

CHARLES C. KOKOROS
President
District 1

LELAND A. DINGEE
At Large

SEAN E. POWERS
At Large

CHARLES B. RYAN
At Large

JOHN C. MULLANEY
District 2



THOMAS M. BOWES
Vice President
District 3

HENRY N. JOYCE
District 4

RONALD E. DENAPOLI
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL

- AGENDA -

December 3, 2013 • Horace T. Cahill Auditorium, Town Hall • Starting Time: 7:30_{PM}

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ROLL CALL

CORRESPONDENCE

- 049 13 Clerk of the Council: 2014 Proposed Meeting Calendar

ANNOUNCEMENTS

- 038 13 Council President: Braintree Christmas Party for Toys for Tots

APPROVAL OF MINUTES

- November 6, 2013
- November 19, 2013

CITIZEN CONCERNS/COUNCIL RESPONSE

- 050 13 Councilor Clifford: Yardwaste Collection Issues

OLD BUSINESS

Committee on Ways & Means/Ordinance & Rules

- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications

COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS

None

NEW BUSINESS

Refer to Committee on Ways & Means

- 13 062 Elmlawn LLC: Street Acceptance – Elmlawn Road Extension
- 13 063 Mayor: Line Item Transfers to Fund School Collective Bargaining Agreement
- 13 064 Mayor: Transfer Requests – Stabilization Fund, Capital Reserve and Golf Enterprise Fund

New Committee

- 051 13 Councilor Mullaney: Council Meeting Location / Meeting Table

Topics the Chair does not reasonably anticipate will be discussed

ADJOURNMENT

- Next Council Meetings: **Tuesday, December 17, 2013 @ 7:30pm**

#049 13

PROPOSED 2014 COUNCIL MEETING CALENDAR

(Unless noted, meetings are held on a Tuesday)

January 2 (Thu), 7 and 21	[Jan. 2 Required by Charter: Section 8-10 Oath of Office]
February 4 and 25	[School Vacation Week beginning Feb. 17 th]
March 4 and 18	
April 1 and 15	[School Vacation Week beginning April 21 st]
May 1, 13 and 27	[May 1 Required by Charter: Section 6-3 Submission of Budget] [May 27 Annual Town Meeting]
June 3 and 17	[Jun 3 placeholder for additional action on the budget]
July 15	[Summer Schedule]
August 12	[Summer Schedule]
September 3 (Wed) and 16	[Sep 2 Council Rule 24 Council Meetings: State Primary Election*]
October 7 and 21	
November 5 (Wed) and 18	[Nov 4 Council Rule 24 Council Meetings: State General Election*]
December 2 and 16	

*Election dates are subject to change

#038-13

4th Annual
Braintree Christmas Party
To benefit **TOYS FOR TOTS**

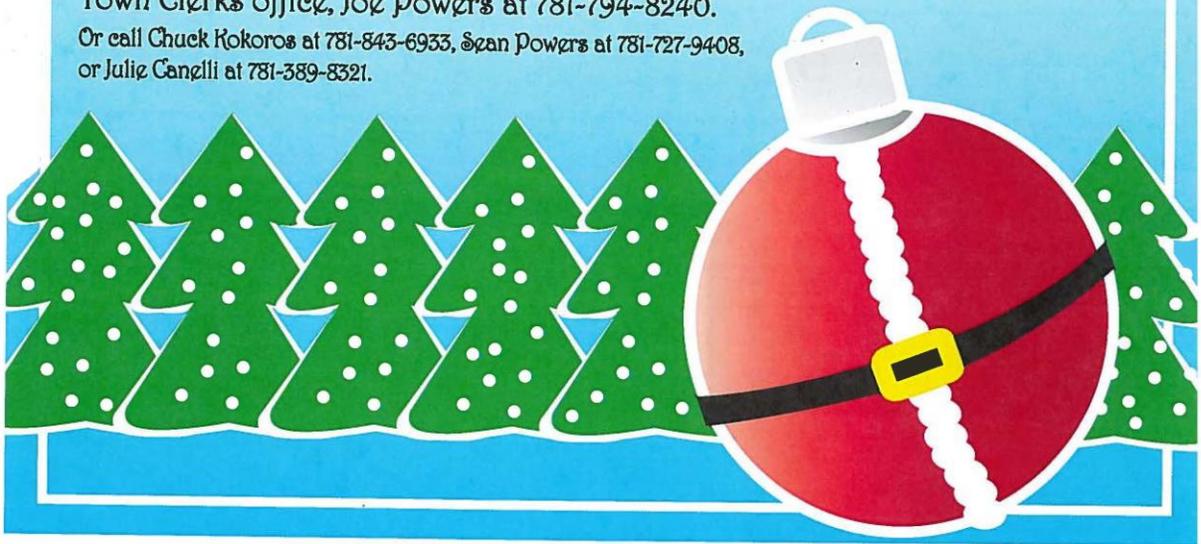
Thursday, December 12th
6:00pm - 11:00pm

The Granite Grille
703 Granite Street / Braintree, MA 02184

Appetizers and Cash Bar

Admission is a new Unwrapped Toy for Boys/Girls
Age appropriate 3 to 12 year olds.

For more information contact the
Town Clerks office, Joe Powers at 781-794-8240.
Or call Chuck Kokoros at 781-843-6933, Sean Powers at 781-727-9408,
or Julie Cangili at 781-389-8321.



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OFFICE OF THE TOWN COUNCIL

November 6, 2013

MINUTES

A meeting of the Town Council was held in the Horace T. Cahill Auditorium, Braintree Town Hall, on Wednesday, November 6, 2013 beginning at 7:30p.m.

Council President Kokoros was in the chair.

The Clerk of the Council conducted the roll call.

Present: Charles Kokoros, President
Thomas Bowes, Vice President
Leland Dingee
Sean Powers
Charles Ryan
John Mullaney
Henry Joyce
Paul Dan Clifford

Not Present: Ronald DeNapoli

Others: Christine Stickney, Director of Planning & Community Development
Dennis Regan, National Grid
Russell Jenkins, Chief of Police
Timothy Fallon, Fallon Ambulance Service
Rick Tonzi, South Shore Plaza
Christopher Scharff, Braintree MarketPlace
Representatives of Granite Park Association

CORRESPONDENCE

- 032 13 Council President: Fallon Ambulance Service Recognition of 90th Anniversary

ANNOUNCEMENTS

- 030 13 Council President: Recycling of Old Trash Barrels/Recycling Bins
- 032 13 Council President: Fall Yardwaste Curbside Pick-up
- 038 13 Council President: Braintree Christmas Party for Toys for Tots
- 041 13 Councilor Joyce: 3rd Annual Morrison School/PTO Jingle Jaunt 5K Run/Walk
- 043 13 Council President: Veterans Day Observance
- 044 13 Council President: Trash Cart Pickup Schedule

APPROVAL OF MINUTES

- **October 15, 2013**

Motion: by Councilor Bowes to approve minutes of October 15, 2013

Second: by Councilor Powers

Vote: For (8), Against (0), Absent (1- DeNapoli)

CITIZEN CONCERNS/COUNCIL RESPONSE

- **042 13 Council President: Police Department/South Shore Plaza/MarketPlace Traffic Holiday Plans**

The Council President informed members that this Order will be taken up as the last item of the evening.

Rick Tonzi, General Manager, South Shore Plaza (SSP), commented that police details will begin on Black Friday and continue through the end of December. It represents 1,100 hours of police details. In addition, the South Shore Plaza will increase SSP security personnel during this same holiday period.

Councilor Mullaney asked if there are more arrests at the plaza during the holiday season. Chief Jenkins stated that there are generally less due to the congestion at the plaza however, there are more car break-ins.

Alan Flowers, Granite Park Association, that vehicles are beginning to backup on Forbes Road and is concerned that vehicles will begin to drive through the neighborhood once again. In addition, the neighborhood is concerned with criminal activity. Chief Jenkins commented that he is aware of the backup on Forbes Road and the South Shore Plaza has hired a police detail at the traffic control box to facilitate traffic flow. Chief Jenkins asked that if residents see suspicious vehicles in any neighborhood to call the police station and a police officer will be dispatched.

Christopher Scharff, General Manager of the Braintree MarketPlace, reported that a police detail has been assigned at the traffic control box at the beginning of Grossman Drive beginning on Black Friday through the end of December; representing 300 hours of police details. In addition, the individual stores hire their own police details based on past experiences.

OLD BUSINESS

- **13 040 NationalGrid: Petition – 96 Conrad Street**

Councilor Ryan, Chairman of the Public Works Committee, reported that the committee recommends favorable recommendations with staff recommendations.

Motion: by Councilor Ryan to approve Order 13 040 with staff recommendations

Second: by Councilor Powers

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 041 Mayor: Appropriation from Community Preservation Fund – Elm Street Cemetery**

Motion: by Councilor Bowes to open public hearing on Order 13 041

Second: by Councilor Powers

Vote: For (8), Against (0), Absent (1-DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on the appropriation request.

Council President Kokoros asked if any members of the Council or anyone from the public would like to speak on the appropriation request. No one came forward.

