morning business hours for all councilors on storm or weather event related information on town operations either in person or via conference call and answer Councilor's questions and inquiries.

In severe or serious weather conditions or events the Mayor's office shall consider utilizing one or more communications methods to notify the Council and public; reverse 911 calling, Town Website, twitter or any other electronic communication methods.

The Mayor's Office will provide a general written briefing to all Town Councilors on storm operations and informational updates within 72 hours of a storm or weather related event commencing.

Councilor Clifford commented that at some point he would like to have the Committee discuss a uniform format on all future policies.

Motion: by Councilor Powers to adopt Order 040 13

Second: by Councilor Clifford

Vote: For (8), Against (0), Absent (1- DeNapoli)

NEW BUSINESS

Refer to Committee on Ways and Means

- 13 062 Elmlawn LLC: Street Acceptance – Elmlawn Road Extension
- 13 063 Mayor: Line Item Transfers to Fund School Collective Bargaining Agreement
- 13 064 Mayor: Transfer Requests – Stabilization Fund, Capital Reserve and Golf Enterprise Fund

Motion: by Councilor Bowes to move each of the three orders to committee

Second: by Councilor Powers

Vote: For (8), Against (0), Absent (1- DeNapoli)

Refer to Special Committee

- **051 13 Councilor Mullaney: Council Meeting Location / Meeting Table**

Councilor Mullaney commented that the Town Council facility and Council table is terrible. The setup of the table does not allow members to talk to each other but rather to the cameras. He views the current location for Council meetings as a temporary location and the Council should be looking at a permanent location.

Councilor Powers stated that the table is often used as a buffet table, there was glitter all over the table this evening and there is a large gap between the tables.

Councilor Ryan commented that he is concerned that the table will collapse if any weight is added to the top. The table and meeting location needs to be addressed.

Councilor Dingee stated that the current configuration of the table does not allow the Council President to see all members or hear members when they speak.

Council President Kokoros noted that Town Council Rule 34 allows for special committees to be authorized at any time by majority vote and shall be appointed by the President to consider such matters as the Council may refer to them.

Councilor Powers made a motion to establish a special committee to address Councilor Mullaney's request for Council Meeting Location and furniture.

Motion: by Councilor Powers

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Prior to adjournment Council President Kokoros informed members that the next Council Meeting will be Monday, December 9th beginning at 7:30pm to address the open meeting law violation complaint and any other matters. He also let members know that the Council would be meeting on December 17th.

ADJOURNMENT

It was unanimously voted to adjourn the meeting at 8:12p.m.

Respectfully submitted,
James M. Casey
Clerk of the Council

Documents provided for Meeting

- November 6, 2013
- November 19, 2013
- 049 13 Clerk of the Council: 2014 Proposed Meeting Calendar
- 038 13 Council President: Braintree Christmas Party for Toys for Tots
- 050 13 Councilor Clifford: Yardwaste Collection Issues
- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications
- 13 062 Elmlawn LLC: Street Acceptance – Elmlawn Road Extension
- 13 063 Mayor: Line Item Transfers to Fund School Collective Bargaining Agreement
- 13 064 Mayor: Transfer Requests – Stabilization Fund, Capital Reserve and Golf Enterprise Fund
- 051 13 Councilor Mullaney: Council Meeting Location / Meeting Table



Braintree Town Council Committee on Ordinance & Rules

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Sean Powers, Chairman
Paul "Dan" Clifford, Vice-Chairman
Leland Dingee, Member
John Mullaney, Member

December 9, 2013 MINUTES

A meeting of the Committee on Ordinance & Rules was held in the Johnson Memorial Chambers on December 9, 2013 beginning at 7:20pm.

Chairman Powers was in the Chair.

Clerk of the Council, James Casey, conducted the roll call.

Present: Sean Powers, Chairman
Paul "Dan" Clifford, Vice-Chairman
Leland Dingee
John Mullaney

Others: Carolyn Murray, Town Solicitor
Joseph Powers, Town Clerk

There was a moment of silence for all those serving in our armed services, past and present, and the meeting was opened with the pledge of allegiance to the flag.

Approval of Minutes

None

At 7:23pm Committee Chairman Powers announced that at this time the Committee on Ordinance and Rules will be going into recess until such time that the Council refers Order 053 13 Council President: Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council to this Committee. The Committee will reconvene later in the evening to discuss and make a recommendation on the two Orders listed on the December 9, 2013 Agenda under "Old Business".

At 7:40pm Committee Chairman Powers called the meeting back to order.

Old Business

- **039 13 Councilor Dingee: Financial Audit Meeting Expenses**

Committee Chairman Powers commented that the Town Auditor provided a report Order 039 13 which, in his summary of findings, he reports:

1. There is no pre-approval process for conference, lodging and travel expenses.
2. Some payment requests for travel expenses submitted did not have the Council President's signature.
3. The total cost of conference attendance should include the number of working days away from the office.
4. Various information was not ascertainable upon initial review of Conferences

From this report the Town Auditor developed a "Request for Travel Expense Approval Form" (Addendum A in his report) which he recommends that be completed and submitted to the Council President for signature certifying a favorable vote for travel for related business pre-approved during the budget process.

If there are not comments I would accept a motion for acceptance of Report findings.

Motion: by Councilor Dingee to accept report findings

Second: by Councilor Mullaney

Vote: For (4), Against (0)

- **053 13 Council President: Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council**

Committee Chairman Powers read the proposed policy into the records:

Travel for Town related business must be pre-approved during the budget process. The form entitled "Addendum A" shall be completed. For each conference or meeting attended, the form requesting approval should be submitted accompanied with the budget. The form will ask for the following information: Conference Date, Description of Conference, Agenda or course description, number of days attended, relativity to job function, expected value to Council member or employee including continuing education credits, expected value to both the individual and the Town expressed both quantitatively and qualitatively, number of days out of the office, estimated costs broken out by lodging, travel, and conference/meeting expenses along with a comparison showing the most economical choice is presented for pre-approval. The form will be signed by the Council President if the budget is approved by the Town Council.

The Council President shall sign all requests for payment submitted to the Town Accountant.

At the conclusion of the conference or meeting, the attendee shall give a detailed summary explaining if the objectives of the meeting or conference were met and what

was accomplished at the meeting or conference to the Clerk of the Council to be distributed to all Council members at their next meeting.

Unanticipated requests not approved during the budget process shall be pre-approved by the Town Council at one of its meetings.

Councilor Dingee offered the following amendment to the proposed policy to be inserted after the first paragraph;

All Travel that has been approved during the budgetary process must again be approved by a vote of the Town Council before the Employee(s) attends the specific meeting/training. It does not need to be referred to or voted a second time by the Ways and Means Committee, only the Full Council.

Councilor Clifford suggested that in the third line of the first paragraph, after the word "form" that "Addendum A" is added to clarify the exact form the policy refers. The addition reads as follows:

For each conference or meeting attended, the form (Addendum A) requesting approval should be submitted accompanied with the budget.

Councilor Dingee made a motion for favorable action and read the revised policy.

Travel for Town related business must be pre-approved during the budget process. The form entitled "Addendum A" shall be completed. For each conference or meeting attended, the form (**Addendum A**) requesting approval should be submitted accompanied with the budget. The form will ask for the following information: Conference Date, Description of Conference, Agenda or course description, number of days attended, relativity to job function, expected value to Council member or employee including continuing education credits, expected value to both the individual and the Town expressed both quantitatively and qualitatively, number of days out of the office, estimated costs broken out by lodging, travel, and conference/meeting expenses along with a comparison showing the most economical choice is presented for pre-approval. The form will be signed by the Council President if the budget is approved by the Town Council.

All Travel that has been approved during the budgetary process must again be approved by a vote of the Town Council before the Employee(s) attends the specific meeting/training. It does not need to be referred to or voted a second time by the Ways and Means Committee, only the Full Council.

The Council President shall sign all requests for payment submitted to the Town Accountant. At the conclusion of the conference or meeting, the attendee shall give a detailed summary explaining if the objectives of the meeting or conference were met and what was accomplished at the meeting or conference to the Clerk of the Council to be distributed to all Council members at their next meeting.

Unanticipated requests not approved during the budget process shall be pre-approved by the Town Council at one of its meetings.

Motion: by Councilor Dingee for favorable action

Second: by Councilor Clifford

Vote: For (4), Against (0)

New Business

None

It was unanimously voted to adjourn the meeting at 7:56 p.m.

Respectfully submitted,
James M. Casey
Clerk of the Council

Documents provided for Meeting

- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 053 13 Council President: Consider adopting a Policy and Procedure for Travel, Conferences and Meetings for departments under the jurisdiction of the Town Council

POLICY #1 – DEPARTMENTAL TRAVEL

Policy # 1- Department Travel:

Travel for Town related business must be pre-approved during the budget process. The form entitled "Addendum A" shall be completed. For each conference or meeting attended, the form (Addendum A) requesting approval should be submitted accompanied with the budget. The form will ask for the following information: Conference Date, Description of Conference, Agenda or course description, number of days attended, relativity to job function, expected value to Council member or employee including continuing education credits, expected value to both the individual and the Town expressed both quantitatively and qualitatively, number of days out of the office, estimated costs broken out by lodging, travel, and conference/meeting expenses along with a comparison showing the most economical choice is presented for pre-approval. The form will be signed by the Council President if the budget is approved by the Town Council.

All Travel that has been approved during the budgetary process must again be approved by a vote of the Town Council before the Employee(s) attends the specific meeting/training. It does not need to be referred to or voted a second time by the Ways and Means Committee, only the Full Council

The Council President shall sign all requests for payment submitted to the Town Accountant.

At the conclusion of the conference or meeting, the attendee shall give a detailed summary explaining if the objectives of the meeting or conference were met and what was accomplished at the meeting or conference to the Clerk of the Council to be distributed to all Council members at their next meeting.

Unanticipated requests not approved during the budget process shall be pre-approved by the Town Council at one of its meetings.

**ADDENDUM A
REQUEST FOR TRAVEL EXPENSE APPROVAL**

REQUESTOR: _____

DEPARTMENT: _____

DATE OF MEETING OR CONFERENCE: _____

1) Name and Description of Conference _____

2) Agenda or course description _____

3) Number of days for conference _____

4) Relativity to job function _____

5) Expected value to Council member or employee including continuing education credits _____

6) Expected value to the Individual and Town expressed both **quantitatively** and qualitatively

**ADDENDUM A
REQUEST FOR TRAVEL EXPENSE APPROVAL**

7) Number of days out of the office due to conference and meeting travel _____

- a) Meeting Cost _____
- b) Travel Cost _____
- c) Lodging Cost _____
- d) Total Cost _____

e) Comparable costs showing the most economical choice is presented for pre-approval _____

Authorized Signature (Requestor)

**Town Council President certifying favorable
vote**

Approval date _____

To: Charles C. Kokoros, President of the Council
Clerk of the Council
Town Clerk

Cc: Edward Spellman, Director of Municipal Finance
Peter J. Morin, Chief of Staff and Operations

From: Joseph C. Sullivan, Mayor

Date: November 25, 2013

RE: Line Item Transfers to Fund School Collective Bargaining Agreement

I am pleased to report that collective bargaining agreements have been reached between the Town of Braintree and the unions representing the teachers, administrators, custodians and other employees of the Braintree School Department. The unions and the School Committee have formally voted to approve the agreements. The agreements include a two percent (2%) wage increase for the current fiscal year and the following two years as well. It is a fair and affordable agreement. In anticipation of approval of an agreement, funds were appropriated to a salary reserve account in the previously approved Fiscal Year 2014 budget. No new or additional appropriation of funds is required to fund this agreement.

Therefore, I am putting forward the following motion to transfer funds from the approved Fiscal Year 2014 budget to the School Department budget to fund the agreement:

MOTION:

That the Town vote to amend the wage and salary classification schedules, as most recently amended by appropriating the sum of \$837,543 for the purpose of funding a wage increase for School Department personnel effective July 1, 2013, and for this purpose, the sum of \$837,543 be transferred from the Human

Resources Department/Program 02 Employee Benefits/Benefits Reserve account to the School Department Salary Reserve Account 01-30001-5179; and further that the Director of Municipal Finance is authorized to allocate said sums to and among the various accounts affected thereby in such amounts as are proper and required.

Since these requests involve the appropriation of funds within the fiscal year 2014 budget, advertising and a public hearing is required under the sections 2-9 and 6-7 of the Town Charter.

