

1. 6:30 P.M. Committee Of Ways & Means

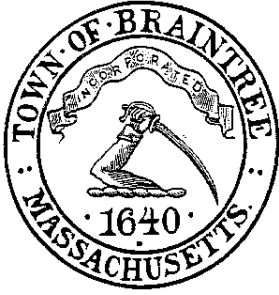
Documents:

[23 JULY 18 WM AGENDA.PDF](#)

2. 6:30 P.M. Committee Of Ways & Means

Documents:

[23 JULY 18 WM MTG.PDF](#)



**Braintree Town Council**  
**Committee of Ways & Means**  
One JFK Memorial Drive  
Braintree, Massachusetts 02184

**MEMBERS**

Joseph Reynolds, Chairman  
Julia Flaherty, Vice-Chairwoman  
Elizabeth Maglio, Member

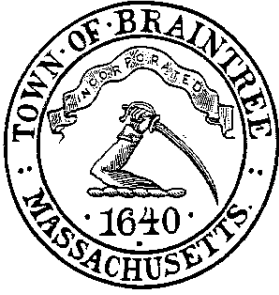
**AGENDA**

**Tuesday, July 18, 2023**

**Starting Time – 6:30p.m.**

**Johnson Chambers, Town Hall**

1. Pledge of Allegiance/Moment of Silence
2. Roll Call
3. Approval of Minutes
  - March 7, 2023
  - March 21, 2023
4. Old Business
  - None
5. New Business
  - 23 046 Mayor: Inter-Municipal Veterans' Services Agreement or take up any action relative thereto
  - 23 047 Mayor: FY23 Supplemental Appropriation #3 or take up any action relative thereto
6. Adjournment



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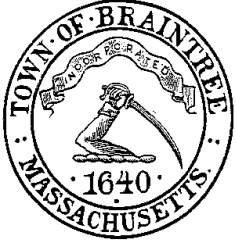
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Julia Flaherty, Vice-Chairwoman  
Elizabeth Maglio, Member

**MINUTES**  
**Tuesday, March 7, 2023**

A meeting of the Committee of Ways & Means was held in Johnson Chambers, on Tuesday, March 7, 2023 at 6:00p.m.

Councilor Reynolds was in the Chair.

Clerk of the Council, Susan M. Cimino conducted the roll call.

Present: Joseph Reynolds, Chairman  
Julia Flaherty, Vice-Chairwoman  
Elizabeth Maglio, Member  
Meredith Boericke, President (ex-officio)

Also Present: Charles C. Kokoros, Mayor  
Ed Spellman, Director of Municipal Finance  
Jim Arsenault, DPW Director  
Cindy DePina, Human Resources Director  
John Thompson, Town Engineer/Asst DPW Director  
Hilary Waite, Director Stormwater  
Melissa SantucciRozzi, Director Planning & Community Development  
Kelly Phelan, Conservation Planner  
Christopher Griffin, Acting Director of Parks & Recreation  
Elizabeth Manning, CPC Director  
Andrew Berman, President East Braintree Little League  
EBLL Board Members

**Approval of Minutes**

- None

**Old Business**

- None

## New Business

- **23 011 Mayor: CPC Appropriation—Watson Park – Delorey Field Rehabilitation, (Assessors Map 3001, Block 0, Lot 1B) or take up any action relative thereto (Public Hearing at full Council)**

Chairman Reynolds asked if there was anyone from the Mayor's office who would like to speak on Order 23 011.

Christopher Griffin, Acting Director of Parks & Recreation stated we have a unanimous favorable recommendation from the Community Preservation Committee for a complete rehabilitation of Delorey Field at Watson Park. It is the oldest field and their "home" field. This field will extend the outfield to 200 feet. Other than that there will be no other extension. New aluminum bleachers will be added. New path will be added. The old one is full of cracks.

At the January 23, 2023, meeting of the Community Preservation Committee, the Committee voted unanimously to recommend the appropriation of Community Preservation Act funds for the "Watson Park - Delorey Field Rehabilitation" project from the Undesignated Fund. The Town, acting through Mayor Kokoros and the Recreation Department, in partnership with East Braintree Little League (EBLL) proposes to undertake a complete rehabilitation of Delorey little league baseball field. The proposed work includes site preparation, a new field, new infrastructure, new fencing, dugouts, scoreboard and walkway pavement around the field. This facility has been the home of East Braintree Little League for decades and the enhancements proposed through this application will enhance the use of the property and benefit all who enjoy the area.