Motion: by Councilor Bowes to close public hearing on Order 13 041

Second: by Councilor Powers

Vote: For (8), Against (0), Absent (1-DeNapoli)

Councilor Bowes read the motion as printed in the September 18, 2013 memo from Mayor Sullivan.

Motion: by Councilor Bowes to approve Order 13 041

Second: by Councilor Powers

Vote: For (8), Against (0), Absent (1-DeNapoli)

- **13 042 Mayor: Appointment of Lucille A. Barton to the Department of Elder Affairs Board of Directors**

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on the appointment of Lucille Barton to the Department of Elder Affairs Board of Directors.

Councilor Bowes read the motion as printed in the September 30, 2013 memo from Mayor Sullivan.

Motion: by Councilor Bowes to approve Order 13 042

Second: by Councilor Powers

Vote: For (8), Against (0), Absent (1-DeNapoli)

- **13 043 Mayor: Appointment of Henry N. Joyce, Jr. to the Department of Elder Affairs Board of Directors**

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on the appointment of Henry Joyce to the Department of Elder Affairs Board of Directors.

Councilor Bowes read the motion as printed in the September 30, 2013 memo from Mayor Sullivan.

Motion: by Councilor Bowes to approve Order 13 043

Second: by Councilor Ryan

Vote: For (7), Against (0), Absent (1-DeNapoli), Abstain (1-Joyce)

- **13 044 Mayor: Appointment of Ann M. Moore to the Department of Elder Affairs Board of Directors**

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on the appointment of Ann Moore to the Department of Elder Affairs Board of Directors.

Councilor Bowes read the motion as printed in the September 30, 2013 memo from Mayor Sullivan.

Motion: by Councilor Bowes to approve Order 13 044

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

NEW BUSINESS

Refer to the Committee on Public Works

- 13 056 NationalGrid: Petition – 61 Somerville Avenue
- 13 058 NationalGrid: Petition – 97 Eleanor Drive

Motion: by Councilor Bowes to refer Orders 13 056 and 13 058 to Committee

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1-DeNapoli)

Refer to the Committee on Ways & Means

- 039 13 Councilor Dingee: Financial Audit Meeting Expenses

Councilor Bowes asked if the questionnaire on travel expenses were to be included with the review. Council President responded that they would.

Councilor Powers questioned why it was not being referred to Rules and Ordinances as a new policy may be put into place. Councilor Dingee responded that it should be referred to both committees. Ways & Means will be reviewing financial issues and make a recommendation the Rules & Ordinance Committee to establish a policy.

- Motion:** by Councilor Bowes to refer Order 039 13 to both Committees
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1-DeNapoli)
- 13 047 Mayor: Supplemental Appropriations FY14 – School

Motion: by Councilor Bowes to refer Order 13 047 to Committee
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1-DeNapoli)
- 13 048 Mayor: Supplemental Appropriations FY14 – Municipal License and Inspection/Mileage Account

Motion: by Councilor Bowes to refer Order 13 048 to Committee
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1-DeNapoli)
- 13 049 Mayor: Line Item Transfer FY14 – DPW/Vandalism Repairs Account

Motion: by Councilor Bowes to refer Order 13 049 to Committee
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1-DeNapoli)
- 13 050 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Mileage Account

Motion: by Councilor Bowes to refer Order 13 050 to Committee
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1-DeNapoli)
- 13 051 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Administrative Clerical Account

Motion: by Councilor Bowes to refer Order 13 051 to Committee
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1-DeNapoli)
- 13 052 Mayor: Line Item Transfer FY14 – Finance/IT Maintenance Account

Motion: by Councilor Bowes to refer Order 13 052 to Committee
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1-DeNapoli)
- 13 053 Mayor: Line Item Transfer FY14 – DPW/Waste Collections Consultant Account

Motion: by Councilor Bowes to refer Order 13 053 to Committee
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1-DeNapoli)

- 13 054 Mayor: Line Item Transfer FY14 – DPW/Building Repairs Account
 - Motion:** by Councilor Bowes to refer Order 13 054 to Committee
 - Second:** by Councilor Ryan
 - Vote:** For (8), Against (0), Absent (1-DeNapoli)

- 13 055 Mayor: Line Item Transfer FY14 – Sewer/Bond Principal Account
 - Motion:** by Councilor Bowes to refer Order 13 055 to Committee
 - Second:** by Councilor Ryan
 - Vote:** For (8), Against (0), Absent (1-DeNapoli)

- 13 057 Board of Assessors: FY2014 Tax Levy
 - Motion:** by Councilor Bowes to refer Order 13 057 to Committee
 - Second:** by Councilor Ryan
 - Vote:** For (8), Against (0), Absent (1-DeNapoli)

- 13 059 Mayor: Appointment of Richard McDonough to Zoning Board of Appeals
 - Motion:** by Councilor Bowes to refer Order 13 059 to Committee
 - Second:** by Councilor Ryan
 - Vote:** For (8), Against (0), Absent (1-DeNapoli)

- 13 060 Mayor: Appropriation from Community Preservation Fund – Braintree Soldier’s Memorial Statue
 - Motion:** by Councilor Bowes to refer Order 13 060 to Committee
 - Second:** by Councilor Ryan
 - Vote:** For (8), Against (0), Absent (1-DeNapoli)

- 13 061 Councilor Clifford: Council Compensation
 - Motion:** by Councilor Bowes to refer Order 13 061 to Committee
 - Second:** by Councilor Ryan
 - Vote:** For (8), Against (0), Absent (1-DeNapoli)

Refer to the Committee on Ordinance & Rules

- 040 13 Councilor Powers: Policy and Procedure for Storm Communications
 - Motion:** by Councilor Bowes to refer Order 040 13 to Committee
 - Second:** by Councilor Ryan
 - Vote:** For (8), Against (0), Absent (1-DeNapoli)

ADJOURNMENT

It was unanimously voted to adjourn the meeting at 8:50p.m.

Respectfully submitted,
James M. Casey
Clerk of the Council

Documents provided for Meeting

- October 15, 2013 Minutes
- 030 13 Council President: Recycling of Old Trash Barrels/Recycling Bins
- 032 13 Council President: Fall Yardwaste Curbside Pick-up
- 038 13 Council President: Braintree Christmas Party for Toys for Tots
- 041 13 Councilor Joyce: 3rd Annual Morrison School/PTO Jingle Jaunt 5K Run/Walk
- 043 13 Council President: Veterans Day Observance
- 044 13 Council President: Trash Cart Pickup Schedule
- 13 040 NationalGrid: Petition – 96 Conrad Street
- 13 041 Mayor: Appropriation from Community Preservation Fund – Elm Street Cemetery
- 13 042 Mayor: Appointment of Lucille A. Barton to the Department of Elder Affairs Board of Directors
- 13 043 Mayor: Appointment of Henry N. Joyce, Jr. to the Department of Elder Affairs Board of Directors
- 13 044 Mayor: Appointment of Ann M. Moore to the Department of Elder Affairs Board of Directors
- 13 056 NationalGrid: Petition – 61 Somerville Avenue
- 13 058 NationalGrid: Petition – 97 Eleanor Drive
- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 13 047 Mayor: Supplemental Appropriations FY14 – School
- 13 048 Mayor: Supplemental Appropriations FY14 – Municipal License and Inspection/Mileage Account
- 13 049 Mayor: Line Item Transfer FY14 – DPW/Vandalism Repairs Account
- 13 050 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Mileage Account
- 13 051 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Administrative Clerical Account
- 13 052 Mayor: Line Item Transfer FY14 – Finance/IT Maintenance Account
- 13 053 Mayor: Line Item Transfer FY14 – DPW/Waste Collections Consultant Account
- 13 054 Mayor: Line Item Transfer FY14 – DPW/Building Repairs Account
- 13 055 Mayor: Line Item Transfer FY14 – Sewer/Bond Principal Account
- 13 057 Board of Assessors: FY2014 Tax Levy
- 13 059 Mayor: Appointment of Richard McDonough to Zoning Board of Appeals
- 13 060 Mayor: Appropriation from Community Preservation Fund – Braintree Soldier's Memorial Statue
- 13 061 Councilor Clifford: Council Compensation
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications

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OFFICE OF THE TOWN COUNCIL

November 19, 2013

MINUTES

A meeting of the Town Council was held in the Horace T. Cahill Auditorium, Braintree Town Hall, on Tuesday, November 19, 2013 beginning at 7:30p.m.

Council President Kokoros was in the chair.

The Clerk of the Council conducted the roll call.