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
CROWLEY	LAURA	01-1110-5-2-39-390-41-03-06	\$54,609.00	52	1,050.17	\$55,701.00	52	1071.17	\$1,092.00	102.0%
MURRAY	MAUREEN	01-1210-5-1-39-070-01-02-08	\$153,617.00	52	2,954.17	\$156,752.00	52	3014.46	\$3,135.00	102.0%
CUDDAHY	MARYANN	01-1210-5-2-39-070-01-03-06	\$58,148.00	52	1,118.23	\$59,311.00	52	1140.60	\$1,163.00	102.0%
SEICH	AMY	01-1210-5-2-39-070-01-03-06	\$40,539.00	52	779.60	\$41,350.00	52	795.19	\$811.00	102.0%
ZOPATTI	ANN	01-1220-5-2-39-070-01-03-06	\$55,904.00	52	1,075.08	\$57,022.00	52	1096.58	\$1,118.00	102.0%
KRESS	PETER	01-1410-5-1-39-070-01-02-09	\$132,634.00	52	2,550.65	\$135,287.00	52	2601.67	\$2,653.00	102.0%
LOUD	CAROLYN	01-1410-5-2-39-070-02-03-06	\$54,609.00	52	1,050.17	\$55,701.00	52	1071.17	\$1,092.00	102.0%
ROWAN	NANETTE	01-1410-5-2-39-070-02-03-06	\$54,609.00	52	1,050.17	\$55,701.00	52	1071.17	\$1,092.00	102.0%
JOYCE	MARY	01-1410-5-2-39-070-02-03-06	\$55,081.00	52	1,059.25	\$56,183.00	52	1080.44	\$1,102.00	102.0%
PORTER	CATHERINE	01-1410-5-2-39-070-02-03-06	\$55,081.00	52	1,059.25	\$56,183.00	52	1080.44	\$1,102.00	102.0%
DRAKE	VIVIAN	01-1410-5-2-39-070-02-03-06	\$23,049.00	52	443.25	\$23,519.00	52	452.29	\$470.00	102.0%
LYONS	SANDRA	01-1450-5-1-39-120-49-03-08	\$58,886.00	52	1,132.42	\$60,043.00	52	1154.67	\$1,157.00	102.0%
POWERS	LAURA	01-1450-5-2-39-090-01-03-06	\$31,534.00	52	606.42	\$32,165.00	52	618.56	\$631.00	102.0%
MCCLURE	RONALD	01-1450-5-3-39-090-49-04-08	\$83,177.00	52	1,599.56	\$84,841.00	52	1631.56	\$1,664.00	102.0%
MULLIN	JAMES	01-1450-5-3-39-090-49-04-08	\$50,682.00	52	974.65	\$51,696.00	52	994.15	\$1,014.00	102.0%
CARROLL	JOAN	01-2110-1-1-39-020-06-02-08	\$39,241.00	42	934.31	\$40,026.00	42	953.00	\$785.00	102.0%
DENISE	MICHAEL	01-2110-1-1-39-030-20-02-08	\$104,230.00	52	2,004.42	\$106,315.00	52	2044.52	\$2,085.00	102.0%
FREDERICKS	REBECCA	01-2110-1-1-39-150-08-02-08	\$108,366.00	52	2,083.96	\$110,533.00	52	2125.63	\$2,167.00	102.0%
MUNLEY	ELLEN	01-2110-1-1-39-170-09-02-08	\$58,861.00	52	1,131.94	\$60,038.00	52	1154.58	\$1,177.00	102.0%
KENDALL	WILLIAM	01-2110-1-1-39-310-14-02-08	\$123,524.00	52	2,375.46	\$125,994.00	52	2422.96	\$2,470.00	102.0%
HALLENBECK	RACHEL	01-2110-1-1-39-330-15-02-08	\$39,241.00	52	754.63	\$40,026.00	52	769.73	\$785.00	102.0%
BENNETT	MELONIE	01-2110-1-1-39-340-16-02-08	\$39,241.00	52	754.63	\$40,026.00	52	769.73	\$785.00	102.0%
REES	DIANNE	01-2110-1-1-39-400-18-02-08	\$108,366.00	52	2,083.96	\$110,533.00	52	2125.63	\$2,167.00	102.0%
LEE	GORMAN	01-2110-1-1-39-410-19-02-08	\$108,366.00	52	2,083.96	\$110,533.00	52	2125.63	\$2,167.00	102.0%
FRAZIER	ANN	01-2110-1-2-39-020-06-03-06	\$14,740.00	42	350.95	\$15,035.00	42	357.98	\$295.00	102.0%
MCLARNON	JANIS	01-2110-1-2-39-030-20-03-06	\$14,740.00	52	283.46	\$15,035.00	52	289.13	\$295.00	102.0%
FRAZIER	ANN	01-2110-1-2-39-150-08-03-06	\$14,739.00	42	350.93	\$15,034.00	42	357.95	\$295.00	102.0%
KEEFE	KAREN	01-2110-1-2-39-170-09-03-06	\$14,740.00	52	283.46	\$15,035.00	52	289.13	\$295.00	102.0%
MCLARNON	JANIS	01-2110-1-2-39-230-12-03-06	\$14,739.00	52	283.44	\$15,034.00	52	289.12	\$295.00	102.0%
POWERS	LAURA	01-2110-1-2-39-310-14-03-06	\$21,023.00	52	404.29	\$21,443.00	52	412.37	\$420.00	102.0%
FRAZIER	ANN	01-2110-1-2-39-330-15-03-06	\$14,739.00	42	350.93	\$15,034.00	42	357.95	\$295.00	102.0%
MCLARNON	JANIS	01-2110-1-2-39-340-16-03-06	\$14,739.00	52	283.44	\$15,034.00	52	289.12	\$295.00	102.0%
KEEFE	KAREN	01-2110-1-2-39-400-18-03-06	\$14,739.00	52	283.44	\$15,034.00	52	289.12	\$295.00	102.0%
KEEFE	KAREN	01-2110-1-2-39-410-19-03-06	\$14,739.00	52	283.44	\$15,034.00	52	289.12	\$295.00	102.0%
RUBIN	JEFFREY	01-2110-2-1-39-420-21-02-18	\$107,906.00	52	2,075.12	\$110,108.00	52	2117.46	\$2,202.00	102.0%
BOCHMAN	MICHAEL	01-2110-2-1-39-420-21-03-18	\$86,693.00	52	1,667.17	\$88,426.00	52	1700.50	\$1,733.00	102.0%
MILO	JESSIE	01-2110-2-1-39-420-21-03-18	\$51,658.00	52	993.42	\$52,692.00	52	1013.31	\$1,034.00	102.0%
HOFFMAN	MARCIA	01-2110-2-2-39-420-14-03-06	\$36,790.00	52	707.50	\$37,526.00	52	721.65	\$736.00	102.0%
SOTO	STACEY	01-2210-5-1-12-140-05-02-05	\$104,349.00	52	2,006.71	\$106,479.00	52	2047.67	\$2,130.00	102.0%
PELLETIER	NANCY	01-2210-5-1-13-140-05-02-05	\$109,436.00	52	2,104.54	\$111,625.00	52	2146.63	\$2,189.00	102.0%
MACDONALD	TIMOTHY	01-2210-5-1-14-140-05-02-05	\$109,436.00	52	2,104.54	\$111,625.00	52	2146.63	\$2,189.00	102.0%
BEBCHICK	ILANA	01-2210-5-1-15-140-05-02-05	\$102,900.00	52	1,978.85	\$105,000.00	52	2019.23	\$2,100.00	102.0%
RIORDAN	JOHN	01-2210-5-1-17-140-05-02-05	\$109,436.00	52	2,104.54	\$111,625.00	52	2146.63	\$2,189.00	102.0%
BONARRIGO	DONNA	01-2210-5-1-18-140-05-02-05	\$109,436.00	52	2,104.54	\$111,625.00	52	2146.63	\$2,189.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
SHEEHAN	JOHN	01-2210-5-1-21-320-04-02-05	\$123,524.00	52	2,375.46	\$125,994.00	52	2422.96	\$2,470.00	102.0%
CURRAN	ANDREW	01-2210-5-1-21-320-81-02-05	\$102,221.00	52	1,965.79	\$104,265.00	52	2005.10	\$2,044.00	102.0%
MCDONOUGH	EDWARD	01-2210-5-1-22-320-04-02-05	\$123,524.00	52	2,375.46	\$125,994.00	52	2422.96	\$2,470.00	102.0%
PAGLIARULO	ELAINE	01-2210-5-1-22-320-81-02-05	\$95,036.00	52	1,827.62	\$96,937.00	52	1864.17	\$1,901.00	102.0%
LEE	JAMES	01-2210-5-1-31-220-03-02-05	\$135,568.00	52	2,607.08	\$138,297.00	52	2659.56	\$2,729.00	102.0%
DELERY	ANDREW	01-2210-5-1-31-220-80-02-05	\$108,366.00	52	2,083.96	\$110,533.00	52	2125.63	\$2,167.00	102.0%
MOYNIHAN	NANCY	01-2210-5-1-31-220-80-02-05	\$108,366.00	52	2,083.96	\$110,533.00	52	2125.63	\$2,167.00	102.0%
RIORDAN	MATTHEW	01-2210-5-1-31-220-80-02-05	\$103,317.00	52	1,986.87	\$105,384.00	52	2026.62	\$2,067.00	102.0%
HULKE	GAIL	01-2210-5-2-12-140-05-03-06	\$44,218.00	52	850.35	\$45,103.00	52	867.37	\$885.00	102.0%
ELSTERMEYER	ALICE	01-2210-5-2-13-140-05-03-06	\$44,218.00	52	850.35	\$45,103.00	52	867.37	\$885.00	102.0%
BAKIS	KATHLEEN	01-2210-5-2-14-140-05-03-06	\$44,218.00	52	850.35	\$45,103.00	52	867.37	\$885.00	102.0%
COUTURE	ELAINE	01-2210-5-2-15-140-05-03-06	\$44,218.00	52	850.35	\$45,103.00	52	867.37	\$885.00	102.0%
PETRELLI	KATHLEEN	01-2210-5-2-17-140-05-03-06	\$44,218.00	52	850.35	\$45,103.00	52	867.37	\$885.00	102.0%
MCCARTHY	SUSAN	01-2210-5-2-18-140-05-03-06	\$40,370.00	42	961.19	\$41,177.00	42	980.40	\$807.00	102.0%
GAUGHAN	SUSAN	01-2210-5-2-21-320-04-03-06	\$38,576.00	52	741.85	\$39,347.00	52	756.67	\$771.00	102.0%
DOHERTY	LAURA	01-2210-5-2-21-320-04-03-06	\$37,146.00	52	714.35	\$37,889.00	52	728.63	\$743.00	102.0%
LYDON	KATHLEEN	01-2210-5-2-22-320-04-03-06	\$37,394.00	52	719.12	\$38,142.00	52	733.50	\$748.00	102.0%
MAGUIRE	CATHERINE	01-2210-5-2-22-320-04-03-06	\$45,780.00	52	880.38	\$46,696.00	52	898.00	\$916.00	102.0%
FINNERAN	KATHLEEN	01-2210-5-2-31-220-03-03-06	\$50,780.00	52	976.54	\$51,796.00	52	996.08	\$1,016.00	102.0%
GRIECO	MARYBETH	01-2210-5-2-31-220-80-03-06	\$27,574.00	42	656.52	\$28,125.00	42	669.64	\$551.00	102.0%
KELLEY	PAULA	01-2210-5-2-31-220-80-03-06	\$42,296.00	52	813.38	\$43,142.00	52	829.65	\$846.00	102.0%
PUGSLEY	CATHERINE	01-2210-5-2-31-220-80-03-06	\$39,937.00	52	768.02	\$40,736.00	52	783.38	\$799.00	102.0%
DONAGHUE	SUSAN	01-2305-1-1-11-270-17-01-02	\$20,707.00	52	398.21	\$21,120.00	52	406.15	\$413.00	102.0%
ANDERSON	DONNA	01-2305-1-1-11-270-17-01-02	\$32,040.00	52	616.15	\$32,680.00	52	628.46	\$640.00	102.0%
MOLINE	MAUREEN	01-2305-1-1-11-270-17-01-02	\$42,862.00	52	824.27	\$43,719.00	52	840.75	\$857.00	102.0%
POPP	CHERYLANN	01-2305-1-1-11-270-17-01-02	\$42,862.00	52	824.27	\$43,719.00	52	840.75	\$857.00	102.0%
REGAN	KRISTA	01-2305-1-1-11-270-17-01-02	\$27,171.00	52	522.52	\$27,715.00	52	532.98	\$544.00	102.0%
DEWEY	VICTORIA	01-2305-1-1-12-270-17-01-02	\$51,100.00	42	1,216.67	\$52,122.00	42	1241.00	\$1,022.00	102.0%
GAFFNEY	MICHELLE	01-2305-1-1-12-350-25-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
LISTON	LORRAINE	01-2305-1-1-12-350-25-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
QUIGG	MARY	01-2305-1-1-12-350-25-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
CHILES	MELANIE	01-2305-1-1-12-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
DEMARCO	SHARON	01-2305-1-1-12-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
TOMA	DEBORAH	01-2305-1-1-12-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
FOSTER	KATHERINE	01-2305-1-1-12-350-25-01-02	\$70,568.00	52	1,357.08	\$71,979.00	52	1384.21	\$1,411.00	102.0%
HASSELLTINE	SANDRA	01-2305-1-1-12-350-25-01-02	\$70,568.00	52	1,357.08	\$71,979.00	52	1384.21	\$1,411.00	102.0%
MISIASZEK	KATHERINE	01-2305-1-1-12-350-25-01-02	\$70,568.00	42	1,680.19	\$71,979.00	42	1713.79	\$1,411.00	102.0%
SILVEIRA	DIANE	01-2305-1-1-12-350-25-01-02	\$44,611.00	52	857.90	\$45,503.00	52	875.06	\$892.00	102.0%
HAZELL	SARAH	01-2305-1-1-12-350-25-01-02	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
VARONE	ELLEN	01-2305-1-1-12-350-25-01-02	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
PILALAS	KATHRYN	01-2305-1-1-12-350-25-01-02	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
RIORDAN	LAURA	01-2305-1-1-12-350-25-01-02	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
KEANEY	KIMBERLY	01-2305-1-1-12-350-25-01-02	\$64,079.00	52	1,232.29	\$65,361.00	52	1256.94	\$1,282.00	102.0%
CUPO	COURTNEY	01-2305-1-1-12-350-25-01-02	\$52,678.00	52	1,013.04	\$53,732.00	52	1033.31	\$1,054.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
HALIN	KELLY	01-2305-1-1-13-270-17-01-02	\$20,684.00	52	397.77	\$21,097.00	52	405.71	\$413.00	102.0%
BUCKLEY	MARJORIE	01-2305-1-1-13-270-17-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
RISTUCCIA	LAUREN	01-2305-1-1-13-350-25-01-02	\$41,367.00	52	795.52	\$42,194.00	52	811.42	\$827.00	102.0%
BARCELLOS	ANNE MARIE	01-2305-1-1-13-350-25-01-02	\$41,413.00	52	796.40	\$42,241.00	52	812.33	\$828.00	102.0%
FLYNN	MEGAN	01-2305-1-1-13-350-25-01-02	\$41,413.00	52	796.40	\$42,241.00	52	812.33	\$828.00	102.0%
GALVIN	HEATHER	01-2305-1-1-13-350-25-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
ST. ANDRE	DEBORAH	01-2305-1-1-13-350-25-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
MACALEESE	CYNTHIA	01-2305-1-1-13-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
WEST	BETH	01-2305-1-1-13-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
LEMENEN	KRISTIN	01-2305-1-1-13-350-25-01-02	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
AIELLO	KAREN	01-2305-1-1-13-350-25-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
MCLEOD	ALYCE	01-2305-1-1-13-350-25-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
DONAHOE	PHYLLIS	01-2305-1-1-13-350-25-01-02	\$65,205.00	42	1,552.50	\$66,509.00	42	1583.55	\$1,304.00	102.0%
FALLON	CATHERINE	01-2305-1-1-13-350-25-01-02	\$70,951.00	52	1,364.44	\$72,370.00	52	1391.73	\$1,419.00	102.0%
QUINN	ALICIA	01-2305-1-1-13-350-25-01-02	\$51,100.00	42	1,216.67	\$52,122.00	42	1241.00	\$1,022.00	102.0%
WINDERS	HEATHER	01-2305-1-1-13-350-25-01-02	\$51,100.00	52	982.69	\$52,122.00	52	1002.35	\$1,022.00	102.0%
SCOTT	ALLISON	01-2305-1-1-13-350-25-01-02	\$74,644.00	52	1,435.46	\$76,137.00	52	1464.17	\$1,493.00	102.0%
BABINEAU	JEANINE	01-2305-1-1-13-350-25-01-02	\$72,594.00	52	1,396.04	\$74,046.00	52	1423.96	\$1,452.00	102.0%
SULLIVAN	SANDRA	01-2305-1-1-13-350-25-01-02	\$72,594.00	52	1,396.04	\$74,046.00	52	1423.96	\$1,452.00	102.0%
POLES	CLAIRE	01-2305-1-1-13-350-25-01-02	\$54,343.00	52	1,045.06	\$55,430.00	52	1065.96	\$1,087.00	102.0%
LINNANE	LINDSAY	01-2305-1-1-13-350-25-01-02	\$79,981.00	52	1,538.10	\$81,581.00	52	1568.87	\$1,600.00	102.0%
UMBRO	SHANNON	01-2305-1-1-13-350-25-01-02	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
KENDRICK	ERIN	01-2305-1-1-14-270-17-01-02	\$38,711.00	52	744.44	\$39,485.00	52	759.33	\$774.00	102.0%
GARRIGAN	JOANNA	01-2305-1-1-14-270-17-01-02	\$44,611.00	52	857.90	\$45,503.00	52	875.06	\$892.00	102.0%
LARKIN	KRYSTEN	01-2305-1-1-14-350-25-01-02	\$41,413.00	52	796.40	\$42,241.00	52	812.33	\$828.00	102.0%
BOURGET	PAMELA	01-2305-1-1-14-350-25-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
TERRILL	RHONDA	01-2305-1-1-14-350-25-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
ABBOTT	VIRGINIA	01-2305-1-1-14-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
DELANEY	JUDITH	01-2305-1-1-14-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
DEVEAU	ELLEN	01-2305-1-1-14-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
GIACOMOZZI	CHRISTINE	01-2305-1-1-14-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
LAURIA	KAREN	01-2305-1-1-14-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
TOBIN	VIRGINIA	01-2305-1-1-14-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
WAITE	KERRI	01-2305-1-1-14-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
POWERS	KEVIN	01-2305-1-1-14-350-25-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
BOWES	KATHLEEN	01-2305-1-1-14-350-25-01-02	\$66,757.00	52	1,283.79	\$68,092.00	52	1309.46	\$1,335.00	102.0%
SULLIVAN	THERESA	01-2305-1-1-14-350-25-01-02	\$51,100.00	52	982.69	\$52,122.00	52	1002.35	\$1,022.00	102.0%
HULKE	LINDSAY	01-2305-1-1-14-350-25-01-02	\$62,647.00	52	1,204.75	\$63,900.00	52	1228.85	\$1,253.00	102.0%
FRIEDENBERG	JENNIFER	01-2305-1-1-14-350-25-01-02	\$72,594.00	52	1,396.04	\$74,046.00	52	1423.96	\$1,452.00	102.0%
CUSHING	JULIE	01-2305-1-1-14-350-25-01-02	\$63,942.00	52	1,229.65	\$65,221.00	52	1254.25	\$1,279.00	102.0%
BURKE	ASHLEY	01-2305-1-1-14-350-25-01-02	\$54,343.00	52	1,045.06	\$55,430.00	52	1065.96	\$1,087.00	102.0%
FLETCHER	FRANCINE	01-2305-1-1-14-350-25-01-02	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
NEWTON	JOANNA	01-2305-1-1-14-350-25-01-02	\$79,981.00	52	1,538.10	\$81,581.00	52	1568.87	\$1,600.00	102.0%