Present: Charles Kokoros, President
Thomas Bowes, Vice President
Leland Dingee
Sean Powers
Charles Ryan
John Mullaney
Henry Joyce
Paul Dan Clifford

Not Present: Ronald DeNapoli

Others: Joseph C. Sullivan, Mayor
Peter Moring, Chief of Staff
Edward Spellman, Finance Director
Barbara Mello, Grant Writer
Maureen Murray, Superintendent of Schools
Members of the Board of Assessors
Robert Brinkmann, Assessor
Eric Kinsherf, Town Auditor
Dennis Regan, National Grid
Stephen O'Brien, Councilor-Elect
Michael Owens, Councilor-Elect

CORRESPONDENCE

- 046 13 Council President: Fahey-Maccarone Recognition
- 047 13 Council President: Marge Crispin Center Holiday Food Drive
- 048 13 Council President: Thanksgiving Day Rally
- 049 13 Clerk of the Council: 2014 Proposed Meeting Calendar
- Council President: Steven Lemieux – Eagle Scout Project

The Council President call for a 5-minute recess at 8:10pm and called the meeting back to order at 8:15pm

ANNOUNCEMENTS

- 030 13 Council President: Recycling of Old Trash Barrels/Recycling Bins
- 032 13 Council President: Fall Yardwaste Curbside Pick-up
- 038 13 Council President: Braintree Christmas Party for Toys for Tots
- 041 13 Councilor Joyce: 3rd Annual Morrison School/PTO Jingle Jaunt 5K Run/Walk
- 043 13 Council President: Veterans Day Observance
- 044 13 Council President: Trash Cart Pickup Schedule

APPROVAL OF MINUTES

None

CITIZEN CONCERNS/COUNCIL RESPONSE

None

OLD BUSINESS

- **13 056 NationalGrid: Petition – 61 Somerville Avenue**

Councilor Ryan, Chairman of the Public Works Committee, reported that the committee recommends favorable action with staff recommendations.

Motion: by Councilor Bowes to approve Order 13 056 with staff recommendations

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 058 NationalGrid: Petition – 97 Eleanor Drive**

Councilor Ryan, Chairman of the Public Works Committee, reported that the committee recommends favorable action with staff recommendations.

Motion: by Councilor Bowes to approve Order 13 058 with staff recommendations

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 059 Mayor: Appointment of Richard McDonough to Zoning Board of Appeals**

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on the appointment of Richard McDonough to the Zoning Board of Appeals.

Councilor Bowes read the motion as printed in the October 24, 2013 memo from Mayor Sullivan.

Motion: by Councilor Bowes to approve Order 13 059

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 061 Councilor Clifford: Council Compensation [Withdrawn]**

Councilor Clifford informed members that the Order has been withdrawn.

- **13 060 Mayor: Appropriation from Community Preservation Fund – Braintree Soldier's Memorial Statue**

Motion: by Councilor Bowes to open public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 060.

Council President asked if any many of the Council or anyone from the public would like to speak on the appropriation request. No one came forward.

Motion: by Councilor Bowes to close public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 24, 2013 memo from Mayor Sullivan

Motion: by Councilor Bowes to approve Order 13 060

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 047 Mayor: Supplemental Appropriations FY14 – School**

Motion: by Councilor Bowes to open public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 047.

Council President asked if any many of the Council or anyone from the public would like to speak on the appropriation request. No one came forward.

Motion: by Councilor Bowes to close public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 047
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 048 Mayor: Supplemental Appropriations FY14 – Municipal License and Inspection/Mileage Account**

Motion: by Councilor Bowes to open public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 048.

Council President asked if any many of the Council or anyone from the public would like to speak on the appropriation request. No one came forward.

Motion: by Councilor Bowes to close public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 048
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 049 Mayor: Line Item Transfer FY14 – DPW/Vandalism Repairs Account**

Motion: by Councilor Bowes to open public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 049.

Council President asked if any many of the Council or anyone from the public would like to speak on the line item transfer request. No one came forward.

Motion: by Councilor Bowes to close public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 049

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 050 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Mileage Account**

Motion: by Councilor Bowes to open public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 050.

Council President asked if any many of the Council or anyone from the public would like to speak on the line item transfer request. No one came forward.

Motion: by Councilor Bowes to close public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 050

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 051 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Administrative Clerical Account**

Motion: by Councilor Bowes to open public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 051.

Council President asked if any many of the Council or anyone from the public would like to speak on the line item transfer request. No one came forward.

Motion: by Councilor Bowes to close public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 051
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 052 Mayor: Line Item Transfer FY14 – Finance/IT Maintenance Account**

Motion: by Councilor Bowes to open public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 052.

Council President asked if any many of the Council or anyone from the public would like to speak on the line item transfer request. No one came forward.

Motion: by Councilor Bowes to close public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 052
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 053 Mayor: Line Item Transfer FY14 – DPW/Waste Collections Consultant Account**

Motion: by Councilor Bowes to open public hearing
Second: by Councilor Ryan
Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 053.

Council President asked if any many of the Council or anyone from the public would like to speak on the line item transfer request. No one came forward.

Motion: by Councilor Bowes to close public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 053

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 054 Mayor: Line Item Transfer FY14 – DPW/Building Repairs Account**

Motion: by Councilor Bowes to open public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 054.

Council President asked if any many of the Council or anyone from the public would like to speak on the line item transfer request. No one came forward.

Motion: by Councilor Bowes to close public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 054

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 055 Mayor: Line Item Transfer FY14 – Sewer/Bond Principal Account**

Motion: by Councilor Bowes to open public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 055.

Council President asked if any many of the Council or anyone from the public would like to speak on the line item transfer request. No one came forward.

Motion: by Councilor Bowes to close public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the motion as printed in the October 15, 2013 memo from Peter Morin.

Motion: by Councilor Bowes to approve Order 13 055

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- **13 057 Board of Assessors: FY2014 Tax Levy**

Motion: by Councilor Bowes to open public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Mayor Sullivan explained that the Town was in a strong fiscal position and the real estate values have increased year-to-year. Braintree business tax rate is competitive with other communities and the residential tax rate is the 2nd lowest in Norfolk County.

Councilor Clifford, Chairman of the Ways & Means Committee, reported that the committee recommended favorable action on Order 13 057.

Council President asked if any many of the Council or anyone from the public would like to speak on the FY2014 Tax Levy. No one came forward.

Motion: by Councilor Bowes to close public hearing

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

Councilor Bowes read the first of four motions provided to the Council Office in an email dated November 14, 2013.

(1) Favorable action to adopt the recommendation of the Mayor and the Board of Assessors to approve the Classification Tax Rate Shift of 175% to be applied to commercial, industrial and personal property.

Motion: by Councilor Bowes to approve Order 13 057(1)

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- (2) Favorable action to approve the “Small Business Exemption” as recommended by the Mayor and Board of Assessors in a memorandum to the Town Council dated November 12, 2013 and as filed with the office of the Town Clerk.**

Motion: by Councilor Bowes to approve Order 13 057(2)

Second: by Councilor Ryan

Vote: For (7), Against (0), Absent (1- DeNapoli), Abstain (1-Kokoros)

- (3) Favorable action to continue to adopt the recommendation of the Mayor and the Board of Assessors, as outlined in a memorandum to the Town Council dated November 12, 2013 and as filed with the office of the Town Clerk, to decline the adoption of the “Open Space” discount.**

Motion: by Councilor Bowes to approve Order 13 057(3)

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

- (4) Favorable action to continue to adopt the recommendation of the Mayor and the Board of Assessors, as outlined in a memorandum to the Town Council dated November 12, 2013 and as filed with the office of the Town Clerk, to decline the adoption of the “Residential Exemption”.**

Motion: by Councilor Bowes to approve Order 13 057(4)

Second: by Councilor Ryan

Vote: For (8), Against (0), Absent (1- DeNapoli)

NEW BUSINESS

None

ADJOURNMENT

It was unanimously voted to adjourn the meeting at 9:02p.m.

Respectfully submitted,
James M. Casey
Clerk of the Council

Documents provided for Meeting

- 046 13 Council President: Fahey-Maccarone Recognition
- 047 13 Council President: Marge Crispin Center Holiday Food Drive
- 048 13 Council President: Thanksgiving Day Rally
- 049 13 Clerk of the Council: 2014 Proposed Meeting Calendar
- 032 13 Council President: Fall Yardwaste Curbside Pick-up
- 038 13 Council President: Braintree Christmas Party for Toys for Tots
- 041 13 Councilor Joyce: 3rd Annual Morrison School/PTO Jingle Jaunt 5K Run/Walk
- 13 056 NationalGrid: Petition – 61 Somerville Avenue
- 13 058 NationalGrid: Petition – 97 Eleanor Drive
- 13 059 Mayor: Appointment of Richard McDonough to Zoning Board of Appeals
- 13 061 Councilor Clifford: Council Compensation
- 039 13 Councilor Dingee: Financial Audit Meeting Expenses
- 13 047 Mayor: Supplemental Appropriations FY14 – School
- 13 048 Mayor: Supplemental Appropriations FY14 – Municipal License and Inspection/Mileage Account
- 13 049 Mayor: Line Item Transfer FY14 – DPW/Vandalism Repairs Account
- 13 050 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Mileage Account
- 13 051 Mayor: Line Item Transfer FY14 – Municipal License and Inspection/Administrative Clerical Account
- 13 052 Mayor: Line Item Transfer FY14 – Finance/IT Maintenance Account
- 13 053 Mayor: Line Item Transfer FY14 – DPW/Waste Collections Consultant Account
- 13 054 Mayor: Line Item Transfer FY14 – DPW/Building Repairs Account
- 13 055 Mayor: Line Item Transfer FY14 – Sewer/Bond Principal Account
- 13 057 Board of Assessors: FY2014 Tax Levy
- 13 059 Mayor: Appointment of Richard McDonough to Zoning Board of Appeals
- 13 060 Mayor: Appropriation from Community Preservation Fund – Braintree Soldier's Memorial Statue
- 13 061 Councilor Clifford: Council Compensation
- 040 13 Councilor Powers: Policy and Procedure for Storm Communications

Casey, Jim M.

From: Clifford, Dan
Sent: Monday, November 25, 2013 11:59 AM
To: Mike Sullivan
Cc: Kokoros Charles; Casey, Jim M.
Subject: RE: Yard waste pick up

Mike,

Sorry for your trouble but thank you for bringing this forward. I can tell you, this is happening across the town. I have called the company owner twice this month for the same reason.

We will bring the company to task.

Chuck and Jim, suggest we get the Mayor's office (j.kuntz) into the full council meeting on Dec 3 for a postmortem of these events and performance report overall.

Mike, I hope you enjoy Thanksgiving.

Sincerely,

-Dan-

Dan Clifford
Town Councilor District 6 (P6A & P6B formerly P11 & P12)
617-797-5534 (Cell)

"Understand what is important and stand-up for it"

"Plan, implement, track, measure and report"

From: Mike Sullivan [mikesullivan0209@gmail.com]
Sent: Sunday, November 24, 2013 5:54 PM
To: Mayors Office
Cc: Town Councilors
Subject: Yard waste pick up

Mr mayor I hope this trash company is not a joke because their price was the lowest bid. When we had Capitol waste they never missed a pick up in fact the guys on the route knew that I'm handicapped & would offer to help me bring in me barrels . My yard waste had been out since fri night @8pm it is still sitting there on the sidewalk so much for cleaning up Braintree my leaves will be all over Adams st.

Thank you mike Sullivan
75 Adams st Braintree
617-650-2408

Policy # 1- Department Travel:

Travel for Town related business must be pre-approved during the budget process. The form entitled “Addendum A” shall be completed. For each conference or meeting attended, the form requesting approval should be submitted accompanied with the budget. The form will ask for the following information: Conference Date, Description of Conference, Agenda or course description, number of days attended, relativity to job function, expected value to Council member or employee including continuing education credits, expected value to both the individual and the Town expressed both quantitatively and qualitatively, number of days out of the office, estimated costs broken out by lodging, travel, and conference/meeting expenses along with a comparison showing the most economical choice is presented for pre-approval. The form will be signed by the Council President if the budget is approved by the Town Council.

The Council President shall sign all requests for payment submitted to the Town Accountant.

At the conclusion of the conference or meeting, the attendee shall give a detailed summary explaining if the objectives of the meeting or conference were met and what was accomplished at the meeting or conference to the Clerk of the Council to be distributed to all Council members at their next meeting.

Unanticipated requests not approved during the budget process shall be pre-approved by the Town Council at one of its meetings.

Report on Review of Departmental Travel Expenses

Findings and Recommendations Regarding
Departmental Travel Expenses

Eric Kinsherf, Town Auditor

11/7/2013

Review of Departmental Travel Expenses

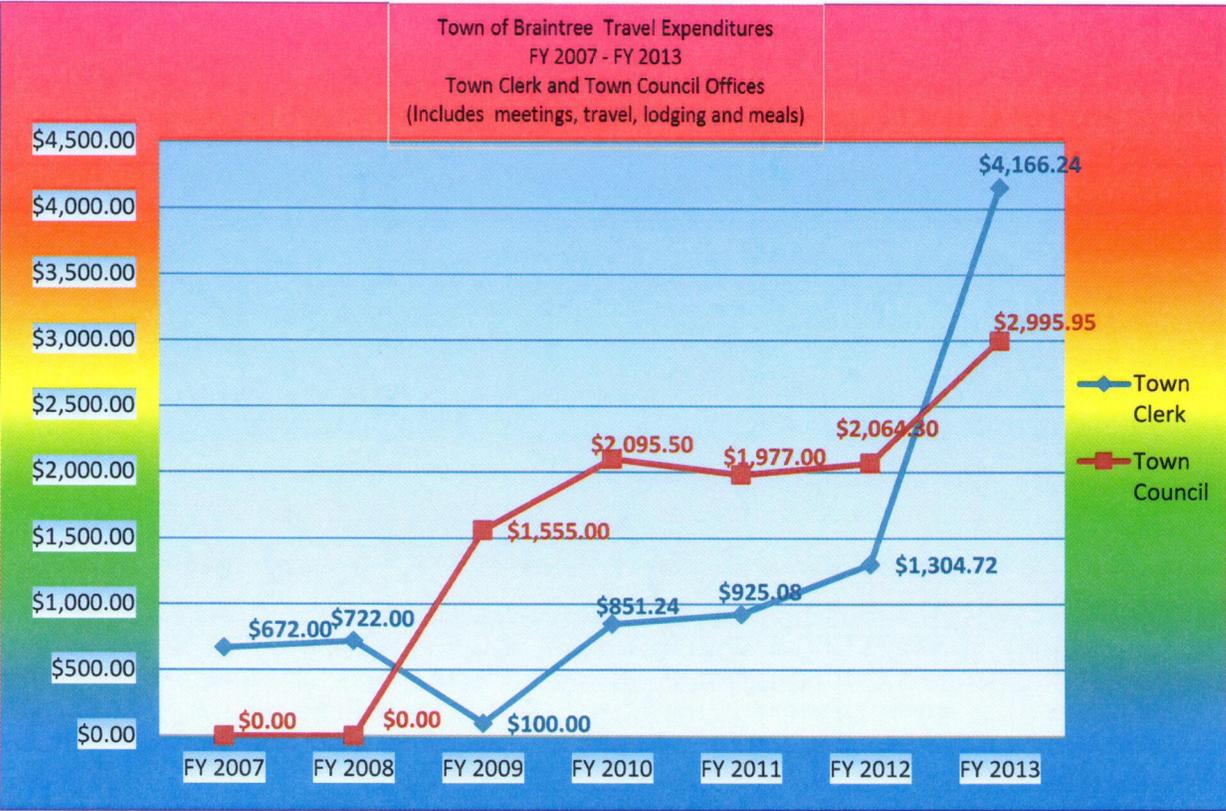


Table of Contents

INTRODUCTION	4
SUMMARY OF TOWN AUDITOR FINDINGS	4
There is no pre-approval process for conference, lodging and travel expenses	5
Finding.....	5
Recommendation.....	5
Some payment requests for travel expenses submitted did not have the Council President’s signature	5
Finding.....	5
Recommendation.....	5
The total cost of conference attendance should include the number of working days away from the office	5
Finding.....	5
Recommendation.....	5
The following information was not ascertainable upon initial review of conferences:.....	6
Finding.....	6
Recommendation.....	6
Appendix A.....	7

INTRODUCTION

The Town of Braintree Town Council's President, Charles Kokoros, requested a review of Travel Expenses that relate to departments which report to the Town Council. Three years were reviewed: FY 2012, FY 2013 and FY 2014 year to date.

SUMMARY OF TOWN AUDITOR FINDINGS

- There is no pre-approval process for conference, lodging and travel expenses
- Some payment requests for travel expenses submitted did not have the Council President's signature
- The total cost of conference attendance should include the number of working days away from the office
- The following information was not ascertainable upon initial review of Conferences:
 - Description of Conference
 - Agenda or course description
 - Number of days attended
 - Relativity to job function
 - Expected value to Council member or employee
 - Expected value to the Town
 - Number of days out of the office due to conference and meeting travel

There is no pre-approval process for conference, lodging and travel expenses

Finding

When reviewing the travel expenses, there is no pre-approval process for conference, lodging and travel expenses.

Recommendation

Travel-related costs should be approved in advance by the Ways and Means Committee when budgets are approved. If there are unanticipated costs, a request must be submitted to the Council and then get referred to the Ways and Means Committee for approval. The form to be used to document this process is shown in Appendix A attached hereto and incorporated herein by reference.

Some payment requests for travel expenses submitted did not have the Council President's signature

Finding

In my review of the vouchers requesting payment for expenses incurred by employees, some vouchers submitted lacked a signature from the Council President.

Recommendation

Any vouchers requesting payment in reimbursement for expenses for travel-related costs should be pre-approved using the form as shown in in Appendix A. The signed form should accompany the reimbursement request.

The total cost of conference attendance should include the number of working days away from the office

Finding

As the Town of Braintree pays the employee for the number of days he/she is out of the office at a conference, the total cost of the conference should include the daily pay rate of the individual attendee.

Recommendation

Any vouchers requesting payment in reimbursement for expenses for travel-related costs should include the number of working days away from office. (See Appendix A)

The following information was not ascertainable upon initial review of conferences:

- Description of Conference
- Agenda or course description
- Number of days attended
- Relativity to job function
- Expected value to Council member or employee
- Expected value to the Town
- Number of days out of the office due to conference and meeting travel

Finding

Since the information above is crucial in the determination of whether a travel expense is eligible for approval, this information should be included in future requests for payment vouchers submitted by departmental employees.