SAXONIS-PHILLIP	GAYLE	01-2305-1-1-15-270-17-01-02	\$42,862.00	42	1,020.52	\$43,719.00	42	1040.93	\$857.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
HART-KENNEY	BRIDGET	01-2305-1-1-15-270-17-01-02	\$36,907.00	52	709.75	\$37,645.00	52	723.94	\$738.00	102.0%
LAAPERI	MARISSA	01-2305-1-1-15-350-25-01-02	\$41,367.00	52	795.52	\$42,194.00	52	811.42	\$827.00	102.0%
HANKES	JULIE	01-2305-1-1-15-350-25-01-02	\$67,322.00	52	1,294.65	\$68,668.00	52	1320.54	\$1,346.00	102.0%
KELLY	JAMES	01-2305-1-1-15-350-25-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
LAROSSA	KARA	01-2305-1-1-15-350-25-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
GIGARJIAN	MADELINE	01-2305-1-1-15-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
KNEIPFER	ERIC	01-2305-1-1-15-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
PENDERGAST	KAITLYN	01-2305-1-1-15-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
RANIERI-DIPACE	CHRISTINA	01-2305-1-1-15-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
SHEEHAN	LINDA	01-2305-1-1-15-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
WELLS	LINDA	01-2305-1-1-15-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
WISHART	KARA	01-2305-1-1-15-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
CAWLEY	SHEILA	01-2305-1-1-15-350-25-01-02	\$49,862.00	52	958.88	\$50,859.00	52	978.06	\$997.00	102.0%
FORBES	KATHLEEN	01-2305-1-1-15-350-25-01-02	\$49,862.00	52	958.88	\$50,859.00	52	978.06	\$997.00	102.0%
SANO	MICHELLE	01-2305-1-1-15-350-25-01-02	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
MORAN	KIMBERLY	01-2305-1-1-15-350-25-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
CORCORAN	BLAIR	01-2305-1-1-15-350-25-01-02	\$51,100.00	52	982.69	\$52,122.00	52	1002.35	\$1,022.00	102.0%
CAMPBELL	BRIANNA	01-2305-1-1-15-350-25-01-02	\$38,596.00	52	742.23	\$39,368.00	52	757.08	\$772.00	102.0%
BURBANK	PATRICIA	01-2305-1-1-15-350-25-01-02	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
O'SULLIVAN	JENNIFER	01-2305-1-1-15-350-25-01-02	\$64,079.00	52	1,232.29	\$65,361.00	52	1256.94	\$1,282.00	102.0%
DOYLE	KATIE	01-2305-1-1-15-350-25-01-02	\$52,678.00	52	1,013.04	\$53,732.00	52	1033.31	\$1,054.00	102.0%
RUPPRECHT	CAITLYN	01-2305-1-1-17-270-17-01-02	\$20,707.00	42	493.02	\$21,121.00	42	502.88	\$414.00	102.0%
MANOS	MARIA	01-2305-1-1-17-270-17-01-02	\$47,856.00	52	920.31	\$48,813.00	52	938.71	\$957.00	102.0%
MCGOVERN	SUZANNE	01-2305-1-1-17-270-17-01-02	\$35,284.00	52	678.54	\$35,990.00	52	692.12	\$706.00	102.0%
FLEMING	JODI	01-2305-1-1-17-350-25-01-02	\$67,322.00	42	1,602.90	\$68,668.00	42	1634.95	\$1,346.00	102.0%
MYERS	COLLEEN	01-2305-1-1-17-350-25-01-02	\$67,322.00	52	1,294.65	\$68,668.00	52	1320.54	\$1,346.00	102.0%
MCCLELLAN	KELLY	01-2305-1-1-17-350-25-01-02	\$41,413.00	52	796.40	\$42,241.00	52	812.33	\$828.00	102.0%
COTTON	KATHLEEN	01-2305-1-1-17-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
LAURIA	LINDA	01-2305-1-1-17-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
STYMEST	JANET	01-2305-1-1-17-350-25-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
BRADLEY	TRACEY	01-2305-1-1-17-350-25-01-02	\$77,421.00	52	1,488.87	\$78,969.00	52	1518.63	\$1,548.00	102.0%
MCINTOSH	JULIE	01-2305-1-1-17-350-25-01-02	\$70,568.00	52	1,357.08	\$71,979.00	52	1384.21	\$1,411.00	102.0%
MCNAMARA	MARY	01-2305-1-1-17-350-25-01-02	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
ANTONELLI	AMY	01-2305-1-1-17-350-25-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
MACDOUGALL	SHERRI	01-2305-1-1-17-350-25-01-02	\$62,647.00	52	1,204.75	\$63,900.00	52	1228.85	\$1,253.00	102.0%
ABORN	ELIZABETH	01-2305-1-1-17-350-25-01-02	\$38,596.00	52	742.23	\$39,368.00	52	757.08	\$772.00	102.0%
CLARK	MICHAEL	01-2305-1-1-17-350-25-01-02	\$38,596.00	52	742.23	\$39,368.00	52	757.08	\$772.00	102.0%
ADAMS	VANESSA	01-2305-1-1-17-350-25-01-02	\$54,343.00	52	1,045.06	\$55,430.00	52	1065.96	\$1,087.00	102.0%
CARUSO	MARGARET	01-2305-1-1-17-350-25-01-02	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
HAWLEY	DIANE	01-2305-1-1-17-350-25-01-02	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
KELLEY	EMILY	01-2305-1-1-17-350-25-01-02	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
LEONE	JENNIFER	01-2305-1-1-18-270-17-01-02	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
SWANSON	MARIA	01-2305-1-1-18-350-25-01-02	\$41,367.00	52	795.52	\$42,194.00	52	811.42	\$827.00	102.0%
AVELLINO	CATHERINE	01-2305-1-1-18-350-25-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
RUTHERFORD	GEORGINA	01-2305-1-1-18-350-25-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
GAVRAILOV	CHRISTINA	01-2305-1-1-18-350-25-01-02	\$77,421.00	52	1,488.87	\$78,969.00	52	1518.63	\$1,548.00	102.0%
ALLEN	SAMATHA	01-2305-1-1-18-350-25-01-02	\$44,611.00	52	857.90	\$45,503.00	52	875.06	\$892.00	102.0%
EDDY	ELIZABETH	01-2305-1-1-18-350-25-01-02	\$49,862.00	52	958.88	\$50,859.00	52	978.06	\$997.00	102.0%
KILDUFF	LAUREN	01-2305-1-1-18-350-25-01-02	\$47,856.00	52	920.31	\$48,813.00	52	938.71	\$957.00	102.0%
HOELSCHER	JENNIFER	01-2305-1-1-18-350-25-01-02	\$51,100.00	52	982.69	\$52,122.00	52	1002.35	\$1,022.00	102.0%
MURPHY	MAUREEN	01-2305-1-1-18-350-25-01-02	\$51,100.00	52	982.69	\$52,122.00	52	1002.35	\$1,022.00	102.0%
THOMPSON	MARY	01-2305-1-1-18-350-25-01-02	\$62,647.00	52	1,204.75	\$63,900.00	52	1228.85	\$1,253.00	102.0%
FITZGERALD	CHRISTINE	01-2305-1-1-18-350-25-01-02	\$72,594.00	52	1,396.04	\$74,046.00	52	1423.96	\$1,452.00	102.0%
ALMADA	MARA	01-2305-1-1-18-350-25-01-02	\$66,341.00	52	1,275.79	\$67,668.00	52	1301.31	\$1,327.00	102.0%
JOSEPH	CAROLYN	01-2305-1-1-18-350-25-01-02	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
MALCOLMSON	KATHLEEN	01-2305-1-1-18-350-25-01-02	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
MONTEIRO	LAURA	01-2305-1-1-18-350-25-01-02	\$70,035.00	52	1,346.83	\$71,436.00	52	1373.77	\$1,401.00	102.0%
CAMPISANO	JULIE	01-2305-1-1-21-020-06-01-02	\$66,757.00	52	1,283.79	\$68,092.00	52	1309.46	\$1,335.00	102.0%
LOVEJOY	KARA	01-2305-1-1-21-020-06-01-02	\$44,229.00	52	850.56	\$45,114.00	52	867.58	\$885.00	102.0%
HANSON	MARY	01-2305-1-1-21-090-51-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
CONDON	PATRICK	01-2305-1-1-21-150-08-01-02	\$28,795.00	52	553.75	\$29,370.00	52	564.81	\$575.00	102.0%
KANES	TONI	01-2305-1-1-21-150-08-01-02	\$42,862.00	52	824.27	\$43,719.00	52	840.75	\$857.00	102.0%
BARTLETT	ANDREA	01-2305-1-1-21-150-08-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
LYNCH	SUSAN	01-2305-1-1-21-150-08-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
STEWART	MICHAEL	01-2305-1-1-21-150-08-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
BETHKA	JESSICA	01-2305-1-1-21-150-08-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
SIBILIA	KENDRA	01-2305-1-1-21-150-08-01-02	\$47,856.00	52	920.31	\$48,813.00	52	938.71	\$957.00	102.0%
HUNTER	PAMELA	01-2305-1-1-21-150-08-01-02	\$68,901.00	52	1,325.02	\$70,279.00	52	1351.52	\$1,378.00	102.0%
MANN	BONNIE	01-2305-1-1-21-150-08-01-02	\$47,047.00	52	904.75	\$47,988.00	52	922.85	\$941.00	102.0%
AUER	HEATHER	01-2305-1-1-21-150-08-01-02	\$72,594.00	52	1,396.04	\$74,046.00	52	1423.96	\$1,452.00	102.0%
TELLIER	BARBARA	01-2305-1-1-21-150-08-01-02	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
FITOPOULOS	ROSANNE	01-2305-1-1-21-170-09-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
HALPIN CURRAN	J.D.	01-2305-1-1-21-170-09-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
BUTLER	KATHLEEN	01-2305-1-1-21-170-09-01-02	\$51,434.00	52	989.12	\$52,463.00	52	1008.90	\$1,029.00	102.0%
BENNETT	MELONIE	01-2305-1-1-21-200-23-01-00	\$58,861.00	52	1,131.94	\$60,038.00	52	1154.58	\$1,177.00	102.0%
CARNEY	KARA	01-2305-1-1-21-200-23-01-00	\$51,434.00	52	989.12	\$52,463.00	52	1008.90	\$1,029.00	102.0%
LEBRON	DAGMAR	01-2305-1-1-21-310-14-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
CALDWELL	MARTA	01-2305-1-1-21-310-14-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
O'DOWD	STACEY	01-2305-1-1-21-310-14-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
JOYCE	ERIN	01-2305-1-1-21-310-14-01-02	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
WALSH	KRISTEN	01-2305-1-1-21-310-14-01-02	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
MORETT	MELISSA	01-2305-1-1-21-310-14-01-02	\$82,031.00	52	1,577.52	\$83,672.00	52	1609.08	\$1,641.00	102.0%
LEVANGIE	CHRISTINA	01-2305-1-1-21-310-14-01-02	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
PUGSLEY	KATHERINE	01-2305-1-1-21-310-14-01-02	\$64,079.00	52	1,232.29	\$65,361.00	52	1256.94	\$1,282.00	102.0%
SHERROD	MICHAEL	01-2305-1-1-21-310-14-01-02	\$44,229.00	52	850.56	\$45,114.00	52	867.58	\$885.00	102.0%
PEARSON	NORWOOD	01-2305-1-1-21-330-15-01-02	\$29,917.00	52	575.33	\$30,515.00	52	586.83	\$598.00	102.0%
LASKOSKY III	CHESTER	01-2305-1-1-21-330-15-01-02	\$66,757.00	52	1,283.79	\$68,092.00	52	1309.46	\$1,335.00	102.0%
TOMASSIAN II	CLIFFORD	01-2305-1-1-21-340-16-01-02	\$67,322.00	42	1,602.90	\$68,668.00	42	1634.95	\$1,346.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
PUNTIRI	RYAN	01-2305-1-1-21-340-16-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
BUCHHOLZ	VICTORIA	01-2305-1-1-21-340-16-01-02	\$66,757.00	42	1,589.45	\$68,092.00	42	1621.24	\$1,335.00	102.0%
LAIOSA-STEVENS	JANIS	01-2305-1-1-21-400-18-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
GLOVER	WILLIAM	01-2305-1-1-21-400-18-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
MAHER	STEPHEN	01-2305-1-1-21-400-18-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
O'DONNELL	MARY	01-2305-1-1-21-400-18-01-02	\$51,100.00	42	1,216.67	\$52,122.00	42	1241.00	\$1,022.00	102.0%
TRUAX	ELIZABETH	01-2305-1-1-21-400-18-01-02	\$57,589.00	42	1,371.17	\$58,741.00	42	1398.60	\$1,152.00	102.0%
LEWIS-SANTOS	LEA	01-2305-1-1-21-400-18-01-02	\$52,678.00	52	1,013.04	\$53,732.00	52	1033.31	\$1,054.00	102.0%
PACKARD	KAREN	01-2305-1-1-21-400-18-01-02	\$20,683.00	42	492.45	\$21,097.00	42	502.31	\$414.00	102.0%
VARONE	MICHAEL	01-2305-1-1-21-410-19-01-02	\$49,862.00	52	958.88	\$50,859.00	52	978.06	\$997.00	102.0%
BACHE	PAUL	01-2305-1-1-21-410-19-01-02	\$54,343.00	52	1,045.06	\$55,430.00	52	1065.96	\$1,087.00	102.0%
CONDON	PATRICK	01-2305-1-1-21-410-19-01-02	\$28,795.00	52	553.75	\$29,371.00	52	564.83	\$576.00	102.0%
PORTER	RACHEL	01-2305-1-1-21-410-19-01-02	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
GAMACHE	KATHRYN	01-2305-1-1-21-410-19-01-02	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
RITLAND	ZACHARY	01-2305-1-1-21-410-19-01-02	\$52,678.00	52	1,013.04	\$53,732.00	52	1033.31	\$1,054.00	102.0%
KRAMER	BRITTANY	01-2305-1-1-21-410-19-01-02	\$44,229.00	52	850.56	\$45,114.00	52	867.58	\$885.00	102.0%
SCHULZE	ANNE	01-2305-1-1-22-020-06-01-02	\$81,116.00	42	1,931.33	\$82,738.00	42	1969.95	\$1,622.00	102.0%
PITHIS	MARINA	01-2305-1-1-22-020-06-01-02	\$33,130.00	42	788.81	\$33,793.00	42	804.60	\$663.00	102.0%
SULLIVAN	GERALDINE	01-2305-1-1-22-090-51-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
MOTTA	STEPHANIE	01-2305-1-1-22-150-08-01-02	\$67,322.00	52	1,294.65	\$68,668.00	52	1320.54	\$1,346.00	102.0%
PROULX	KELLY	01-2305-1-1-22-150-08-01-02	\$41,413.00	52	796.40	\$42,241.00	52	812.33	\$828.00	102.0%
PUGLISI	MICHAEL	01-2305-1-1-22-150-08-01-02	\$41,413.00	52	796.40	\$42,241.00	52	812.33	\$828.00	102.0%
HECKMAN	JENNIFER	01-2305-1-1-22-150-08-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
KANES	TONI	01-2305-1-1-22-150-08-01-02	\$42,862.00	52	824.27	\$43,719.00	52	840.75	\$857.00	102.0%
EVANS	ELIZABETH	01-2305-1-1-22-150-08-01-02	\$38,596.00	42	918.95	\$39,368.00	42	937.33	\$772.00	102.0%
TAYLOR	JUSTIN	01-2305-1-1-22-150-08-01-02	\$54,343.00	52	1,045.06	\$55,430.00	52	1065.96	\$1,087.00	102.0%
CALLAHAN	MARY	01-2305-1-1-22-150-08-01-02	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
KUJANPAA	JENNIFER	01-2305-1-1-22-150-08-01-02	\$64,079.00	52	1,232.29	\$65,361.00	52	1256.94	\$1,282.00	102.0%
NORRIS	CHRISTINE	01-2305-1-1-22-150-08-01-02	\$64,079.00	52	1,232.29	\$65,361.00	52	1256.94	\$1,282.00	102.0%
BUTLER	KATHLEEN	01-2305-1-1-22-170-09-01-02	\$34,290.00	52	659.42	\$34,975.00	52	672.60	\$685.00	102.0%
FAMA	ANTHONY	01-2305-1-1-22-170-09-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
KRAMER	NICOLE	01-2305-1-1-22-170-09-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
CARNEY	KARA	01-2305-1-1-22-200-23-01-00	\$34,290.00	52	659.42	\$34,975.00	52	672.60	\$685.00	102.0%
NORTON	KATHLEEN	01-2305-1-1-22-310-14-01-02	\$67,322.00	52	1,294.65	\$68,668.00	52	1320.54	\$1,346.00	102.0%
TUFFY	KATHLEEN	01-2305-1-1-22-310-14-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
BURKETT	DOROTHY	01-2305-1-1-22-310-14-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
JOYCE	NICOLE	01-2305-1-1-22-310-14-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
STURTEVANT	BRENT	01-2305-1-1-22-310-14-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
MAZZEI	CHRISTINE	01-2305-1-1-22-310-14-01-02	\$70,035.00	52	1,346.83	\$71,436.00	52	1373.77	\$1,401.00	102.0%
FREEMAN	REBECCA	01-2305-1-1-22-310-14-01-02	\$64,079.00	52	1,232.29	\$65,361.00	52	1256.94	\$1,282.00	102.0%
SAWTELLE	MATTHEW	01-2305-1-1-22-330-15-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
PEARSON	NORWOOD	01-2305-1-1-22-330-15-01-02	\$4,986.00	52	95.88	\$5,086.00	52	97.81	\$100.00	102.0%
FREEMAN	MATTHEW S	01-2305-1-1-22-340-16-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
WOODWORTH	RACHEL	01-2305-1-1-22-340-16-01-02	\$47,047.00	52	904.75	\$47,988.00	52	922.85	\$941.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