Recommendation

Obtain and review all responses from departmental employees submitted to Town Council. Any vouchers requesting payment in reimbursement for expenses for travel-related costs should include the items included above. (See Appendix A)

**ADDENDUM A
REQUEST FOR TRAVEL EXPENSE APPROVAL**

REQUESTOR: _____

DEPARTMENT: _____

DATE OF MEETING OR CONFERENCE: _____

1) Name and Description of Conference _____

2) Agenda or course description _____

3) Number of days for conference _____

4) Relativity to job function _____

5) Expected value to Council member or employee including continuing education credits _____

6) Expected value to the Individual and Town expressed both **quantitatively** and qualitatively

**ADDENDUM A
REQUEST FOR TRAVEL EXPENSE APPROVAL**

7) Number of days out of the office due to conference and meeting travel _____

- a) Meeting Cost _____
- b) Travel Cost _____
- c) Lodging Cost _____
- d) Total Cost _____

e) Comparable costs showing the most economical choice is presented for pre-approval _____

Authorized Signature (Requestor)

**Town Council President certifying favorable
vote**

Approval date _____

040 13

Councilor Powers: Policy and Procedure for Storm Communications

In an effort to promote communication to and from the Mayor's office with councilors during storms or other weather related events, the following policy and procedure is put forward for consideration:

The Mayor's office will designate a Point of Contact (POC) to be reached during business hours and non-business hours. Councilor's may contact this person and make inquiries on behalf of constituents with concerns or specific issues, and or seek information regarding storm or weather related event operations at that time. The (POC) will report back information and answers to each councilor's inquiry as soon as possible in a reasonable amount of time.

The Mayor's Office will provide an oral briefing within 12 hours or next morning business hours for all councilors on storm or weather event related information on town operations either in person or via conference call and answer Councilor's questions and inquiries.

In severe or serious weather conditions or events the Mayor's office shall consider utilizing one or more communications methods to notify the Council and public; reverse 911 calling, Town Website, twitter or any other electronic communication methods.

The Mayor's Office will provide a general written briefing to all Town Councilors on storm operations and informational updates within 72 hours of a storm or weather related event commencing.

REILLY BERCH

ATTORNEYS AT LAW
19 SOUTH MAIN STREET
RANDOLPH, MASSACHUSETTS 02368

TEL (781) 961-7313
FAX (781) 961-7343

LEGAL ASSISTANT
IRMA R. SANDS

KEVIN M. REILLY
LISA H. BERCH

November 14, 2013

Town of Braintree
Office of the Town Council
One John Fitzgerald Kennedy Memorial Drive
Braintree, MA 02184

Att: Mr. James Casey, Clerk of the Council

Re: Elmlawn Road Extension

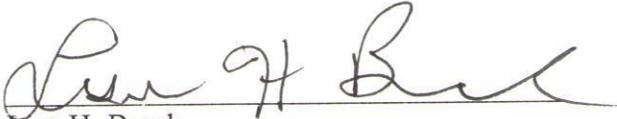
Dear Mr. Casey:

Enclosed please find the following documents for the Street Acceptance in the above matter:

1. Certified Abutters List for the above property;
 2. Mylar and three copies of Street Acceptance Plan for Elmlawn Road Extension;
 3. Twenty-two (22) envelopes that have all been addressed and stamped to the abutters.
 4. Application for Street Acceptance –
- Please advise if there is anything further you may need.

Thank you and your staff for your courtesy and cooperation in this matter.

Yours very truly,


Lisa H. Berch

LHB/iss
Enclosures

ORDER #:

Application for Street Acceptance – Worksheet

SECTION TO BE COMPLETED BY PETITIONER

Petitioner

Name: Elmlawn LLC

Address: 678 Depot Street
Easton, MA 02356

Contact/Billing Information

Name: Lisa H. Berch, Esq.
Attorney for Elmlawn LLC

Address: 19 South Main Street
Randolph, MA 02368

*Petition Submitted By:

Lisa H. Berch Attorney for Elmlawn LLC.

Date Received



Office of the Board of Assessors

ONE JOHN FITZGERALD KENNEDY MEMORIAL DRIVE
BRAINTREE, MASSACHUSETTS 02184
TEL: (781) 794-8050 • (781) 794-8056
FAX: (781) 794-8068

DATE: November 14th 2013

APPLICANT: Elmlawn LLC

PROPERTY LOCATION: Elmlawn Road Extension

MAP AND PLOT: 2072 0 60, 2072 0 61, 2072 0 62, 2072 0 63,
2072 0 64, 2072 0 65, 2072 0 66 and 2072 0 67,
consecutively.

This is to certify that at the time of submission of this form to the Board of Assessors, the names and addresses of the parties assessed as adjoining owners to the parcel of land shown and described are as written and are the parties according to the records of the Assessors.

Office of the Board of Assessors



Robert M. Cusack
Chairman

Abutters List

ParcelID	Location	Owner	Co-Owner	Mailing Address	City	State	Zip
2070 0 24	150 HOLMES ST	CARROLL CHARLES E/TERESA M	150 HOLMES ST REALTY TR	150 HOLMES ST	BRAINTREE	MA	02184
2070 0 47	120 HOLMES ST	GRAZIANO FIORE A	GRAZIANO CARMELA B TBY	120 HOLMES STREET	BRAINTREE	MA	02184
2070 0 48	130 HOLMES ST	DRAKE KEITH S	DRAKE VIVIAN	130 HOLMES ST	BRAINTREE	MA	02184
2070 0 49	140 HOLMES ST	TRETOLA CAROLYN M TRUSTEE	140 HOLMES STREET RLTY	140 HOLMES STREET	BRAINTREE	MA	02184
2072 0 1	19 CONRAD ST	CHIMINIELLO RALPH P		19 CONRAD STREET	QUINCY	MA	02169
2072 0 18	155 ELMLAWN RD	NGUYEN VAN VUONG	NGUYEN MAO TBYE	155 ELMLAWN RD	BRAINTREE	MA	02184
2072 0 2	3 CONRAD ST	LYONS JOHN F TRS	LYONS ANNETTE J TRS	3 CONRAD ST	BRAINTREE	MA	02184
2072 0 30	63 ROBERT ST	WONG JAMES L	WONG YONY L TBYE	63 ROBERT ST	BRAINTREE	MA	02184
2072 0 30E	198 ELMLAWN RD	SHEEHAN BRUCE P	SHEEHAN SAMANTHA L TE	198 ELMLAWN RD	BRAINTREE	MA	02184
2072 0 30F	202 ELMLAWN RD	CROWELL MARY ELLEN	CROWELL RICHARD W	202 ELMLAWN ROAD	BRAINTREE	MA	02184
2072 0 30G	55 ROBERT ST	GAUGHAN RICHARD J	GAUGHAN SUSAN M	55 ROBERT ST.	BRAINTREE	MA	02184
2072 0 4	15 CONRAD ST	RAFFA JOHN J	RAFFA JEAN TBYE	15 CONRAD ST	BRAINTREE	MA	02184
2072 0 6	27 ROBERT ST	HURLEBAUS THOMAS F	HURLEBAUS SUSAN E	27 ROBERT ST	BRAINTREE	MA	02184
2072 0 60	205 ELMLAWN RD	ANGELUCCI GIOVANNI	WOORI JOANNE JTS	205 ELMLAWN RD	BRAINTREE	MA	02184
2072 0 61	215 ELMLAWN RD	HYNES SHAWN	KELLY JESSICA A TBYE	215 ELMLAWN RD	BRAINTREE	MA	02184
2072 0 62	225 ELMLAWN RD	XU MING B		225 ELMLAWN ROAD	BRAINTREE	MA	02184
2072 0 63	235 ELMLAWN RD	SETO SHUI LUN	LEE JENNIFER K TBYE	235 ELMLAWN ROAD	BRAINTREE	MA	02184
2072 0 64	245 ELMLAWN RD	ZAHARAN SAMIEH	ZAHARAN REGINA NORTON	245 ELMLAWN ROAD	BRAINTREE	MA	02184
2072 0 65	230 ELMLAWN RD	NG PETER	NG JILL TBYE	230 ELMLAWN RD	BRAINTREE	MA	02184
2072 0 66	220 ELMLAWN RD	BAPTISTE ROLPH JEAN	WEISS RONALD J JTS	220 ELMLAWN ROAD	Braintree	MA	02184
2072 0 67	210 ELMLAWN RD	CESARZ JAMES J	CESARZ TRACEY C TBYE	455 MIDDLE STREET	BRAINTREE	MA	02184
2072 0 7	33 ROBERT ST	MCCLOUGHLIN MARY C	MCCLOUGHLIN ELIZABETH A	33 ROBERT STREET	BRAINTREE	MA	02184

End of Report

2012 060-67 ABUTTERS LIST

DATE: 11/14/13

LOCUS MAP & LOT:

LOCUS OWNER: Elmlawn LLC
LOCUS ADDRESS: Elmlawn Road Extension

CONTACT PERSON: Lisa H. Berch, Esq.
CONTACT PHONE #: 781-961-7313

PLEASE PRINT CLEARLY

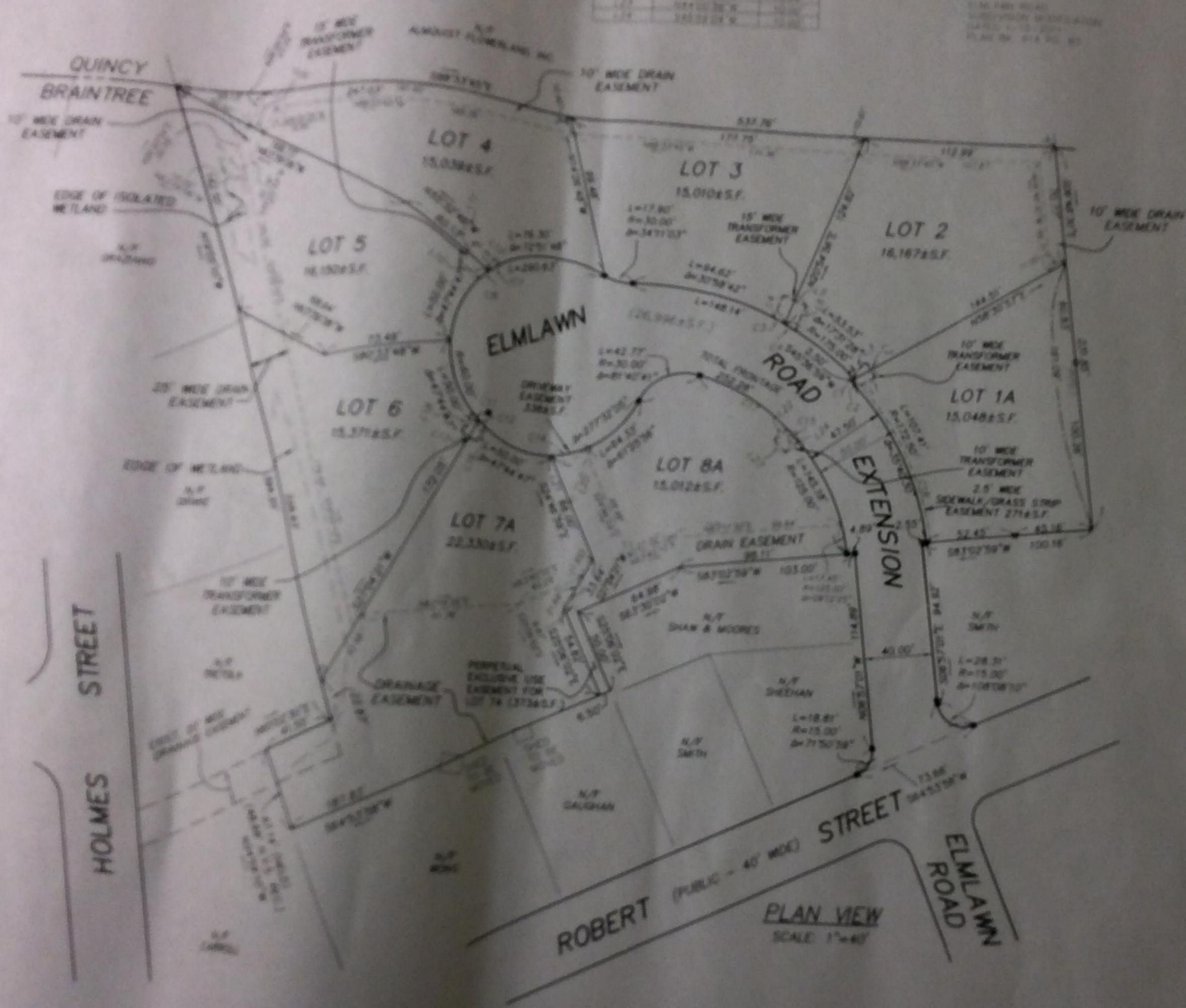
PARCEL ID / MAP AND LOT #'s	LOCATION OF PROPERTY	PROPERTY OWNER'S NAME AND MAILING ADDRESS
2070 047		
11 048		
11 049		
2070 024		
2072 030		
11 030G		
11 030D		
11 030E		

ABUTTERS LIST

PARCEL ID / MAP AND LOT #'s	LOCATION OF PROPERTY	PROPERTY OWNER'S NAME AND MAILING ADDRESS
2072 0 30F		
2072 0 18		
2072 0 7		
2072 0 6		
" 0 4		
" 0 1		
" 0 2		
2072 0 63		
" 0 64		

" 0 65
 " 0 66
 " 0 67
 " 0 60
 " 0 61

2072 0 62

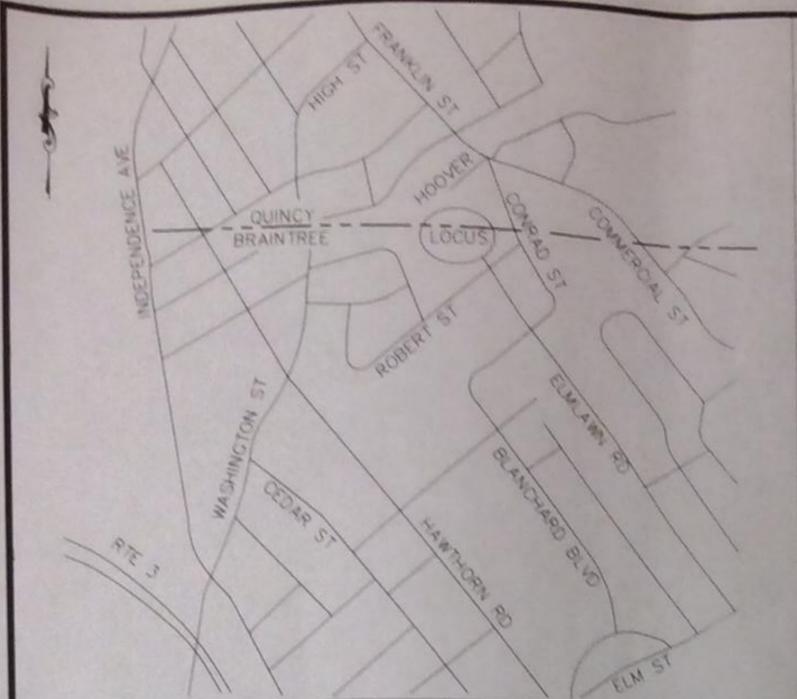


PLAN VIEW
 SCALE 1"=40'

BORDERLINE
 Civil Engineering
 675 Pleasant Street
 Springfield, MA 01105

STREET
 BRAINTREE
 ELMLAWN

I CERTIFY THAT THIS PLAN HAS BEEN PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF MASSACHUSETTS.



LOCUS MAP
1 INCH = 600± FEET

CURVE	LENGTH	RADIUS
C1	5.15'	175'
C2	5.11'	175'
C3	7.54'	175'
C4	7.58'	60'
C7	7.88'	60'
C8	7.63'	60'
C11	5.27'	60'
C12	5.14'	60'
C14	20.42'	60'
C15	10.00'	60'
C17	61.63'	60'
C18	109.04'	60'

PLAN BK. 614 PG. 87

METES AND BOUNDS DESCRIPTION

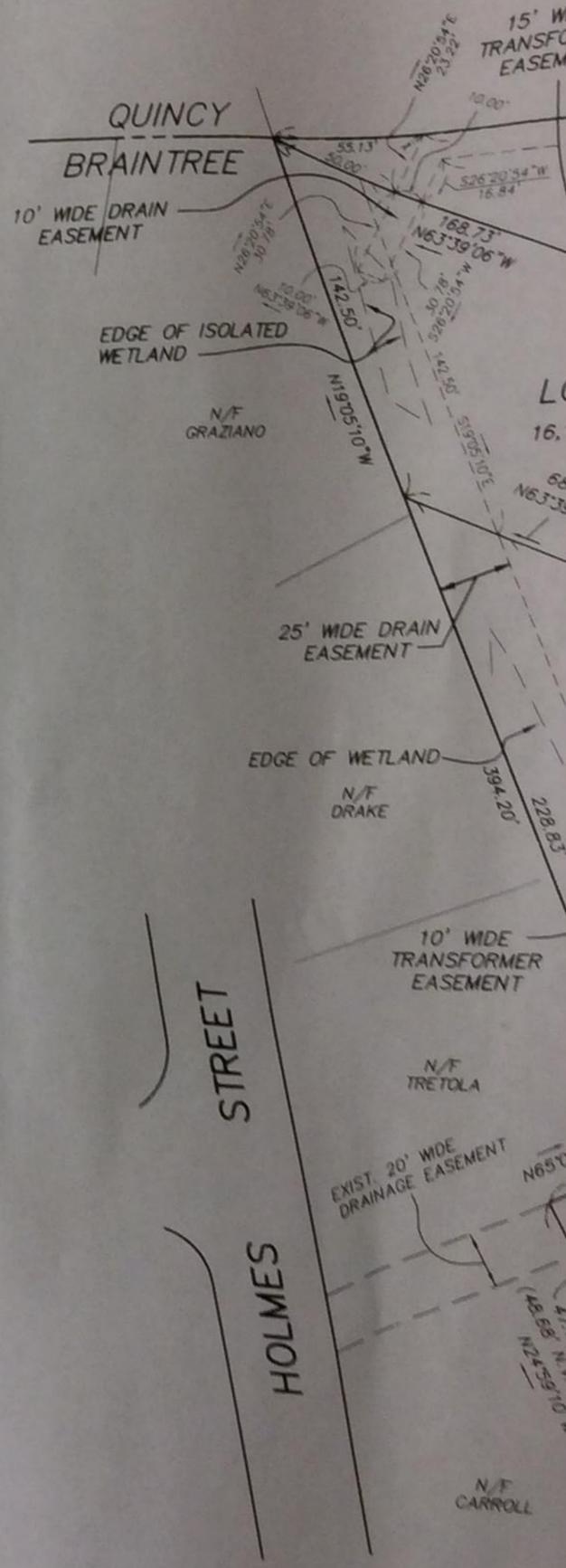
ELMLAWN ROAD MODIFICATION, BRAINTREE, MA