ROSS	BRITTANY	01-2305-1-1-22-400-18-01-02	\$41,367.00	52	795.52	\$42,194.00	52	811.42	\$827.00	102.0%
ACHIN	GINA	01-2305-1-1-22-400-18-01-02	\$73,814.00	42	1,757.48	\$75,290.00	42	1792.62	\$1,476.00	102.0%
SHALHOUP	ELIZABETH	01-2305-1-1-22-400-18-01-02	\$66,757.00	52	1,283.79	\$68,092.00	52	1309.46	\$1,335.00	102.0%
CLARK	SARAH	01-2305-1-1-22-400-18-01-02	\$38,596.00	42	918.95	\$39,368.00	42	937.33	\$772.00	102.0%
MACAULEY	KRISTINA	01-2305-1-1-22-400-18-01-02	\$73,776.00	52	1,418.77	\$75,252.00	52	1447.15	\$1,476.00	102.0%
CLIFFORD	BETSEY	01-2305-1-1-22-400-18-01-02	\$64,079.00	52	1,232.29	\$65,361.00	52	1256.94	\$1,282.00	102.0%
DRAYER	REBECCA	01-2305-1-1-22-410-19-01-02	\$70,568.00	52	1,357.08	\$71,979.00	52	1384.21	\$1,411.00	102.0%
CASEY	RYAN	01-2305-1-1-22-410-19-01-02	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
HENRY	MARK	01-2305-1-1-22-410-19-01-02	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
JOYCE	JAMES	01-2305-1-1-22-410-19-01-02	\$74,644.00	52	1,435.46	\$76,137.00	52	1464.17	\$1,493.00	102.0%
DEDEUS	LUCAS	01-2305-1-1-22-410-19-01-02	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
LAJEWSKI	CHRISTINE	01-2305-1-1-31-010-24-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
CROOK	ROBERT	01-2305-1-1-31-010-24-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
MOSESSO	CATHERINE	01-2305-1-1-31-010-24-01-02	\$66,757.00	52	1,283.79	\$68,092.00	52	1309.46	\$1,335.00	102.0%
TOSONE	MICHAEL	01-2305-1-1-31-010-24-01-02	\$66,757.00	52	1,283.79	\$68,092.00	52	1309.46	\$1,335.00	102.0%
DAHLBECK	DWAYNE	01-2305-1-1-31-010-24-01-02	\$70,035.00	52	1,346.83	\$71,436.00	52	1373.77	\$1,401.00	102.0%
COYNE	KEVIN	01-2305-1-1-31-010-24-01-02	\$51,434.00	52	989.12	\$52,463.00	52	1008.90	\$1,029.00	102.0%
LEBO	LAURA	01-2305-1-1-31-010-24-01-02	\$64,079.00	52	1,232.29	\$65,361.00	52	1256.94	\$1,282.00	102.0%
BOCHMAN	MICHAEL	01-2305-1-1-31-010-24-01-02	\$21,673.00	52	416.79	\$22,107.00	52	425.13	\$434.00	102.0%
TIBBETTS	ALAN	01-2305-1-1-31-020-06-01-02	\$70,568.00	52	1,357.08	\$71,979.00	52	1384.21	\$1,411.00	102.0%
HURLEY	HEIDI	01-2305-1-1-31-020-06-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
CARROLL	JOAN	01-2305-1-1-31-020-06-01-02	\$58,861.00	42	1,401.45	\$60,038.00	42	1429.48	\$1,177.00	102.0%
CHASE	JOHANNA	01-2305-1-1-31-020-06-01-02	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
BELMOSTO JR.	JOSEPH	01-2305-1-1-31-040-07-01-02	\$49,862.00	42	1,187.19	\$50,859.00	42	1210.93	\$997.00	102.0%
KILBURN	LILLIE	01-2305-1-1-31-150-08-01-02	\$41,367.00	52	795.52	\$42,194.00	52	811.42	\$827.00	102.0%
WALLENSTEIN	ALISSA	01-2305-1-1-31-150-08-01-02	\$67,322.00	52	1,294.65	\$68,668.00	52	1320.54	\$1,346.00	102.0%
MURPHY	LISA	01-2305-1-1-31-150-08-01-02	\$83,674.00	42	1,992.24	\$85,347.00	42	2032.07	\$1,673.00	102.0%
CIANI	MARISA	01-2305-1-1-31-150-08-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
DALEY	CONOR	01-2305-1-1-31-150-08-01-02	\$47,856.00	52	920.31	\$48,813.00	52	938.71	\$957.00	102.0%
NELLIS	PAUL	01-2305-1-1-31-150-08-01-02	\$47,856.00	42	1,139.43	\$48,813.00	42	1162.21	\$957.00	102.0%
GORMAN	ALYSON	01-2305-1-1-31-150-08-01-02	\$62,647.00	42	1,491.60	\$63,900.00	42	1521.43	\$1,253.00	102.0%
MALVEY	JESSICA	01-2305-1-1-31-150-08-01-02	\$62,647.00	52	1,204.75	\$63,900.00	52	1228.85	\$1,253.00	102.0%
MARX	ROBERT	01-2305-1-1-31-150-08-01-02	\$54,343.00	52	1,045.06	\$55,430.00	52	1065.96	\$1,087.00	102.0%
RODD	EMILY	01-2305-1-1-31-150-08-01-02	\$54,343.00	52	1,045.06	\$55,430.00	52	1065.96	\$1,087.00	102.0%
CULBERTSON	DAWN	01-2305-1-1-31-150-08-01-02	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
WHEELER	COURTNEY	01-2305-1-1-31-150-08-01-02	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
WIGGIN	KERA	01-2305-1-1-31-150-08-01-02	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
RODZWICZ	ANNE	01-2305-1-1-31-150-08-01-02	\$76,335.00	52	1,467.98	\$77,862.00	52	1497.35	\$1,527.00	102.0%
JEFFERIES	ALEX	01-2305-1-1-31-150-08-01-02	\$64,079.00	52	1,232.29	\$65,361.00	52	1256.94	\$1,282.00	102.0%
JAMESON	KEVIN	01-2305-1-1-31-170-09-01-01	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
CARPINELLA	HILLARY	01-2305-1-1-31-170-09-01-01	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
NOONE	JESSICA	01-2305-1-1-31-170-09-01-01	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
WARD	GAIL	01-2305-1-1-31-170-09-01-01	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
GERSON	BENJAMIN	01-2305-1-1-31-170-09-01-01	\$51,100.00	42	1,216.67	\$52,122.00	42	1241.00	\$1,022.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
HELLER	MELISSA	01-2305-1-1-31-170-09-01-01	\$38,596.00	52	742.23	\$39,368.00	52	757.08	\$772.00	102.0%
ROFFO	CRISTINA	01-2305-1-1-31-170-09-01-01	\$54,343.00	52	1,045.06	\$55,430.00	52	1065.96	\$1,087.00	102.0%
MCKINNIES	JEANINE	01-2305-1-1-31-170-09-01-01	\$70,035.00	42	1,667.50	\$71,436.00	42	1700.86	\$1,401.00	102.0%
MUNLEY	ELLEN	01-2305-1-1-31-170-09-01-01	\$39,241.00	52	754.63	\$40,026.00	52	769.73	\$785.00	102.0%
MURPHY	MEGHAN	01-2305-1-1-31-170-09-01-01	\$64,079.00	52	1,232.29	\$65,361.00	52	1256.94	\$1,282.00	102.0%
TOMASSIAN	HEATHER	01-2305-1-1-31-230-12-01-02	\$3,204.00	52	61.62	\$3,268.00	52	62.85	\$64.00	102.0%
TOMASSIAN	HEATHER	01-2305-1-1-31-230-12-01-02	\$58,311.00	52	1,121.37	\$59,477.00	52	1143.79	\$1,166.00	102.0%
PETERSON	MEGAN	01-2305-1-1-31-230-12-01-02	\$64,079.00	52	1,232.29	\$65,361.00	52	1256.94	\$1,282.00	102.0%
MANGIAPANE	TARA	01-2305-1-1-31-310-14-01-02	\$41,413.00	52	796.40	\$42,241.00	52	812.33	\$828.00	102.0%
OKOLOWITCZ	ZACHARY	01-2305-1-1-31-310-14-01-02	\$41,413.00	52	796.40	\$42,241.00	52	812.33	\$828.00	102.0%
BELMOSTO	JACQUELINE	01-2305-1-1-31-310-14-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
FORGER	LAUREN	01-2305-1-1-31-310-14-01-02	\$77,421.00	52	1,488.87	\$78,969.00	52	1518.63	\$1,548.00	102.0%
MCKINNIES	ROBERT	01-2305-1-1-31-310-14-01-02	\$77,421.00	52	1,488.87	\$78,969.00	52	1518.63	\$1,548.00	102.0%
COOPER	RAYMOND	01-2305-1-1-31-310-14-01-02	\$70,568.00	52	1,357.08	\$71,979.00	52	1384.21	\$1,411.00	102.0%
ORZECZOWSKI	KRISTEN	01-2305-1-1-31-310-14-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
PIZARRO	ARIELLE	01-2305-1-1-31-310-14-01-02	\$38,596.00	52	742.23	\$39,368.00	52	757.08	\$772.00	102.0%
MULKERRINS	CHRISTINE	01-2305-1-1-31-310-14-01-02	\$63,942.00	52	1,229.65	\$65,221.00	52	1254.25	\$1,279.00	102.0%
HOUGHTON	KATHERINE	01-2305-1-1-31-310-14-01-02	\$55,491.00	52	1,067.13	\$56,601.00	52	1088.48	\$1,110.00	102.0%
SELIG	BRIAN	01-2305-1-1-31-310-14-01-02	\$79,981.00	52	1,538.10	\$81,581.00	52	1568.87	\$1,600.00	102.0%
BAKIS-SQUIRES	LAUREN	01-2305-1-1-31-310-14-01-02	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
WILLIAMS	JASON	01-2305-1-1-31-310-14-01-02	\$44,229.00	42	1,053.07	\$45,114.00	42	1074.14	\$885.00	102.0%
YANG	JUN	01-2305-1-1-31-310-14-01-02	\$44,229.00	52	850.56	\$45,114.00	52	867.58	\$885.00	102.0%
HALLENBECK	RACHEL	01-2305-1-1-31-330-15-01-02	\$58,861.00	52	1,131.94	\$60,038.00	52	1154.58	\$1,177.00	102.0%
BUCKLEY	DAVID	01-2305-1-1-31-330-15-01-02	\$66,757.00	52	1,283.79	\$68,092.00	52	1309.46	\$1,335.00	102.0%
O'CONNELL	WILLIAM	01-2305-1-1-31-340-16-01-02	\$81,116.00	42	1,931.33	\$82,738.00	42	1969.95	\$1,622.00	102.0%
RANIERI	MAURA	01-2305-1-1-31-340-16-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
LANGENTHAL	ERIC	01-2305-1-1-31-340-16-01-02	\$66,757.00	52	1,283.79	\$68,092.00	52	1309.46	\$1,335.00	102.0%
GRAVELINE	BRYAN	01-2305-1-1-31-340-16-01-02	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
GERMAIN	MEAGHAN	01-2305-1-1-31-400-18-01-02	\$57,820.00	52	1,111.92	\$58,976.00	52	1134.15	\$1,156.00	102.0%
O'BRIEN	STEPHANIE	01-2305-1-1-31-400-18-01-02	\$41,413.00	52	796.40	\$42,241.00	52	812.33	\$828.00	102.0%
GORDON	ROBERT	01-2305-1-1-31-400-18-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
NEWTON	RICHARD	01-2305-1-1-31-400-18-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
DIMILLA	PETER	01-2305-1-1-31-400-18-01-02	\$61,514.00	52	1,182.96	\$62,744.00	52	1206.62	\$1,230.00	102.0%
DZIEDZIC	SANDRA	01-2305-1-1-31-400-18-01-02	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
MILLS	LYNN	01-2305-1-1-31-400-18-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
SMITH	SUSAN	01-2305-1-1-31-400-18-01-02	\$73,814.00	42	1,757.48	\$75,290.00	42	1792.62	\$1,476.00	102.0%
WILLIAMS-BLAK	MARY-LOU	01-2305-1-1-31-400-18-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
MACDONALD	MARY	01-2305-1-1-31-400-18-01-02	\$47,856.00	52	920.31	\$48,813.00	52	938.71	\$957.00	102.0%
DINH	TRUONG	01-2305-1-1-31-400-18-01-02	\$66,757.00	52	1,283.79	\$68,092.00	52	1309.46	\$1,335.00	102.0%
RIBISI JR.	STEPHEN	01-2305-1-1-31-400-18-01-02	\$67,255.00	42	1,601.31	\$68,600.00	42	1633.33	\$1,345.00	102.0%
MACDONALD	AMY	01-2305-1-1-31-400-18-01-02	\$47,047.00	52	904.75	\$47,988.00	52	922.85	\$941.00	102.0%
PASSEGGIO	JESSICA	01-2305-1-1-31-400-18-01-02	\$78,385.00	52	1,507.40	\$79,953.00	52	1537.56	\$1,568.00	102.0%
SMITH	ADAM	01-2305-1-1-31-400-18-01-02	\$52,678.00	52	1,013.04	\$53,732.00	52	1033.31	\$1,054.00	102.0%
WOOD	JOHN	01-2305-1-1-31-400-18-01-02	\$52,678.00	52	1,013.04	\$53,732.00	52	1033.31	\$1,054.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
FREEMAN	MATTHEW M	01-2305-1-1-31-410-19-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
LANG	CYNTHIA	01-2305-1-1-31-410-19-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
FLANAGAN	RICHARD	01-2305-1-1-31-410-19-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
FREDERICKS	KYLE	01-2305-1-1-31-410-19-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
PICARD	COLETTE	01-2305-1-1-31-410-19-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
PELLETIER	MICHAEL	01-2305-1-1-31-410-19-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
KRALL	PHILIP	01-2305-1-1-31-410-19-01-02	\$58,311.00	52	1,121.37	\$59,477.00	52	1143.79	\$1,166.00	102.0%
WIGGIN	JAMIE	01-2305-1-1-31-410-19-01-02	\$58,311.00	52	1,121.37	\$59,477.00	52	1143.79	\$1,166.00	102.0%
HAUPERT	MALLORY	01-2305-1-1-31-410-19-01-02	\$70,035.00	52	1,346.83	\$71,436.00	52	1373.77	\$1,401.00	102.0%
LARKIN	MICHAEL	01-2305-1-1-31-410-19-01-02	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
SAMUELS	ZACHARY	01-2305-1-1-31-410-19-01-02	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
EGBERT	RACHEL	01-2305-1-1-31-410-19-01-02	\$64,079.00	52	1,232.29	\$65,361.00	52	1256.94	\$1,282.00	102.0%
LARKIN	MICHELLE	01-2305-1-1-31-410-19-01-02	\$64,079.00	52	1,232.29	\$65,361.00	52	1256.94	\$1,282.00	102.0%
RILEY	MAUREEN	01-2305-1-1-39-020-06-01-03	\$11,579.00	42	275.69	\$11,810.00	42	281.19	\$231.00	102.0%
CHAMPAGNE	LEIGH	01-2305-1-1-39-020-06-01-03	\$41,367.00	52	795.52	\$42,194.00	52	811.42	\$827.00	102.0%
LYNCH	DENISE	01-2305-1-1-39-020-06-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
POMPEO	ELLEN	01-2305-1-1-39-020-06-01-03	\$66,757.00	52	1,283.79	\$68,092.00	52	1309.46	\$1,335.00	102.0%
GAY	INGRID	01-2305-1-1-39-020-06-01-03	\$61,126.00	52	1,175.50	\$62,349.00	52	1199.02	\$1,223.00	102.0%
GRIFFIN	PETER	01-2305-1-1-39-330-15-01-03	\$8,283.00	52	159.29	\$8,448.00	52	162.46	\$165.00	102.0%
MARTIN	DIANNE	01-2305-1-1-39-330-15-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
REBROVIC	ZORAN	01-2305-1-1-39-330-15-01-03	\$70,568.00	52	1,357.08	\$71,979.00	52	1384.21	\$1,411.00	102.0%
POLIZZI	NICHOLE	01-2305-1-1-39-330-15-01-03	\$49,862.00	52	958.88	\$50,859.00	52	978.06	\$997.00	102.0%
DIGIUSTO	LISA	01-2305-1-1-39-330-15-01-03	\$28,989.00	52	557.48	\$29,569.00	52	568.63	\$580.00	102.0%
SMITH	TIFFANY	01-2305-1-1-39-330-15-01-03	\$43,070.00	42	1,025.48	\$43,932.00	42	1046.00	\$862.00	102.0%
FONTES	ELISE	01-2305-1-1-39-340-16-01-03	\$30,877.00	52	593.79	\$31,494.00	52	605.65	\$617.00	102.0%
ELLIS	RICHARD	01-2305-1-1-39-340-16-01-03	\$41,413.00	52	796.40	\$42,241.00	52	812.33	\$828.00	102.0%
KATILUS	LISA	01-2305-1-1-39-340-16-01-03	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
MCGUIRE	NANCY	01-2305-1-1-39-340-16-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
RAPCHUCK	KAREN	01-2305-1-1-39-340-16-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
LAFERRIERE	BERNARD	01-2305-1-1-39-340-16-01-03	\$66,757.00	52	1,283.79	\$68,092.00	52	1309.46	\$1,335.00	102.0%
LEAHY	KEVIN	01-2305-1-1-39-340-16-01-03	\$66,757.00	52	1,283.79	\$68,092.00	52	1309.46	\$1,335.00	102.0%
NASH	WILLIAM	01-2305-1-1-39-340-16-01-03	\$66,757.00	52	1,283.79	\$68,092.00	52	1309.46	\$1,335.00	102.0%
CRAIG	CATHERINE	01-2305-2-1-39-420-61-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
HALE	PATRICIA	01-2305-2-1-39-420-61-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
HARTFORD	LYNN	01-2305-2-1-39-420-61-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
RICHARDSON	LINDA	01-2305-2-1-39-420-61-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
OLIVER	EMILY	01-2305-2-1-39-420-61-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
LINCOLN	MEREDITH	01-2305-2-1-39-420-61-01-02	\$66,757.00	42	1,589.45	\$68,092.00	42	1621.24	\$1,335.00	102.0%
CURRAN	KAREN	01-2305-2-1-39-420-61-01-02	\$55,491.00	52	1,067.13	\$56,601.00	52	1088.48	\$1,110.00	102.0%
MCCARTHY	THERESA	01-2305-2-1-39-420-61-01-02	\$55,953.00	52	1,076.02	\$57,095.00	52	1097.98	\$1,142.00	102.0%
TOWER	DANIELLE	01-2310-1-1-12-370-14-06-18	\$58,956.00	52	1,133.77	\$60,135.00	52	1156.44	\$1,179.00	102.0%
THOMPSON	SHEILA	01-2310-1-1-12-370-45-01-03	\$20,684.00	52	397.77	\$21,097.00	52	405.71	\$413.00	102.0%
PELUSO	MARISSA	01-2310-1-1-12-370-45-01-03	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