BEGINNING AT A POINT ON ROBERT STREET AT THE SOUTHWESTERLY CORNER OF ELMLAWN ROAD

- NORTHERLY ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 15.00 FEET AND A LENGTH OF 18.81 FEET ALONG ELMLAWN ROAD TO A POINT; THENCE RUNNING
- N06°57'01"W 114.89 FEET TO A POINT; THENCE TURNING AND RUNNING
- S83°02'59"W 4.89 FEET TO A POINT; THENCE TURNING AND RUNNING
- NORTHWESTERLY ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 125.00 FEET AND A LENGTH OF 145.18 FEET ALONG ELMLAWN ROAD TO A POINT; THENCE RUNNING
- WESTERLY ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 30.00 FEET AND A LENGTH OF 42.77 FEET ALONG ELMLAWN ROAD TO A POINT; THENCE RUNNING
- NORTHWESTERLY ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 60.00 FEET AND A LENGTH OF 290.63 FEET ALONG ELMLAWN ROAD TO A POINT; THENCE RUNNING
- EASTERLY ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 30.00 FEET AND A LENGTH OF 17.90 FEET ALONG ELMLAWN ROAD TO A POINT; THENCE RUNNING
- SOUTHEASTERLY ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 175.00 FEET AND A LENGTH OF 148.14 FEET ALONG ELMLAWN ROAD TO A POINT; THENCE RUNNING
- S45°36'59"W 2.50 FEET TO A POINT; THENCE TURNING AND RUNNING
- SOUTHERLY ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 172.50 FEET AND A LENGTH OF 107.41 FEET ALONG ELMLAWN ROAD TO A POINT; THENCE RUNNING
- S83°02'59"W 2.55 FEET TO A POINT; THENCE TURNING AND RUNNING
- S06°57'01"E 94.92 FEET TO A POINT; THENCE TURNING AND RUNNING
- EASTERLY ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 15.00 FEET AND A LENGTH OF 28.31 FEET ALONG ELMLAWN ROAD TO A POINT AT THE INTERSECTION OF ROBERT STREET; THENCE RUNNING
- S64°53'58"W 73.66 FEET ALONG ROBERT STREET TO THE POINT OF BEGINNING

RECORD LOT OWNERS:

- LOT 1A
N/F ANGIUCCI & WUORI
40 ALBERTINA STREET, QUINCY, MA
- LOT 2
N/F HYNES
215 ELMLAWN ROAD, BRAINTREE, MA
- LOT 3
N/F MING
225 ELMLAWN ROAD, BRAINTREE, MA
- LOT 4
N/F SETO & LEE
235 ELMLAWN ROAD, BRAINTREE, MA
- LOT 5
N/F ZAHRAN
245 ELMLAWN ROAD, BRAINTREE, MA
- LOT 6
N/F PETER AND JILL NG
230 ELMLAWN ROAD, BRAINTREE, MA
- LOT 7A
N/F BAPTISTE & WEISS
220 ELMLAWN ROAD, BRAINTREE, MA
- LOT 8A
N/F CESARZ
210 ELMLAWN ROAD, BRAINTREE, MA



LINE	BEARING	LINE
L1	N58°30'57"E	10.00'
L2	N31°29'03"W	10.00'
L3	N58°30'57"E	12.29'
L4	N20°54'36"E	15.00'
L5	S69°05'04"E	15.00'
L9	N14°26'48"W	18.71'
L10	N55°32'46"W	15.00'
L11	N34°27'14"E	15.00'
L12	N55°32'46"W	18.72'
L16	S27°04'21"W	10.00'
L17	N62°55'39"W	10.00'
L18	S27°04'21"W	12.85'
L20	S17°05'31"W	35.66'
L21	N24°46'59"W	30.02'
L22	S45°59'04"W	10.00'
L23	N44°00'56"W	10.00'
L24	S45°59'04"W	10.00'

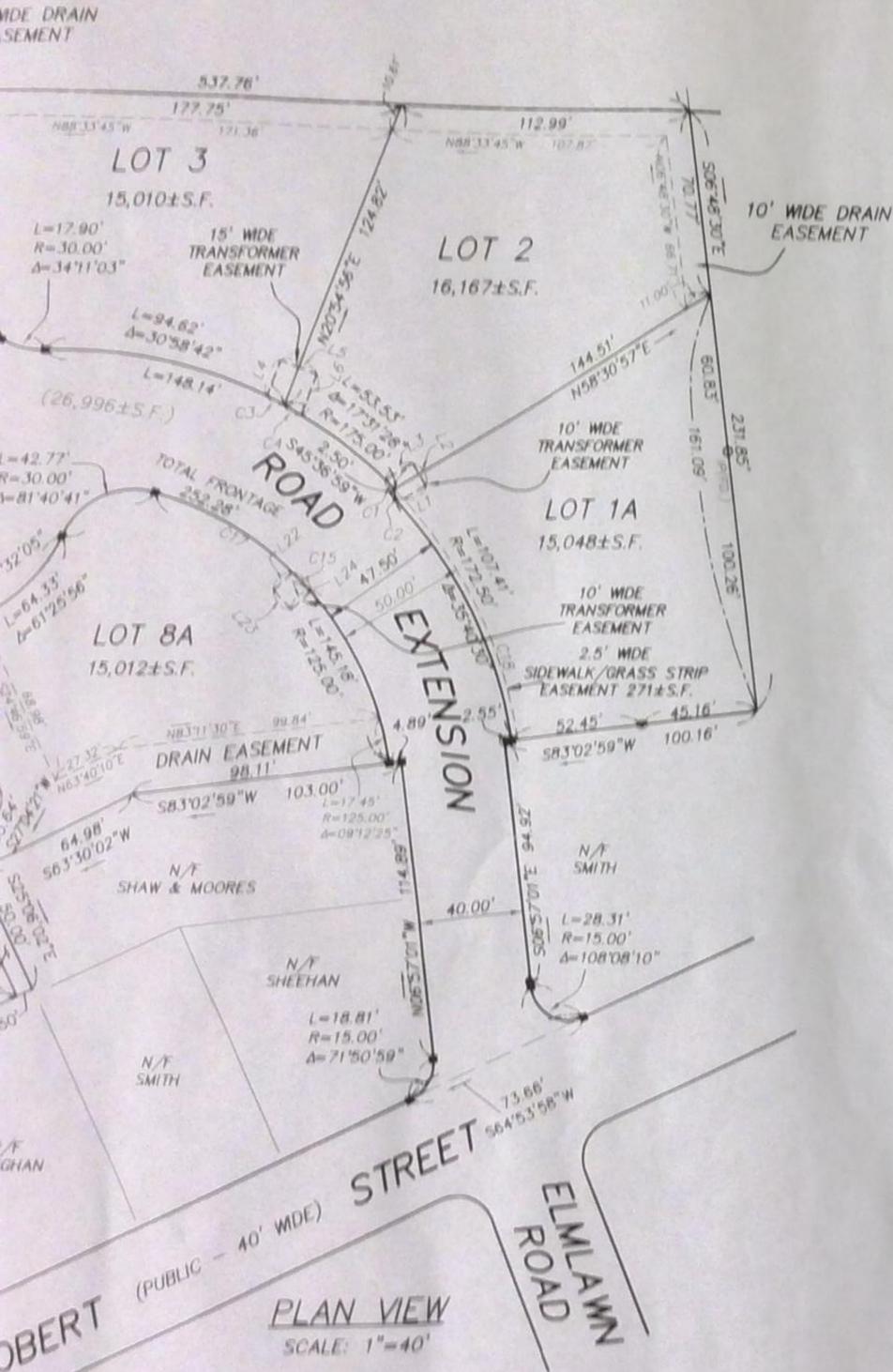
IRC(FD) - DENOTES IRON ROD CAP FOUND
 ■ - INDICATES GRANITE BOUND SET

ASSESSORS REFERENCE:

BRAINTREE MAP 2072 LOTS 60-67

PLAN REFERENCE:

ELMLAWN ROAD
 SUBDIVISION MODIFICATION
 DATED 1-15-2011
 PLAN BK. 614 PG. 87



I CERTIFY THAT THIS PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS.