MCKENZIE	TARA	01-2310-1-1-13-370-14-06-18	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
COOK	PATRICIA	01-2310-1-1-13-370-45-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
NEWELL	ERIN	01-2310-1-1-13-370-45-01-03	\$22,306.00	52	428.96	\$22,752.00	52	437.54	\$446.00	102.0%
CONNELL	MARILYN	01-2310-1-1-14-370-14-06-18	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
THOMPSON	SHEILA	01-2310-1-1-14-370-45-01-03	\$20,683.00	52	397.75	\$21,097.00	52	405.71	\$414.00	102.0%
COTTER	PATRICIA	01-2310-1-1-14-370-45-01-03	\$66,341.00	42	1,579.55	\$67,668.00	42	1611.14	\$1,327.00	102.0%
CAHILL	H.	01-2310-1-1-15-370-14-06-18	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
NEWELL	ERIN	01-2310-1-1-15-370-45-01-03	\$22,305.00	52	428.94	\$22,751.00	52	437.52	\$446.00	102.0%
BARTLETT	PATRICIA	01-2310-1-1-15-370-45-01-03	\$82,031.00	52	1,577.52	\$83,672.00	52	1609.08	\$1,641.00	102.0%
MCDONNELL	MEREDITH	01-2310-1-1-17-370-14-06-18	\$55,491.00	52	1,067.13	\$56,601.00	52	1088.48	\$1,110.00	102.0%
MURRAY	JULIE	01-2310-1-1-17-370-45-01-03	\$54,343.00	52	1,045.06	\$55,430.00	52	1065.96	\$1,087.00	102.0%
MATAKANSKI	KIMBERLY	01-2310-1-1-17-370-45-01-03	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
SHOEMAKER	SUSAN	01-2310-1-1-17-370-45-01-03	\$28,228.00	52	542.85	\$28,793.00	52	553.71	\$565.00	102.0%
MACHADO	HEATHER	01-2310-1-1-18-370-14-06-18	\$64,079.00	52	1,232.29	\$65,361.00	52	1256.94	\$1,282.00	102.0%
BRADY	CLAIRE	01-2310-1-1-18-370-45-01-03	\$72,594.00	52	1,396.04	\$74,046.00	52	1423.96	\$1,452.00	102.0%
ROMEO	DANIELLE	01-2310-1-1-18-370-45-01-03	\$70,035.00	52	1,346.83	\$71,436.00	52	1373.77	\$1,401.00	102.0%
WEITBRECHT	JANICE	01-2310-1-1-39-350-25-01-03	\$4,305.00	42	102.50	\$4,392.00	42	104.57	\$87.00	102.0%
RADIGAN	DIANE	01-2310-1-1-39-490-96-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
MACDONALD	MARYANNE	01-2310-1-1-39-490-96-01-04	\$67,322.00	52	1,294.65	\$68,668.00	52	1320.54	\$1,346.00	102.0%
WITT	JEAN	01-2310-1-1-39-490-96-01-04	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
ZIS	ANASTASIA	01-2310-1-1-39-490-96-01-04	\$22,306.00	52	428.96	\$22,752.00	52	437.54	\$446.00	102.0%
BAHO	KAREN	01-2310-1-1-39-490-96-01-04	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
YOUNG	MARGARET	01-2310-1-1-39-490-96-01-04	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
MCHUGH	ELISE	01-2310-1-1-39-490-96-01-04	\$47,856.00	52	920.31	\$48,813.00	52	938.71	\$957.00	102.0%
BAGNELL	PATRICIA	01-2310-1-1-39-490-96-01-04	\$76,335.00	52	1,467.98	\$77,862.00	52	1497.35	\$1,527.00	102.0%
BOWEN	HEATHER	01-2310-1-1-39-490-96-01-04	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
MULLIN	LORA	01-2310-2-1-12-420-60-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
FAWCETT	CAITLIN	01-2310-2-1-12-420-60-01-03	\$47,856.00	52	920.31	\$48,813.00	52	938.71	\$957.00	102.0%
DICOLA	TINA	01-2310-2-1-12-420-61-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
DOUCETTE	JEAN	01-2310-2-1-12-420-61-01-02	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
WILLIAMS	SUZANNE	01-2310-2-1-12-420-61-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
WISE	DONNA	01-2310-2-1-12-420-61-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
GRENIER	JULIANNE	01-2310-2-1-12-420-61-01-02	\$54,343.00	52	1,045.06	\$55,430.00	52	1065.96	\$1,087.00	102.0%
ZADEH	JENNA	01-2310-2-1-13-420-60-01-03	\$41,367.00	52	795.52	\$42,194.00	52	811.42	\$827.00	102.0%
MACDONALD	ERIN	01-2310-2-1-13-420-60-01-03	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
TAYLOR	LARA	01-2310-2-1-13-420-60-01-03	\$51,100.00	52	982.69	\$52,122.00	52	1002.35	\$1,022.00	102.0%
DONOVAN	BARBARA	01-2310-2-1-14-420-60-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
SULLIVAN	JOAN	01-2310-2-1-14-420-60-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
JEANJAQUET	ELIZABETH	01-2310-2-1-14-420-60-01-03	\$61,126.00	52	1,175.50	\$62,349.00	52	1199.02	\$1,223.00	102.0%
PACINO	LISA	01-2310-2-1-14-420-61-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
SCAFIDI	STEPHANIE	01-2310-2-1-14-420-61-01-02	\$49,862.00	52	958.88	\$50,859.00	52	978.06	\$997.00	102.0%
MCNAMARA	KIRSTEN	01-2310-2-1-14-420-61-01-02	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
PACKARD	BETHANNE	01-2310-2-1-14-420-61-01-02	\$73,814.00	42	1,757.48	\$75,290.00	42	1792.62	\$1,476.00	102.0%
RUGG	MICHELLE	01-2310-2-1-14-420-61-01-02	\$47,856.00	52	920.31	\$48,813.00	52	938.71	\$957.00	102.0%
CHIAMPA	JOAN	01-2310-2-1-15-420-60-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
HOGAN	SHERRI	01-2310-2-1-15-420-60-01-03	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
LUNA	JOAN	01-2310-2-1-17-420-60-01-03	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
QUINTILIANI	JULIANNE	01-2310-2-1-17-420-60-01-03	\$82,031.00	52	1,577.52	\$83,672.00	52	1609.08	\$1,641.00	102.0%
HAMILL	ERIN	01-2310-2-1-17-420-60-01-03	\$44,288.00	52	851.69	\$45,174.00	52	868.73	\$886.00	102.0%
TENENBAUM	ELLEN	01-2310-2-1-17-420-61-01-03	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
MAZZEO	NORA	01-2310-2-1-17-420-61-01-03	\$66,757.00	52	1,283.79	\$68,092.00	52	1309.46	\$1,335.00	102.0%
BOUCHER	ELIZABETH	01-2310-2-1-17-420-61-01-03	\$70,951.00	52	1,364.44	\$72,370.00	52	1391.73	\$1,419.00	102.0%
STACHOWSKI	KATHLEEN	01-2310-2-1-18-420-60-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
BYRNE	NANCY	01-2310-2-1-18-420-60-01-03	\$82,031.00	42	1,953.12	\$83,672.00	42	1992.19	\$1,641.00	102.0%
TAIT	EILEEN	01-2310-2-1-21-420-60-01-03	\$83,674.00	42	1,992.24	\$85,347.00	42	2032.07	\$1,673.00	102.0%
SKEFFINGTON	MARJORIE	01-2310-2-1-21-420-60-01-03	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
CROWLEY	JULIE	01-2310-2-1-21-420-60-01-03	\$47,856.00	52	920.31	\$48,813.00	52	938.71	\$957.00	102.0%
SULLIVAN	DIANNE	01-2310-2-1-21-420-60-01-03	\$66,341.00	42	1,579.55	\$67,668.00	42	1611.14	\$1,327.00	102.0%
SZULAK	STACEY	01-2310-2-1-21-420-60-01-03	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
GUIMBARD	LIZA	01-2310-2-1-21-420-61-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
MCCARTHY	COLLEEN	01-2310-2-1-21-420-61-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
ROSENTHAL	MICHAEL	01-2310-2-1-21-420-61-01-03	\$49,862.00	52	958.88	\$50,859.00	52	978.06	\$997.00	102.0%
RONAN	DENNIS	01-2310-2-1-21-420-61-01-03	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
BITHELL	JENNIFER	01-2310-2-1-21-420-61-01-03	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
FRAZIER	KAITLIN	01-2310-2-1-21-420-61-01-03	\$58,956.00	52	1,133.77	\$60,135.00	52	1156.44	\$1,179.00	102.0%
MORETTO	JEANNE	01-2310-2-1-21-420-61-01-03	\$54,343.00	52	1,045.06	\$55,430.00	52	1065.96	\$1,087.00	102.0%
HOWARD	KAITLYN	01-2310-2-1-21-420-61-01-03	\$55,491.00	52	1,067.13	\$56,601.00	52	1088.48	\$1,110.00	102.0%
SULLIVAN	TRACEY	01-2310-2-1-21-420-61-01-03	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
BORGIDA	KIMBERLEY	01-2310-2-1-22-420-60-01-03	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
FRANCOEUR	AMY	01-2310-2-1-22-420-60-01-03	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
CASH	HEATHER	01-2310-2-1-22-420-60-01-03	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
PEPP	ADRIA	01-2310-2-1-22-420-60-01-03	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
ROBINSON	MARLA	01-2310-2-1-22-420-60-01-03	\$44,229.00	52	850.56	\$45,114.00	52	867.58	\$885.00	102.0%
RUSHTON	DIANE	01-2310-2-1-22-420-61-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
DORN	MATTHEW	01-2310-2-1-22-420-61-01-03	\$70,568.00	52	1,357.08	\$71,979.00	52	1384.21	\$1,411.00	102.0%
BOYNTON	EDWARD	01-2310-2-1-22-420-61-01-03	\$44,611.00	52	857.90	\$45,503.00	52	875.06	\$892.00	102.0%
COTTER	KATHY	01-2310-2-1-22-420-61-01-03	\$65,205.00	52	1,253.94	\$66,509.00	52	1279.02	\$1,304.00	102.0%
KWEDOR	PATRICK	01-2310-2-1-22-420-61-01-03	\$54,343.00	52	1,045.06	\$55,430.00	52	1065.96	\$1,087.00	102.0%
STONE	KRISTINA	01-2310-2-1-22-420-61-01-03	\$76,335.00	52	1,467.98	\$77,862.00	52	1497.35	\$1,527.00	102.0%
KEENAN	CYNTHIA	01-2310-2-1-22-420-61-01-03	\$60,835.00	52	1,169.90	\$62,052.00	52	1193.31	\$1,217.00	102.0%
PLATT	PETRA	01-2310-2-1-31-420-55-01-02	\$4,710.00	52	90.58	\$4,804.00	52	92.38	\$94.00	102.0%
PLATT	PETRA	01-2310-2-1-31-420-55-01-02	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
WALLACE	DANIELLE	01-2310-2-1-31-420-55-01-02	\$51,100.00	52	982.69	\$52,122.00	52	1002.35	\$1,022.00	102.0%
MURPHY	ROSEMARY	01-2310-2-1-31-420-60-01-03	\$4,710.00	52	90.58	\$4,804.00	52	92.38	\$94.00	102.0%
COYNE	KEVIN	01-2310-2-1-31-420-60-01-03	\$34,290.00	52	659.42	\$34,975.00	52	672.60	\$685.00	102.0%
DUNDON	MARTIN	01-2310-2-1-31-420-60-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
GRIFFIN	ROXANNE	01-2310-2-1-31-420-60-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
MURPHY	ROSEMARY	01-2310-2-1-31-420-60-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
DIMMICK	WARREN	01-2310-2-1-31-420-60-01-03	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
MCCABE	SUSAN	01-2310-2-1-31-420-60-01-03	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
NIGRELLI	MAUREEN	01-2310-2-1-31-420-60-01-03	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
DODD	ASHLEY	01-2310-2-1-31-420-60-01-03	\$47,047.00	52	904.75	\$47,988.00	52	922.85	\$941.00	102.0%
TROCKI	STEVEN	01-2310-2-1-31-420-60-01-03	\$38,596.00	42	918.95	\$39,368.00	42	937.33	\$772.00	102.0%
DUFFY	MARC	01-2310-2-1-31-420-60-01-03	\$54,343.00	52	1,045.06	\$55,430.00	52	1065.96	\$1,087.00	102.0%
LOURENCO	KIMBERLY	01-2310-2-1-31-420-61-01-02	\$70,568.00	52	1,357.08	\$71,979.00	52	1384.21	\$1,411.00	102.0%
ORIOLA	LAUREN	01-2310-2-1-31-420-61-01-02	\$44,611.00	52	857.90	\$45,503.00	52	875.06	\$892.00	102.0%
COHEN	LORI	01-2310-2-1-39-420-67-01-03	\$40,558.00	52	779.96	\$41,369.00	52	795.56	\$811.00	102.0%
MAGGIO	LEAF	01-2320-2-1-12-420-64-01-03	\$77,421.00	52	1,488.87	\$78,969.00	52	1518.63	\$1,548.00	102.0%
LARKIN	LAURA	01-2320-2-1-12-420-64-01-03	\$73,776.00	52	1,418.77	\$75,252.00	52	1447.15	\$1,476.00	102.0%
HARMON	ASHLEY	01-2320-2-1-12-420-64-01-03	\$22,091.00	52	424.83	\$22,533.00	52	433.33	\$442.00	102.0%
CHRISTIAN	ANNIE	01-2320-2-1-12-420-65-01-03	\$33,171.00	52	637.90	\$33,834.00	52	650.65	\$663.00	102.0%
DUNPHY	KAITLIN	01-2320-2-1-13-420-64-01-03	\$76,335.00	52	1,467.98	\$77,862.00	52	1497.35	\$1,527.00	102.0%
LEVRULT	MAUREEN	01-2320-2-1-14-420-64-01-03	\$70,951.00	52	1,364.44	\$72,370.00	52	1391.73	\$1,419.00	102.0%
MCINTYRE	LAURA	01-2320-2-1-14-420-64-01-03	\$39,991.00	52	769.06	\$40,791.00	52	784.44	\$800.00	102.0%
HORGAN	JANET	01-2320-2-1-14-420-64-01-03	\$37,322.00	52	717.73	\$38,069.00	52	732.10	\$747.00	102.0%
CLEVELAND	COLLEEN	01-2320-2-1-15-420-64-01-03	\$57,589.00	52	1,107.48	\$58,741.00	52	1129.63	\$1,152.00	102.0%
HARMON	ASHLEY	01-2320-2-1-17-420-64-01-03	\$22,091.00	52	424.83	\$22,532.00	52	433.31	\$441.00	102.0%
WASIL	SUZANNE	01-2320-2-1-17-420-64-01-03	\$66,757.00	52	1,283.79	\$68,092.00	52	1309.46	\$1,335.00	102.0%
PETRELLI	BETHANY	01-2320-2-1-17-420-64-01-03	\$70,035.00	52	1,346.83	\$71,436.00	52	1373.77	\$1,401.00	102.0%
CHRISTIAN	ANNIE	01-2320-2-1-17-420-65-01-03	\$33,171.00	52	637.90	\$33,834.00	52	650.65	\$663.00	102.0%
GRIFFIN	PATRICIA	01-2320-2-1-18-420-64-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
GOTTLIEB	SAMARA	01-2320-2-1-21-420-64-01-03	\$44,611.00	52	857.90	\$45,503.00	52	875.06	\$892.00	102.0%
WEINBERG	JENNIFER	01-2320-2-1-21-420-64-01-03	\$76,335.00	52	1,467.98	\$77,862.00	52	1497.35	\$1,527.00	102.0%
HORGAN	JANET	01-2320-2-1-22-420-64-01-03	\$37,322.00	52	717.73	\$38,068.00	52	732.08	\$746.00	102.0%
MORTIMER	KATHLEEN	01-2320-2-1-31-420-64-01-03	\$40,558.00	52	779.96	\$41,369.00	52	795.56	\$811.00	102.0%
KEENE	MARYBETH	01-2320-2-1-31-420-64-01-03	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
HALL	ANNE	01-2320-2-1-31-420-64-01-03	\$47,875.00	52	920.67	\$48,833.00	52	939.10	\$958.00	102.0%
PARISI	SHARON	01-2320-2-1-39-420-64-01-03	\$85,724.00	42	2,041.05	\$87,438.00	42	2081.86	\$1,714.00	102.0%
MORTIMER	KATHLEEN	01-2320-2-1-39-420-64-01-03	\$40,558.00	52	779.96	\$41,369.00	52	795.56	\$811.00	102.0%
MACDONALD	KELLEY	01-2320-2-1-39-420-64-01-03	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
FEENEY-KEYES	COLLEEN	01-2320-2-1-39-420-67-01-03	\$61,195.00	52	1,176.83	\$62,419.00	52	1200.37	\$1,224.00	102.0%
GAVIN	AMY	01-2320-2-1-39-420-76-01-03	\$67,322.00	52	1,294.65	\$68,668.00	52	1320.54	\$1,346.00	102.0%
TEN EYCK	PAMELA	01-2320-2-1-39-420-76-01-03	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
CARUSO-SCOTT	CYNTHIA	01-2330-1-3-12-350-31-97-04	\$10,419.00	As Worked		\$10,627.00	As Worked	0	\$208.00	102.0%
GRAHAM	CAROLYN	01-2330-1-3-12-350-31-97-04	\$9,658.00	As Worked		\$9,854.00	As Worked	0	\$196.00	102.0%
HOWE	MONICA	01-2330-1-3-12-350-31-97-04	\$7,360.00	As Worked		\$7,507.00	As Worked	0	\$147.00	102.0%
YEUNG	MILDRED	01-2330-1-3-12-350-31-97-04	\$12,523.00	As Worked		\$12,772.00	As Worked	0	\$249.00	102.0%
AVERY	LINDA	01-2330-1-3-13-350-31-97-04	\$5,618.00	As Worked		\$5,732.00	As Worked	0	\$114.00	102.0%
BREGOLI	DONNA	01-2330-1-3-13-350-31-97-04	\$8,708.00	As Worked		\$8,882.00	As Worked	0	\$174.00	102.0%
CASEY	LINN	01-2330-1-3-13-350-31-97-04	\$11,096.00	As Worked		\$11,316.00	As Worked	0	\$220.00	102.0%
MILLIGAN	PATRICIA	01-2330-1-3-13-350-31-97-04	\$8,123.00	As Worked		\$8,287.00	As Worked	0	\$164.00	102.0%
LEAHY	CAROLYN	01-2330-1-3-14-350-31-97-04	\$9,323.00	As Worked		\$9,509.00	As Worked	0	\$186.00	102.0%
RYAN	EILEEN	01-2330-1-3-14-350-31-97-04	\$10,576.00	As Worked		\$10,788.00	As Worked	0	\$212.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