8-15-12
 DATE

RESERVED FOR REGISTRY USE

RECOMMENDED BY THE BRAINTREE PLANNING BOARD

DATE:

ACCEPTED BY THE BRAINTREE CITY COUNCIL-MAYOR

DATE:

APPROVED AND ADOPTED AS THE OFFICIAL CITY WAY LAYOUT OF THE CITY COUNCIL AND MAYOR OF BRAINTREE.

I CERTIFY THAT THIS LAYOUT WAS RECEIVED AND A COPY PLACED ON FILE AT THE OFFICE OF THE CITY CLERK IN ACCORDANCE WITH MASSACHUSETTS GENERAL LAWS, CHAPTER 82, SECTION 23.

BRAINTREE CITY CLERK

DATE

REVISIONS

No.	DATE	DESCRIPTION

BORDERLAND ENGINEERING, INC.

Civil Engineering · borderlandeng.com · Site Planning
 61b Pleasant Street office 781-963-9500
 Randolph, MA 02368 fax 888-566-4131

**STREET ACCEPTANCE PLAN
 IN
 BRAINTREE, MASSACHUSETTS
 ELMLAWN ROAD EXTENSION**

OWNER:

N/F ELMLAWN, LLC
 678 DEPOT STREET, EASTON, MA
 DEED BK. 28337 PG. 260

"ALMQUIST ESTATES MODIFICATION"

DRAWING SCALE: 1 INCH = 40 FEET

PROJECT NUMBER: P1274

DATE: AUGUST 15, 2012

SHEET 1 OF 1

To: Charles C. Kokoros, President of the Council
Clerk of the Council
Town Clerk

Cc: Edward Spellman, Director of Municipal Finance
Peter J. Morin, Chief of Staff and Operations

From: Joseph C. Sullivan, Mayor

Date: November 25, 2013

RE: Line Item Transfers to Fund School Collective Bargaining Agreement

I am pleased to report that collective bargaining agreements have been reached between the Town of Braintree and the unions representing the teachers, administrators, custodians and other employees of the Braintree School Department. The unions and the School Committee have formally voted to approve the agreements. The agreements include a two percent (2%) wage increase for the current fiscal year and the following two years as well. It is a fair and affordable agreement. In anticipation of approval of an agreement, funds were appropriated to a salary reserve account in the previously approved Fiscal Year 2014 budget. No new or additional appropriation of funds is required to fund this agreement.

Therefore, I am putting forward the following motion to transfer funds from the approved Fiscal Year 2014 budget to the School Department budget to fund the agreement:

MOTION:

That the Town vote to amend the wage and salary classification schedules, as most recently amended by appropriating the sum of \$837,543 for the purpose of funding a wage increase for School Department personnel effective July 1, 2013, and for this purpose, the sum of \$837,543 be transferred from the Human

Resources Department/Program 02 Employee Benefits/Benefits Reserve account to the School Department Salary Reserve Account 01-30001-5179; and further that the Director of Municipal Finance is authorized to allocate said sums to and among the various accounts affected thereby in such amounts as are proper and required.

Since these requests involve the appropriation of funds within the fiscal year 2014 budget, advertising and a public hearing is required under the sections 2-9 and 6-7 of the Town Charter.

To: Charles C. Kokoros, President of the Council
Clerk of the Council
Town Clerk

From: Peter J. Morin, Chief of Staff and Director of Operations
Edward Spellman, Director of Municipal Finance

CC: Joseph C. Sullivan, Mayor

Date: November 25, 2013

RE: Free Cash and Retained Earnings Approval and Transfer Request

The Department of Revenue has certified our General Fund Free Cash and our Enterprise Fund Retained Earnings for FY 2013 as follows:

General Fund Free cash	\$14,923,843
Water Sewer Retained Earnings	\$ 2,884,580
Golf Retained Earnings	\$ (52,033)

In July Mayor Sullivan submitted to the Town Council for review the following

Adoption of Financial Policies

Financial Policies and Reserves - This document seeks to formalize the policies we have been working on since the change in the form of government. Primary is establishing reserves and continuing our commitment to annually presenting a structurally balanced budget. We would ask for your comments on these policies and reserves levels. Please note that in the appendix chapter 6 is a chapter on capital improvement policies from the Government Finance Officers Association (GFOA). Once your review is completed we would ask for the Council to formally adopt The Financial Policies and Reserves for the Town of Braintree.

Five Year Financial Projections- This document starts with the Fiscal Year 2013 budget and makes a number of assumptions for revenues and expenditures over the next five years. The goal is for this to be an active and evolving tool for management. It compares current revenue and expenditures to prior projections. The plan is to update this document on an annual basis based on current factors and changes in the various assumptions.

Transfers to Stabilization and Capital Reserve

Stabilization Fund Replenishing the stabilization fund annually following the Commonwealth Department of Revenue's certification of Free Cash was included in the recommended financial policies. When an increase in Free Cash is realized from the prior year's operation the Mayor will submit an article to place 25% of the increase into the stabilization fund. The increase in the FY 2013 Free Cash was approximately \$3,600,000 and accordingly we are recommending a transfer of the sum of \$1,000,000 from Free Cash to the stabilization fund.

Capital Budget Reserve Also recommended was the establishment of a Capital Budget Reserve account to mitigate the need to issue debt or expend stabilization reserves or Free Cash to address future capital needs including building additions or renovations. This reserve may also be used for purchasing capital items (tangible assets or projects with a value of at least \$10,000 and a useful life of five years or more), or to pay principal and interest on debt service for capital items. Accordingly we are recommending that the fund be established and the transfer of the sum of \$1,000,000 from Free Cash to the Capital Reserve.

Golf Enterprise Transfer

The Golf Enterprise Account was certified in a small deficit of (\$52,053), due primarily to two factors,

First, the drawing down of the retained earnings balance of \$111,000 for two supplemental appropriations to fund additional merchandise for the pro shop, capital improvement on the course and for some additional part time staff at the course.

Second, the Fiscal Year 2013 budgeted revenue for the golf enterprise was \$1,389,925. The actual amount received for the fiscal year was approximately \$50,000 less than the budgeted amount. The main reason for the deficit was an \$80,000 decrease in revenue in June. The course was closed for a number of days as a result of the third wettest June in history. Had this not occurred there would have been a small increase in retained earnings for the 2013 fiscal year.

Going forward we plan to help reduce the chance of this problem occurring again by instituting a new process of annually reviewing the previous fiscal year's actual revenue and future fiscal year budget needs in the winter when the course is closed and during its slow time of year. This review will occur prior to the time other town budgets are prepared and reviewed. Rate adjustments will also be made prior to the new season to provide a revenue enhancement in the current as well as the upcoming fiscal year.

We are requesting a transfer of \$200,000 from Free Cash to the Golf Enterprise Reserve Account to balance the FY 2014 Golf budget and to allow us to set the tax rate by the end of the month. We are requesting your favorable action of this general fund transfer.

Accordingly, your review and approval of the following motion is requested:

1. Golf Enterprise

MOTION: That the sum of \$200,000 be transferred from General Fund Free Cash as follows : \$52,033 for the FY 2013 Golf Enterprise fund deficit and \$147,967 for the FY 2014 Golf enterprise Operations for the purpose of supplementing the FY 2014 Golf operations.

Since these requests involve the appropriation of funds within the fiscal year 2013 budget, advertising and a public hearing is required under the sections 2-9 and 6-7 of the Town Charter.

Motion for transfer to Stabilization:

His Honor Mayor Sullivan has submitted to the Town Council the following transfer:

The sum of \$1,000,000 be transferred from the Fiscal Year 2013 certified Free Cash to the Town's Stabilization fund.

Motion to Create Capital Reserve Account and Transfer Money from Free Cash to Capital Reserve Account

His Honor Mayor Sullivan has submitted to the Town Council the following request:

Pursuant to M.G.L. Ch. 40 section 5B, the Town Council establish a Capital Stabilization Fund for the purpose of funding public building construction, additions and renovations consistent with those that the Town may be authorized to borrow for under M.G.L. Ch 44 sections 7 and 8, and further that the sum of \$1,000,000 be transferred from the Fiscal Year 2013 certified Free Cash to the Town's Capital Stabilization Fund.

This motion will require a two-thirds majority vote for passage

Agenda Item

①

Shape and structure of the
Council Table

②

Plan future location
for Brantree Town Council meetings

Rule Thirty-Two: Standing Committees

There shall be appointed standing committees of the Council as follows:

WAYS AND MEANS to consist of five (5) members

ORDINANCE & RULES to consist of four (4) members

PUBLIC PARKS & RECREATION to consist of three (3) members

PUBLIC WORKS to consist of three (3) members

PUBLIC SAFETY to consist of three (3) members

ELDER AFFAIRS/VETERAN'S SERVICES to consist of three (3) members

EDUCATION/LIBRARY to consist of three (3) members

PERSONNEL ISSUES to consist of three (members)

Rule Thirty-Four: Special Committees

Special Committees may be authorized at any time by majority vote and shall be appointed by the President to consider such matters as the Council may refer to them.