STERLING	ELIZABETH	01-2330-1-3-14-350-31-97-04	\$14,919.00	As Worked		\$15,220.00	As Worked	0	\$301.00	102.0%
APPLEGATE	MARYELLEN	01-2330-1-3-15-350-31-97-04	\$6,133.00	As Worked		\$6,258.00	As Worked	0	\$125.00	102.0%
ELEUTERI	LAURIE	01-2330-1-3-15-350-31-97-04	\$8,049.00	As Worked		\$8,212.00	As Worked	0	\$163.00	102.0%
O'NEILL	JUDITH	01-2330-1-3-15-350-31-97-04	\$11,778.00	As Worked		\$12,016.00	As Worked	0	\$238.00	102.0%
SMITH	DIANE	01-2330-1-3-15-350-31-97-04	\$5,566.00	As Worked		\$5,678.00	As Worked	0	\$112.00	102.0%
ZMUDZIEN	KATHLEEN	01-2330-1-3-15-350-31-97-04	\$6,467.00	As Worked		\$6,599.00	As Worked	0	\$132.00	102.0%
BOYD	JILL	01-2330-1-3-17-350-31-97-04	\$4,907.00	As Worked		\$5,005.00	As Worked	0	\$98.00	102.0%
LAWHORNE	DOREEN	01-2330-1-3-17-350-31-97-04	\$5,805.00	As Worked		\$5,921.00	As Worked	0	\$116.00	102.0%
MCDONOUGH	MARY	01-2330-1-3-17-350-31-97-04	\$11,778.00	As Worked		\$12,016.00	As Worked	0	\$238.00	102.0%
RICHTER	MAUREEN	01-2330-1-3-17-350-31-97-04	\$11,096.00	As Worked		\$11,316.00	As Worked	0	\$220.00	102.0%
BOSTROM	NANCY	01-2330-1-3-18-350-31-97-04	\$9,740.00	As Worked		\$9,937.00	As Worked	0	\$197.00	102.0%
HEINE	MADELEINE	01-2330-1-3-18-350-31-97-04	\$11,698.00	As Worked		\$11,933.00	As Worked	0	\$235.00	102.0%
INTRAVAIA	DIANE	01-2330-1-3-18-350-31-97-04	\$9,054.00	As Worked		\$9,238.00	As Worked	0	\$184.00	102.0%
MONAGHAN	KATHLEEN	01-2330-1-3-39-140-52-96-04	\$15,269.00	42	363.55	\$15,573.00	42	370.79	\$304.00	102.0%
STEWART	BARBARA	01-2330-1-3-39-420-61-97-04	\$21,719.00	52	417.67	\$22,148.00	52	425.92	\$429.00	102.0%
HAUGH	ELIZABETH	01-2330-1-3-39-420-61-97-04	\$25,046.00	52	481.65	\$25,544.00	52	491.23	\$498.00	102.0%
STIDHAM	DENISE	01-2330-1-3-39-420-61-97-04	\$25,045.00	52	481.63	\$25,544.00	52	491.23	\$499.00	102.0%
CAMPBELL	BARBARA	01-2330-1-3-39-420-61-97-04	\$19,154.00	52	368.35	\$19,536.00	52	375.69	\$382.00	102.0%
QUINTILIANI	JANENE	01-2330-1-3-39-420-61-97-04	\$17,533.00	52	337.17	\$17,886.00	52	343.96	\$353.00	102.0%
HARRIS	MELINDA	01-2330-1-3-39-420-61-97-04	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
MANISON	COLLEEN	01-2330-1-3-39-420-61-97-04	\$27,482.00	42	654.33	\$28,036.00	42	667.52	\$554.00	102.0%
O'HEARN	MICHELLE	01-2330-1-3-39-420-61-97-04	\$27,482.00	42	654.33	\$28,036.00	42	667.52	\$554.00	102.0%
PHILLIPS	PATRICIA	01-2330-1-3-39-420-61-97-04	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
HIGGINS	KATHRYNE	01-2330-1-3-39-420-61-97-04	\$22,608.00	52	434.77	\$23,064.00	52	443.54	\$456.00	102.0%
NAGLE	PATRICIA	01-2330-1-3-39-420-61-97-04	\$25,519.00	52	490.75	\$26,034.00	52	500.65	\$515.00	102.0%
FRANCOEUR	SOPHIA	01-2330-1-3-39-420-61-97-04	\$22,536.00	52	433.38	\$22,994.00	52	442.19	\$458.00	102.0%
MARTIN	SHARON	01-2330-1-3-39-420-61-97-04	\$13,327.00	42	317.31	\$13,598.00	42	323.76	\$271.00	102.0%
MACLEAN	LISA	01-2330-1-3-39-420-61-97-04	\$14,486.00	42	344.90	\$14,781.00	42	351.93	\$295.00	102.0%
BOTSOLIS	JORDANA	01-2330-2-3-12-420-60-97-04	\$20,167.00	52	387.83	\$20,566.00	52	395.50	\$399.00	102.0%
JOYCE	DEBRA	01-2330-2-3-12-420-60-97-04	\$25,890.00	52	497.88	\$26,403.00	52	507.75	\$513.00	102.0%
STUDLEY	JESSICA	01-2330-2-3-12-420-60-97-04	\$15,694.00	42	373.67	\$16,005.00	42	381.07	\$311.00	102.0%
MOORE	CYNTHIA	01-2330-2-3-12-420-60-97-04	\$17,174.00	52	330.27	\$17,516.00	52	336.85	\$342.00	102.0%
DOUCETTE	LINDA	01-2330-2-3-12-420-60-97-04	\$15,947.00	52	306.67	\$16,265.00	52	312.79	\$318.00	102.0%
ILLINGWORTH	SHARON	01-2330-2-3-12-420-60-97-04	\$15,947.00	52	306.67	\$16,265.00	52	312.79	\$318.00	102.0%
PONDER	KATHERINE	01-2330-2-3-12-420-60-97-04	\$15,947.00	42	379.69	\$16,265.00	42	387.26	\$318.00	102.0%
SOLIMINI	KRISTINA	01-2330-2-3-12-420-60-97-04	\$15,947.00		#DIV/0!	\$16,265.00		#DIV/0!	\$318.00	102.0%
MCQUILLAN	CHRISTINE	01-2330-2-3-12-420-60-97-04	\$15,947.00	42	379.69	\$16,265.00	42	387.26	\$318.00	102.0%
HALE	SARAH	01-2330-2-3-12-420-60-97-04	\$19,481.00	52	374.63	\$19,873.00	52	382.17	\$392.00	102.0%
LUTZ	MARY	01-2330-2-3-12-420-60-97-04	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
ALFANO	JOYCE	01-2330-2-3-12-420-60-97-04	\$25,519.00	52	490.75	\$26,034.00	52	500.65	\$515.00	102.0%
LINSKEY	ANDREA	01-2330-2-3-12-420-60-97-04	\$20,927.00	52	402.44	\$21,351.00	52	410.60	\$424.00	102.0%
ST. GERMAIN	GAIL	01-2330-2-3-12-420-60-97-04	\$20,927.00	52	402.44	\$21,351.00	52	410.60	\$424.00	102.0%
HAGGAN	MARY	01-2330-2-3-12-420-60-97-04	\$22,536.00	52	433.38	\$22,994.00	52	442.19	\$458.00	102.0%
BOMBA	MARIA	01-2330-2-3-12-420-60-97-04	\$18,108.00	52	348.23	\$18,477.00	52	355.33	\$369.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
TABAKU	BRIKENA	01-2330-2-3-12-420-60-97-04	\$18,108.00	42	431.14	\$18,477.00	42	439.93	\$369.00	102.0%
COURAGE	ALEXANDRIA	01-2330-2-3-13-420-60-97-03	\$15,947.00	52	306.67	\$16,265.00	52	312.79	\$318.00	102.0%
GALLAGHER	JAMES	01-2330-2-3-13-420-60-97-03	\$15,947.00	52	306.67	\$16,265.00	52	312.79	\$318.00	102.0%
SPAULDING	DENISE	01-2330-2-3-13-420-60-97-03	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
DAIUTE	DONNA	01-2330-2-3-13-420-60-97-03	\$22,536.00	52	433.38	\$22,994.00	52	442.19	\$458.00	102.0%
STANFORD	KIMBERLEE	01-2330-2-3-13-420-60-97-03	\$22,536.00	52	433.38	\$22,994.00	52	442.19	\$458.00	102.0%
ANTONELLI	ANN	01-2330-2-3-14-420-52-96-00	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
BALBONI	KAREN	01-2330-2-3-14-420-52-96-00	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
BARNES	DEBORAH	01-2330-2-3-14-420-52-96-00	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
CROWLEY	DEBRA	01-2330-2-3-14-420-52-96-00	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
CROWLEY	KATHLEEN	01-2330-2-3-14-420-52-96-00	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
KELLY	CYNTHIA	01-2330-2-3-14-420-52-96-00	\$27,482.00	42	654.33	\$28,036.00	42	667.52	\$554.00	102.0%
LOCASCIO	MARY	01-2330-2-3-14-420-52-96-00	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
MCGEGGEN	DONNA	01-2330-2-3-14-420-52-96-00	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
MIRABILE	DONNA	01-2330-2-3-14-420-52-96-00	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
QUINN	MARYANN	01-2330-2-3-14-420-52-96-00	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
WETZEL	ELAINE	01-2330-2-3-14-420-52-96-00	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
DUNFORD	KAREN	01-2330-2-3-14-420-52-96-00	\$22,536.00	42	536.57	\$22,994.00	42	547.48	\$458.00	102.0%
SHARPE	KERRI	01-2330-2-3-15-420-60-97-04	\$22,574.00	52	434.12	\$23,024.00	52	442.77	\$450.00	102.0%
CARNICELLI	AMY	01-2330-2-3-17-420-60-97-04	\$21,719.00	52	417.67	\$22,148.00	52	425.92	\$429.00	102.0%
MCDONALD	MICHELE	01-2330-2-3-17-420-60-97-04	\$20,167.00	52	387.83	\$20,566.00	52	395.50	\$399.00	102.0%
GATELY	LISA	01-2330-2-3-17-420-60-97-04	\$22,574.00	52	434.12	\$23,024.00	52	442.77	\$450.00	102.0%
EARNEST	MARY	01-2330-2-3-17-420-60-97-04	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
MCLAUGHLIN	DEBORAH	01-2330-2-3-17-420-60-97-04	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
HANSBURY	EILEEN	01-2330-2-3-17-420-60-97-04	\$25,519.00	52	490.75	\$26,034.00	52	500.65	\$515.00	102.0%
HUTCHINSON	CATHERINE	01-2330-2-3-17-420-60-97-04	\$25,519.00	52	490.75	\$26,034.00	52	500.65	\$515.00	102.0%
JOHNSTON	LAURA	01-2330-2-3-17-420-60-97-04	\$25,519.00	52	490.75	\$26,034.00	52	500.65	\$515.00	102.0%
SHEA	WENDY	01-2330-2-3-17-420-60-97-04	\$25,519.00	52	490.75	\$26,034.00	52	500.65	\$515.00	102.0%
GOBBI	CHRISTEN	01-2330-2-3-18-420-60-97-04	\$15,948.00	52	306.69	\$16,265.00	52	312.79	\$317.00	102.0%
JONES	MELISSA	01-2330-2-3-18-420-60-97-04	\$18,868.00	42	449.24	\$19,244.00	42	458.19	\$376.00	102.0%
REID	LISA	01-2330-2-3-18-420-60-97-04	\$18,868.00	52	362.85	\$19,244.00	52	370.08	\$376.00	102.0%
DOHERTY	ELIZABETH	01-2330-2-3-18-420-60-97-04	\$15,947.00	42	379.69	\$16,265.00	42	387.26	\$318.00	102.0%
WOZNY	EDWARDA	01-2330-2-3-21-420-60-97-04	\$21,719.00	42	517.12	\$22,148.00	42	527.33	\$429.00	102.0%
KEEN	SAMANTHA	01-2330-2-3-21-420-60-97-04	\$15,947.00		#DIV/0!	\$16,265.00		#DIV/0!	\$318.00	102.0%
HOWARD-REILLY	COLLEEN	01-2330-2-3-21-420-60-97-04	\$15,947.00	52	306.67	\$16,265.00	52	312.79	\$318.00	102.0%
FOYE	AUDREY	01-2330-2-3-21-420-60-97-04	\$24,310.00	52	467.50	\$24,796.00	52	476.85	\$486.00	102.0%
CONNELLY	JEAN	01-2330-2-3-21-420-60-97-04	\$19,481.00	52	374.63	\$19,873.00	52	382.17	\$392.00	102.0%
DAVEY	CAROLANN	01-2330-2-3-21-420-60-97-04	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
DIROCCO	LAUREEN	01-2330-2-3-21-420-60-97-04	\$27,482.00	42	654.33	\$28,036.00	42	667.52	\$554.00	102.0%
EGAN	PAULA	01-2330-2-3-21-420-60-97-04	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
MURPHY	JOANNE	01-2330-2-3-21-420-60-97-04	\$24,734.00	52	475.65	\$25,233.00	52	485.25	\$499.00	102.0%
CULLEN	KRISTINA	01-2330-2-3-21-420-60-97-04	\$18,108.00	52	348.23	\$18,477.00	52	355.33	\$369.00	102.0%
MOLINE	LAYNE	01-2330-2-3-22-420-60-97-04	\$25,045.00	52	481.63	\$25,544.00	52	491.23	\$499.00	102.0%
RISTUCCIA MCH	MARINA	01-2330-2-3-22-420-60-97-04	\$25,045.00	42	596.31	\$25,544.00	42	608.19	\$499.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
FRAZIER	ROBERT	01-2330-2-3-22-420-60-97-04	\$15,947.00	42	379.69	\$16,265.00	42	387.26	\$318.00	102.0%
MILLER	THOMAS	01-2330-2-3-22-420-60-97-04	\$15,947.00	52	306.67	\$16,265.00	52	312.79	\$318.00	102.0%
WHALEN	DIANE	01-2330-2-3-22-420-60-97-04	\$23,396.00	52	449.92	\$23,867.00	52	458.98	\$471.00	102.0%
MITCHELL	MARY	01-2330-2-3-22-420-60-97-04	\$27,482.00	42	654.33	\$28,036.00	42	667.52	\$554.00	102.0%
LAFLEUR	BARBARA	01-2330-2-3-22-420-60-97-04	\$20,927.00	52	402.44	\$21,351.00	52	410.60	\$424.00	102.0%
BARESE	ALBERT	01-2330-2-3-22-420-60-97-04	\$18,108.00	52	348.23	\$18,477.00	52	355.33	\$369.00	102.0%
CUSHING	AMY	01-2330-2-3-31-420-55-97-04	\$17,174.00	52	330.27	\$17,516.00	52	336.85	\$342.00	102.0%
MORRISSEY	PATRICK	01-2330-2-3-31-420-55-97-04	\$15,947.00	42	379.69	\$16,265.00	42	387.26	\$318.00	102.0%
MCFARLAND	KYLE	01-2330-2-3-31-420-55-97-04	\$19,481.00	52	374.63	\$19,873.00	52	382.17	\$392.00	102.0%
CLEGGETT	RICHARD	01-2330-2-3-31-420-60-97-04	\$10,304.00	52	198.15	\$10,510.00	52	202.12	\$206.00	102.0%
HOLMES	VIRGINIA	01-2330-2-3-31-420-60-97-04	\$27,482.00	42	654.33	\$28,036.00	42	667.52	\$554.00	102.0%
FLAHERTY	JEANNE	01-2330-2-3-31-420-61-97-04	\$21,719.00	52	417.67	\$22,148.00	52	425.92	\$429.00	102.0%
LYNCH	TIMOTHY	01-2330-2-3-31-420-61-97-04	\$21,719.00	42	517.12	\$22,148.00	42	527.33	\$429.00	102.0%
TROY	MARK	01-2330-2-3-31-420-61-97-04	\$25,045.00	52	481.63	\$25,544.00	52	491.23	\$499.00	102.0%
LYNCH	MATTHEW	01-2330-2-3-31-420-61-97-04	\$20,319.00	52	390.75	\$20,724.00	52	398.54	\$405.00	102.0%
KENNEALLY	PATRICK	01-2330-2-3-31-420-61-97-04	\$15,947.00	52	306.67	\$16,265.00	52	312.79	\$318.00	102.0%
WAKELIN	STEVEN	01-2330-2-3-31-420-61-97-04	\$15,947.00	52	306.67	\$16,265.00	52	312.79	\$318.00	102.0%
RANALLI	MARISA	01-2330-2-3-31-420-61-97-04	\$23,396.00	42	557.05	\$23,867.00	42	568.26	\$471.00	102.0%
BUCKNAM	NANCY	01-2330-2-3-31-420-61-97-04	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
BURKE	PAMELA	01-2330-2-3-31-420-61-97-04	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
SHABAN	KATHLEEN	01-2330-2-3-31-420-61-97-04	\$22,536.00	42	536.57	\$22,994.00	42	547.48	\$458.00	102.0%
DRISCOLL	PATRICK	01-2330-2-3-31-420-61-97-04	\$18,108.00	52	348.23	\$18,477.00	52	355.33	\$369.00	102.0%
THYNNE	CANICE	01-2340-5-1-12-280-26-01-03	\$42,341.00	52	814.25	\$43,187.00	52	830.52	\$846.00	102.0%
SWINNING	ELIZABETH	01-2340-5-1-13-280-26-01-03	\$34,553.00	52	664.48	\$35,245.00	52	677.79	\$692.00	102.0%
HYLAND	TARA	01-2340-5-1-14-280-26-01-03	\$40,393.00	52	776.79	\$41,201.00	52	792.33	\$808.00	102.0%
SHARKEY-JORDA	KATHLEEN	01-2340-5-1-15-280-26-01-03	\$39,123.00	52	752.37	\$39,905.00	52	767.40	\$782.00	102.0%
DUFFY	RACHEL	01-2340-5-1-17-280-26-01-03	\$40,312.00	52	775.23	\$41,119.00	52	790.75	\$807.00	102.0%
SHARKEY-JORDA	KATHLEEN	01-2340-5-1-18-280-26-01-03	\$26,082.00	52	501.58	\$26,604.00	52	511.62	\$522.00	102.0%
VOSE	DEBORAH	01-2340-5-1-21-280-26-01-03	\$51,434.00	52	989.12	\$52,463.00	52	1008.90	\$1,029.00	102.0%
VOSE	DEBORAH	01-2340-5-1-22-280-26-01-03	\$34,290.00	52	659.42	\$34,975.00	52	672.60	\$685.00	102.0%
SMITH	SUSAN	01-2340-5-1-31-280-26-01-03	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
NASHAWATY	KRISTA	01-2710-1-1-12-190-82-01-03	\$54,126.00	52	1,040.88	\$55,209.00	52	1061.71	\$1,083.00	102.0%
MANNIX	THOMAS	01-2710-1-1-13-190-82-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
TYSZKOWSKI	KIMBERLY	01-2710-1-1-14-190-82-01-03	\$42,862.00	52	824.27	\$43,719.00	52	840.75	\$857.00	102.0%
FLEMING	WILLIAM	01-2710-1-1-14-190-82-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
ALBERGA	LEAH	01-2710-1-1-15-190-82-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
TYSZKOWSKI	KIMBERLY	01-2710-1-1-17-190-82-01-03	\$42,862.00	52	824.27	\$43,719.00	52	840.75	\$857.00	102.0%
KANE	KIMBERLY	01-2710-1-1-17-190-82-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
SULLIVAN	MARY	01-2710-1-1-18-190-82-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
LEWIS	KATHARINE	01-2710-1-1-21-190-27-01-03	\$70,568.00	52	1,357.08	\$71,979.00	52	1384.21	\$1,411.00	102.0%
MCGERIGLE	LAUREN	01-2710-1-1-21-190-27-01-03	\$70,568.00	52	1,357.08	\$71,979.00	52	1384.21	\$1,411.00	102.0%
MINUCCI	SHERRY	01-2710-1-1-21-190-27-01-03	\$61,514.00	52	1,182.96	\$62,744.00	52	1206.62	\$1,230.00	102.0%
SKEFFINGTON	RICHARD	01-2710-1-1-21-190-82-01-03	\$83,674.00	42	1,992.24	\$85,347.00	42	2032.07	\$1,673.00	102.0%
LYONS	AMY	01-2710-1-1-22-190-27-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
RIORDAN	LAURA A.	01-2710-1-1-22-190-27-01-03	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
CORDASCO	CHRISTINE	01-2710-1-1-22-190-82-01-03	\$85,724.00	52	1,648.54	\$87,438.00	52	1681.50	\$1,714.00	102.0%
ROOS	MARSHA	01-2710-1-1-31-190-27-01-03	\$83,674.00	52	1,609.12	\$85,347.00	52	1641.29	\$1,673.00	102.0%
SWEENEY	MEGHAN	01-2710-1-1-31-190-27-01-03	\$44,611.00	52	857.90	\$45,503.00	52	875.06	\$892.00	102.0%
KULICK-CLARK	CARRIE	01-2710-1-1-31-190-27-01-03	\$81,116.00	52	1,559.92	\$82,738.00	52	1591.12	\$1,622.00	102.0%
GONSALVES	CYNTHIA	01-2710-1-1-31-190-27-01-03	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
TROY	JENNIFER	01-2710-1-1-31-190-27-01-03	\$64,079.00	52	1,232.29	\$65,361.00	52	1256.94	\$1,282.00	102.0%
GAROFALO	ANTHONY	01-2710-1-1-31-190-27-01-03	\$41,327.00	52	794.75	\$42,154.00	52	810.65	\$827.00	102.0%
FLEMING	DENISE	01-2710-1-1-31-190-82-01-03	\$83,674.00	42	1,992.24	\$85,347.00	42	2032.07	\$1,673.00	102.0%
FORD-CLARK	MARY	01-2710-1-1-31-190-82-01-03	\$42,862.00	52	824.27	\$43,719.00	52	840.75	\$857.00	102.0%
BRADY	SUSAN	01-2710-1-1-31-190-82-01-03	\$66,939.00	52	1,287.29	\$68,278.00	52	1313.04	\$1,339.00	102.0%
GAROFALO	ANTHONY	01-2710-1-1-39-190-27-02-08	\$61,990.00	52	1,192.12	\$63,230.00	52	1215.96	\$1,240.00	102.0%
TANTILLO	MARY	01-2710-1-2-21-190-27-03-06	\$39,937.00	52	768.02	\$40,736.00	52	783.38	\$799.00	102.0%
HURLEY	JENNIFER	01-2710-1-2-22-190-27-03-06	\$18,785.00	52	361.25	\$19,161.00	52	368.48	\$376.00	102.0%
ROUNTREE	MARIE	01-2710-1-2-31-190-27-03-06	\$52,557.00	52	1,010.71	\$53,608.00	52	1030.92	\$1,051.00	102.0%
MULLIGAN	LINDA	01-2710-1-2-31-190-27-03-06	\$42,296.00	52	813.38	\$43,142.00	52	829.65	\$846.00	102.0%
STENSON	JULIE	01-2800-2-4-39-420-65-90-17	\$15,804.00	52	303.92	\$16,120.00	52	310.00	\$316.00	102.0%
MACDONALD	LISA	01-2800-2-4-39-420-65-90-17	\$39,509.00	52	759.79	\$40,299.00	52	774.98	\$790.00	102.0%
DILLON	ELISA	01-2800-2-4-39-420-65-90-17	\$31,607.00	52	607.83	\$32,239.00	52	619.98	\$632.00	102.0%
MARKS	STEPHANIE	01-2800-2-4-39-420-65-90-17	\$73,814.00	52	1,419.50	\$75,290.00	52	1447.88	\$1,476.00	102.0%
PECCE	LAURALEE	01-2800-2-4-39-420-65-90-17	\$45,844.00	52	881.62	\$46,761.00	52	899.25	\$917.00	102.0%
BOLGER	JILL	01-2800-2-4-39-420-65-90-17	\$33,295.00	52	640.29	\$33,961.00	52	653.10	\$666.00	102.0%
GOODWIN	TRACEY	01-2800-2-4-39-420-65-90-17	\$60,081.00	52	1,155.40	\$61,283.00	52	1178.52	\$1,202.00	102.0%
SHERWIN	AMY	01-2800-2-4-39-420-65-90-17	\$43,734.00	52	841.04	\$44,609.00	52	857.87	\$875.00	102.0%
NORTON	DIANE	01-3200-5-1-12-210-32-03-04	\$20,622.00	52	396.58	\$21,030.00	52	404.42	\$408.00	102.0%
ROEDEL	KATE	01-3200-5-1-12-210-32-03-04	\$25,890.00	52	497.88	\$26,403.00	52	507.75	\$513.00	102.0%
SELLON	JUDITH	01-3200-5-1-12-210-32-03-07	\$45,444.00	52	873.92	\$46,353.00	52	891.40	\$909.00	102.0%
HUBBARD	KAREN	01-3200-5-1-13-210-32-03-07	\$85,973.00	52	1,653.33	\$87,692.00	52	1686.38	\$1,719.00	102.0%
BAGLEY	JANE	01-3200-5-1-14-210-32-03-07	\$88,023.00	52	1,692.75	\$89,783.00	52	1726.60	\$1,760.00	102.0%
KELLY	JOANNE	01-3200-5-1-15-210-32-03-07	\$68,591.00	52	1,319.06	\$69,963.00	52	1345.44	\$1,372.00	102.0%
CAMPBELL	CHERYL	01-3200-5-1-17-210-32-03-07	\$85,973.00	52	1,653.33	\$87,692.00	52	1686.38	\$1,719.00	102.0%
OLSON	HEIDI	01-3200-5-1-18-210-32-03-07	\$48,339.00	52	929.60	\$49,306.00	52	948.19	\$967.00	102.0%
PALMIERI	VIRGINIA	01-3200-5-1-21-210-32-03-07	\$85,973.00	52	1,653.33	\$87,692.00	52	1686.38	\$1,719.00	102.0%
MELCHIONDA	LAURIE	01-3200-5-1-22-210-32-03-07	\$88,023.00	52	1,692.75	\$89,783.00	52	1726.60	\$1,760.00	102.0%
BARRON	FRANCES	01-3200-5-1-31-210-32-03-07	\$88,023.00	52	1,692.75	\$89,783.00	52	1726.60	\$1,760.00	102.0%
DONOGHUE	ROSEMARY	01-3200-5-1-31-210-32-03-07	\$88,023.00	52	1,692.75	\$89,783.00	52	1726.60	\$1,760.00	102.0%
DOWD	PAULA	01-3200-5-1-31-210-32-03-07	\$94,920.00	52	1,825.38	\$96,818.00	52	1861.88	\$1,898.00	102.0%
CIULLA	MARGARET	01-3200-5-1-39-420-03-07-00	\$60,642.00	52	1,166.19	\$61,854.00	52	1189.50	\$1,212.00	102.0%
RUPPRECHT	PATRICIA	01-3300-1-2-39-480-91-02-00	\$63,793.00	52	1,226.79	\$65,069.00	52	1251.33	\$1,276.00	102.0%
CORDES	LINDA	01-3300-1-3-39-480-91-04-00	\$54,258.00	52	1,043.42	\$55,343.00	52	1064.29	\$1,085.00	102.0%
BOLDING	NATASHA	01-3300-1-3-39-480-91-04-00	17,533.00	As Worked	0	\$17,885.00	As Worked	0.00	\$352.00	102.0%
BRANDI	RUSSELL	01-3300-1-3-39-480-91-04-00	17,533.00	As Worked	0	\$17,885.00	As Worked	0.00	\$352.00	102.0%
CASEY	NANCY	01-3300-1-3-39-480-91-04-00	6,434.00	52	123.74	\$6,563.00	52	126.22	\$129.00	102.0%
CASEY	PETER	01-3300-1-3-39-480-91-04-00	17,533.00	52	337.18	\$17,885.00	52	343.94	\$352.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
CASSINO	CHRISTINE	01-3300-1-3-39-480-91-04-00	17,533.00	42	417.46	\$17,885.00	42	425.83	\$352.00	102.0%
COLON	CECILIO	01-3300-1-3-39-480-91-04-00	17,533.00	52	337.18	\$17,885.00	52	343.94	\$352.00	102.0%
CONSALVI	BARBARA	01-3300-1-3-39-480-91-04-00	17,533.00	42	417.46	\$17,885.00	42	425.83	\$352.00	102.0%
COSTELLO	PAUL	01-3300-1-3-39-480-91-04-00	17,533.00	52	337.18	\$17,885.00	52	343.94	\$352.00	102.0%
DeVINCENT	VALERIE	01-3300-1-3-39-480-91-04-00	17,533.00	As Worked	0.00	\$17,885.00	As Worked	0.00	\$352.00	102.0%
DIAS	ROBERT	01-3300-1-3-39-480-91-04-00	17,533.00	52	337.18	\$17,885.00	52	343.94	\$352.00	102.0%
DRAKE	RUTH	01-3300-1-3-39-480-91-04-00	17,533.00	52	337.18	\$17,885.00	52	343.94	\$352.00	102.0%
DUFFY	VALEEN	01-3300-1-3-39-480-91-04-00	21,823.00	As Worked	0.00	\$22,260.00	As Worked	0.00	\$437.00	102.0%
GOMES	SHARON	01-3300-1-3-39-480-91-04-00	23,967.00	52	460.91	\$24,448.00	52	470.15	\$481.00	102.0%
KING	ROBERT	01-3300-1-3-39-480-91-04-00	17,533.00	52	337.18	\$17,885.00	52	343.94	\$352.00	102.0%
LARIVIERE	MAC.	01-3300-1-3-39-480-91-04-00	17,533.00	As Worked	0.00	\$17,885.00	As Worked	0.00	\$352.00	102.0%
LYDON	KEVIN	01-3300-1-3-39-480-91-04-00	17,533.00	As Worked	0.00	\$17,885.00	As Worked	0.00	\$352.00	102.0%
MAGLIO	STEPHEN	01-3300-1-3-39-480-91-04-00	23,967.00	42	570.65	\$24,448.00	42	582.09	\$481.00	102.0%
MATIYOSUS	JANE	01-3300-1-3-39-480-91-04-00	8,767.00	As Worked	0.00	\$8,942.00	As Worked	0.00	\$175.00	102.0%
MCCLOSKEY	LAURA	01-3300-1-3-39-480-91-04-00	17,533.00	42	417.46	\$17,885.00	42	425.83	\$352.00	102.0%
MILKS	JANE	01-3300-1-3-39-480-91-04-00	17,533.00	52	337.18	\$17,885.00	52	343.94	\$352.00	102.0%
MUNAFO	RONALD	01-3300-1-3-39-480-91-04-00	17,533.00	As Worked	0.00	\$17,885.00	As Worked	0.00	\$352.00	102.0%
O'LEARY	JEAN	01-3300-1-3-39-480-91-04-00	23,967.00	52	460.91	\$24,448.00	52	470.15	\$481.00	102.0%
O'NEILL	ROBERT	01-3300-1-3-39-480-91-04-00	17,533.00	As Worked	0.00	\$17,885.00	As Worked	0.00	\$352.00	102.0%
SAVINO	KIMBERLY	01-3300-1-3-39-480-91-04-00	17,533.00	52	337.18	\$17,885.00	52	343.94	\$352.00	102.0%
SAVONEN	ROBERT	01-3300-1-3-39-480-91-04-00	17,533.00	As Worked	0.00	\$17,885.00	As Worked	0.00	\$352.00	102.0%
SCIOSCIA	GAIL	01-3300-1-3-39-480-91-04-00	6,434.00	52	123.74	\$6,563.00	52	126.22	\$129.00	102.0%
SULLIVAN	PAULINE	01-3300-1-3-39-480-91-04-00	23,967.00	42	570.65	\$24,448.00	42	582.09	\$481.00	102.0%
VINCIGUERRA	PAULA	01-3300-1-3-39-480-91-04-00	21,823.00	As Worked	0.00	\$22,260.00	As Worked	0.00	\$437.00	102.0%
WALKER	GENE	01-3300-1-3-39-480-91-04-00	17,533.00	As Worked	0.00	\$17,885.00	As Worked	0.00	\$352.00	102.0%
WHITE	MARIE	01-3300-1-3-39-480-91-04-00	21,823.00	52	419.67	\$22,260.00	52	428.08	\$437.00	102.0%
SCIOSCIA	EUGENE	01-3300-1-3-39-480-91-04-01	63,571.00	52	1,222.52	\$64,842.00	52	1246.96	\$1,271.00	102.0%
CASEY	NANCY	01-3300-2-3-39-420-91-04-00	17,533.00	52	337.18	\$17,885.00	52	343.94	\$352.00	102.0%
CHASE	HELENE	01-3300-2-3-39-420-91-04-00	17,533.00	42	417.46	\$17,885.00	42	425.83	\$352.00	102.0%
CONDY	BRENDA	01-3300-2-3-39-420-91-04-00	22,174.00	52	426.43	\$22,619.00	52	434.98	\$445.00	102.0%
DOLAN	CHARLENE	01-3300-2-3-39-420-91-04-00	17,533.00	52	337.18	\$17,885.00	52	343.94	\$352.00	102.0%
FOUNTAIN	PAMELA	01-3300-2-3-39-420-91-04-00	17,533.00	42	417.46	\$17,885.00	42	425.83	\$352.00	102.0%
INNELLO	ANTHONY	01-3300-2-3-39-420-91-04-00	17,533.00	42	417.46	\$17,885.00	42	425.83	\$352.00	102.0%
JOYCE	PATRICIA	01-3300-2-3-39-420-91-04-00	17,533.00	52	337.18	\$17,885.00	52	343.94	\$352.00	102.0%
McDERMOTT	BEVERLY	01-3300-2-3-39-420-91-04-00	17,533.00	As Worked	0.00	\$17,885.00	As Worked	0.00	\$352.00	102.0%
NOLFI	KATHLEEN	01-3300-2-3-39-420-91-04-00	17,533.00	52	337.18	\$17,885.00	52	343.94	\$352.00	102.0%
O'NEAL	LEEANNE	01-3300-2-3-39-420-91-04-00	17,533.00	42	417.46	\$17,885.00	42	425.83	\$352.00	102.0%
SAVINO	KIMBERLY	01-3300-2-3-39-420-91-04-00	4,641.00	52	89.25	\$4,734.00	52	91.04	\$93.00	102.0%
SCIOSCIA	GAIL	01-3300-2-3-39-420-91-04-00	17,533.00	52	337.18	\$17,885.00	52	343.94	\$352.00	102.0%
TANGNEY	MICHAEL	01-3300-2-3-39-420-91-04-00	17,533.00	42	417.46	\$17,885.00	42	425.83	\$352.00	102.0%
TERRASI	SHARON	01-3300-2-3-39-420-91-04-00	22,174.00	42	527.77	\$22,619.00	42	538.54	\$445.00	102.0%
TREALL	DOREEN	01-3300-2-3-39-420-91-04-00	27,653.00	52	531.80	\$28,208.00	52	542.46	\$555.00	102.0%
KIBBLE	SHIRLEY	01-3300-2-4-39-420-91-90-17	\$17,227.00	52	331.29	\$17,579.00	52	338.06	\$352.00	102.0%
ROSE	DORIS	01-3600-5-3-31-220-70-03-04	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
BRADFORD	MICHAEL	01-3600-5-3-31-220-70-03-05	\$46,056.00	52	885.69	\$46,977.00	52	903.40	\$921.00	102.0%
STAFFIER	ROBERT	01-3600-5-3-31-220-70-03-05	\$13,369.00	42	318.31	\$13,637.00	42	324.69	\$268.00	102.0%
DOWD	PAUL	01-3600-5-3-31-220-70-03-05	\$13,021.00	42	310.02	\$13,287.00	42	316.36	\$266.00	102.0%
FRAZIER	SUSAN	01-3600-5-3-31-220-70-03-06	\$27,482.00	52	528.50	\$28,036.00	52	539.15	\$554.00	102.0%
HABELT	CAROLYN	01-4110-5-2-39-110-73-03-08	\$54,609.00	52	1,050.17	\$55,701.00	52	1071.17	\$1,092.00	102.0%
KRAMER	KARL	01-4110-5-3-12-110-73-03-09	\$49,673.00	52	955.25	\$50,666.00	52	974.35	\$993.00	102.0%
WAGNER	SCOTT	01-4110-5-3-12-110-73-03-09	\$22,432.00	52	431.38	\$22,881.00	52	440.02	\$449.00	102.0%
OLIVERI	MICHAEL	01-4110-5-3-12-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
KRAMER	STEVEN	01-4110-5-3-13-110-73-03-09	\$49,673.00	52	955.25	\$50,666.00	52	974.35	\$993.00	102.0%
POWERS	JAMES	01-4110-5-3-13-110-73-03-09	\$22,432.00	52	431.38	\$22,880.00	52	440.00	\$448.00	102.0%
SMITH	MICHAEL	01-4110-5-3-13-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
GRANEY	JOHN	01-4110-5-3-14-110-73-03-09	\$49,673.00	52	955.25	\$50,666.00	52	974.35	\$993.00	102.0%
GUINEY	ARTHUR	01-4110-5-3-14-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
SINGLER	JEFFREY	01-4110-5-3-14-110-73-03-09	\$41,435.00	52	796.83	\$42,264.00	52	812.77	\$829.00	102.0%
MAHONEY	MICHAEL	01-4110-5-3-15-110-73-03-09	\$49,673.00	52	955.25	\$50,666.00	52	974.35	\$993.00	102.0%
CUSHING	MICHAEL	01-4110-5-3-15-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
DONOVAN	GREGG	01-4110-5-3-17-110-73-03-09	\$49,673.00	52	955.25	\$50,666.00	52	974.35	\$993.00	102.0%
WAGNER	SCOTT	01-4110-5-3-17-110-73-03-09	\$22,432.00	52	431.38	\$22,880.00	52	440.00	\$448.00	102.0%
LLOYD	JOHN	01-4110-5-3-17-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
O'TOOLE	ROBERT	01-4110-5-3-18-110-73-03-09	\$49,673.00	52	955.25	\$50,666.00	52	974.35	\$993.00	102.0%
REYNOLDS	FRANK	01-4110-5-3-18-110-73-03-09	\$41,435.00	52	796.83	\$42,264.00	52	812.77	\$829.00	102.0%
CREHAN	LAWRENCE	01-4110-5-3-21-110-73-03-09	\$53,019.00	52	1,019.60	\$54,079.00	52	1039.98	\$1,060.00	102.0%
MASON	EDWARD	01-4110-5-3-21-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
MOORHEAD	DAVID	01-4110-5-3-21-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
DEVARENNES	ROBERT	01-4110-5-3-21-110-73-03-09	\$41,435.00	52	796.83	\$42,264.00	52	812.77	\$829.00	102.0%
HOBBS	BRADFORD	01-4110-5-3-22-110-73-03-09	\$49,673.00	52	955.25	\$50,666.00	52	974.35	\$993.00	102.0%
REICH	CAROLANNE	01-4110-5-3-22-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
THOMAS	ROBERT	01-4110-5-3-22-110-73-03-09	\$52,064.00	52	1,001.23	\$53,105.00	52	1021.25	\$1,041.00	102.0%
ELSTERMEYER	ROBERT	01-4110-5-3-22-110-73-03-09	\$41,435.00	52	796.83	\$42,264.00	52	812.77	\$829.00	102.0%
MAHAR	THOMAS	01-4110-5-3-31-110-73-03-09	\$62,223.00	52	1,196.60	\$63,467.00	52	1220.52	\$1,244.00	102.0%
VITALE	STEPHEN	01-4110-5-3-31-110-73-03-09	\$53,019.00	52	1,019.60	\$54,079.00	52	1039.98	\$1,060.00	102.0%
POWERS	JAMES	01-4110-5-3-31-110-73-03-09	\$22,432.00	52	431.38	\$22,881.00	52	440.02	\$449.00	102.0%
BUKIN	FRANCES	01-4110-5-3-31-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
CARLETON	JOHN	01-4110-5-3-31-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
COOK	PETER	01-4110-5-3-31-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
GALLAGHER JR	JOHN	01-4110-5-3-31-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
LADAS	DAVID	01-4110-5-3-31-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
MERCON	JOHN	01-4110-5-3-31-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
OSER	MARK	01-4110-5-3-31-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
TOEPFER	MARK	01-4110-5-3-31-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
TROCKI	WILLIAM	01-4110-5-3-31-110-73-03-09	\$44,864.00	52	862.77	\$45,761.00	52	880.02	\$897.00	102.0%
KEEGAN	DANIEL	01-4110-5-3-31-110-73-03-09	\$42,563.00	52	818.52	\$43,432.00	52	835.23	\$869.00	102.0%
LACROIX	KEITH	01-4220-5-3-39-290-74-03-09	\$2,819.00	52	54.21	\$2,875.00	52	55.29	\$56.00	102.0%
REGAN	JAMES	01-4220-5-3-39-290-74-03-09	\$55,357.00	52	1,064.56	\$56,464.00	52	1085.85	\$1,107.00	102.0%

TOWN OF BRAINTREE										
SCHOOL DEPARTMENT										
2% DETAIL TO SUPPORT THE TRANSFER REQUEST										
LAST NAME	FIRST NAME	ACCOUNT NUMBER	SALARY FY14	PAY FREQ	REGULAR	2%	PAY FREQ	NEW WKLY	2% DIFFERENCE	
GESO	JOSEPH	01-4220-5-3-39-290-74-03-09	\$53,892.00	52	1,036.38	\$54,970.00	52	1057.12	\$1,078.00	102.0%
LACROIX	KEITH	01-4220-5-3-39-290-74-03-09	\$53,892.00	52	1,036.38	\$54,970.00	52	1057.12	\$1,078.00	102.0%
FITZGIBBON	JOSEPH	01-4220-5-3-39-290-74-03-09	\$48,184.00	52	926.62	\$49,148.00	52	945.15	\$964.00	102.0%
CUSHING	CHARLES	01-4220-5-3-39-290-74-03-09	\$54,054.00	52	1,039.50	\$55,157.00	52	1060.71	\$1,103.00	102.0%
						\$42,691,389.02			\$837,543.00	

To: Charles C. Kokoros, President of the Council
Clerk of the Council
Town Clerk

From: Peter J. Morin, Chief of Staff and Director of Operations
Edward Spellman, Director of Municipal Finance

CC: Joseph C. Sullivan, Mayor

Date: November 25, 2013

RE: Free Cash and Retained Earnings Approval and Transfer Request

The Department of Revenue has certified our General Fund Free Cash and our Enterprise Fund Retained Earnings for FY 2013 as follows:

General Fund Free cash	\$14,923,843
Water Sewer Retained Earnings	\$ 2,884,580
Golf Retained Earnings	\$ (52,033)

In July Mayor Sullivan submitted to the Town Council for review the following

Adoption of Financial Policies

Financial Policies and Reserves - This document seeks to formalize the policies we have been working on since the change in the form of government. Primary is establishing reserves and continuing our commitment to annually presenting a structurally balanced budget. We would ask for your comments on these policies and reserves levels. Please note that in the appendix chapter 6 is a chapter on capital improvement policies from the Government Finance Officers Association (GFOA). Once your review is completed we would ask for the Council to formally adopt The Financial Policies and Reserves for the Town of Braintree.

Five Year Financial Projections- This document starts with the Fiscal Year 2013 budget and makes a number of assumptions for revenues and expenditures over the next five years. The goal is for this to be an active and evolving tool for management. It compares current revenue and expenditures to prior projections. The plan is to update this document on an annual basis based on current factors and changes in the various assumptions.

Transfers to Stabilization and Capital Reserve

Stabilization Fund Replenishing the stabilization fund annually following the Commonwealth Department of Revenue's certification of Free Cash was included in the recommended financial policies. When an increase in Free Cash is realized from the prior year's operation the Mayor will submit an article to place 25% of the increase into the stabilization fund. The increase in the FY 2013 Free Cash was approximately \$3,600,000 and accordingly we are recommending a transfer of the sum of \$1,000,000 from Free Cash to the stabilization fund.

Capital Budget Reserve Also recommended was the establishment of a Capital Budget Reserve account to mitigate the need to issue debt or expend stabilization reserves or Free Cash to address future capital needs including building additions or renovations. This reserve may also be used for purchasing capital items (tangible assets or projects with a value of at least \$10,000 and a useful life of five years or more), or to pay principal and interest on debt service for capital items. Accordingly we are recommending that the fund be established and the transfer of the sum of \$1,000,000 from Free Cash to the Capital Reserve.

Golf Enterprise Transfer

The Golf Enterprise Account was certified in a small deficit of (\$52,053), due primarily to two factors,

First, the drawing down of the retained earnings balance of \$111,000 for two supplemental appropriations to fund additional merchandise for the pro shop, capital improvement on the course and for some additional part time staff at the course.

Second, the Fiscal Year 2013 budgeted revenue for the golf enterprise was \$1,389,925. The actual amount received for the fiscal year was approximately \$50,000 less than the budgeted amount. The main reason for the deficit was an \$80,000 decrease in revenue in June. The course was closed for a number of days as a result of the third wettest June in history. Had this not occurred there would have been a small increase in retained earnings for the 2013 fiscal year.

Going forward we plan to help reduce the chance of this problem occurring again by instituting a new process of annually reviewing the previous fiscal year's actual revenue and future fiscal year budget needs in the winter when the course is closed and during its slow time of year. This review will occur prior to the time other town budgets are prepared and reviewed. Rate adjustments will also be made prior to the new season to provide a revenue enhancement in the current as well as the upcoming fiscal year.

We are requesting a transfer of \$200,000 from Free Cash to the Golf Enterprise Reserve Account to balance the FY 2014 Golf budget and to allow us to set the tax rate by the end of the month. We are requesting your favorable action of this general fund transfer.

Accordingly, your review and approval of the following motion is requested:

1. Golf Enterprise

MOTION: That the sum of \$200,000 be transferred from General Fund Free Cash as follows : \$52,033 for the FY 2013 Golf Enterprise fund deficit and \$147,967 for the FY 2014 Golf enterprise Operations for the purpose of supplementing the FY 2014 Golf operations.

Since these requests involve the appropriation of funds within the fiscal year 2013 budget, advertising and a public hearing is required under the sections 2-9 and 6-7 of the Town Charter.

Motion for transfer to Stabilization:

His Honor Mayor Sullivan has submitted to the Town Council the following transfer:

The sum of \$1,000,000 be transferred from the Fiscal Year 2013 certified Free Cash to the Town's Stabilization fund.

Motion to Create Capital Reserve Account and Transfer Money from Free Cash to Capital Reserve Account

His Honor Mayor Sullivan has submitted to the Town Council the following request:

Pursuant to M.G.L. Ch. 40 section 5B, the Town Council establish a Capital Stabilization Fund for the purpose of funding public building construction, additions and renovations consistent with those that the Town may be authorized to borrow for under M.G.L. Ch 44 sections 7 and 8, and further that the sum of \$1,000,000 be transferred from the Fiscal Year 2013 certified Free Cash to the Town's Capital Stabilization Fund.

This motion will require a two-thirds majority vote for passage

Members of the Braintree Town Council will bid farewell to three of their colleagues; Councilor Dingee, Councilor Joyce and Councilor DeNapoli