It has been many years since Delorey Field received a significant capital upgrade. In fact, the most recent work occurred around twenty years ago with the replacements of the field's original inground dugouts with above ground dugouts. The park's location along the coastal area has resulted in decades of weathering resulting in aging of the field's infrastructure significantly. Also, the existing pavement that runs outside the field's fence along both baselines and behind the backstop has, over the years, become cracked and damaged, causing a hazardous walkway. Additionally, the left and right field foul lines only reach one hundred and eighty feet from home plate, which is twenty feet less than the minimum required by little league for the hosting of official little league sanctioned tournaments and events. The proposed work would extend the outfield fencing to meet current little league standards.

ADA accessibility will also be addressed, bringing the facility into compliance as per the following design features:

- Accessible route to each at-grade dugout
- Slip resistant surfaces as indicated by designer and Town ADA Coordinator
- Wheelchair accessible bleachers
- Signage at proper height for handicapped parking space(s)
- Accessible route adjacent to retaining walls and mounded area behind backstop levelled for accessibility
- Access to the batting cages via accessible route

Charles C. Kokoros, Mayor stated it is so important we have good playing fields for our children. This is an opportunity for the Town to step up and do something at Watson Park for our baseball players over there.

Chairman Reynolds stated I am in full support. I am an East Braintree Little League alum. I have played on that field. This Town is a baseball town. This field is in need to bring it into regulations. This is a significant upgrade.

Chairman Reynolds asked if any Committee members would like to speak on Order 23 011.

Julia Flaherty, Vice-Chairwoman stated it is nice to review these projects with people who care in attendance. Thank you for coming out.

Councilor Flaherty asked to what extent does the plan regarding flooding being addressed to keep the fields from being flooded.

Kelly Phelan stated that the Watson park project was first to stabilize the wall and the berm came along after to prolong the life of the park and protect it from storm surge.

Councilor Flaherty asked do we have a plan to address the seawall issue? How long will it last.

John Thompson, stated during an extreme event and astronomical high tide their appeared to be some water that was coming through the wall. It was very localized and appeared to be very minor. We inspected the wall and saw no damage but traces of where the water was coming in. We will do an assessment and do a short term repair and look at possibly long term repair. We are looking at grant fund options.

Kelly Phelan stated it will last through 2070. The higher fields will still be useable.

Councilor Maglio stated anytime there was conversation around making a change at Watson there is now a turnaround with the community. Some concerns were signs on the fences and adjust where they will be placed. We mentioned ADA for batting cages. Having parking/traffic enforcement in that area a couple of times would make a big difference. Signage to encourage parking at Smith Beach would be helpful.

Christopher Griffin stated Signage would direct folks on how to walk from Smith Beach to Watson Park.

Melissa SantucciRozzi stated once we go from concept to design phase these items will be incorporated.

Councilor Maglio stated as part of this plan we are losing parking spaces.

Christopher Griffin stated there will be no extension to the parking lot. The spots taken out are spots avoided due to the possibility of a ball hitting the car.

Councilor Maglio stated I would hope soil testing will take place before any games are played due to the recent chemical fire. This is a critical piece. This should be a coordinated effort in conjunction with and paid for by Clean Harbors.

President Boericke stated looking back at the original vote from October 2021, which was for the appropriation for the design study.

Melissa SantucciRozzi stated the plans are conceptual. This was a planning and sizing exercise on what can fit where. If the plans are approved Weston/Sampson will now go and complete a full design that will be a permitting level plan that Kelly and I would get involved in reviewing.

President Boericke asked if the plans do not pass the next steps? Is there a chance the Conservation Commisison or Planning Board do not pass this?

Director SantucciRozzi stated we do not anticipate this will not be permittable. It will be in accordance of the wetlands protection act.

President Boericke stated she received some concerns about ADA and we want to be mindful this field in its future state is going to work for everybody. Is there an opportunity for the Commission on Disabilities could weigh in on the final punch list with the contractor.

Director SantucciRozzi stated we do forward our plans to all departments. If the committee wants to discuss further the committee is welcome to do so. Early in the process we request those to identify any issues.

President Boericke asked if this is a formal agreement between the town and the EBLL. I might request there be a formal memorandum of understanding because 20 years from now these same dedicated people might not be here. So everyone knows who is responsible and for what. It protects both parties.

Andrew Berman, President East Braintree Little League stated there has been a revitalization of EBLL. We have 22 board members. We have dedicated to plan for the long term. We purchased the poop Zamboni that will remove a majority of the goose droppings. We are going to vote to purchase a machine to keep the fields in pristine condition. This is a dedicated group. We take pride in Watson Park. The way the field looks and is maintained tells our children what we think about them.

Chairman Reynolds stated my questions have been answered. Thank you Mr. Berman.

Chairman Reynolds asked if there is a Motion for Order 23 011.

Motion read by Councilor Flaherty for Favorable Recommendation to the full Council:

**MOTION:** That in accordance with the provisions of Chapter 44B of the General Laws and with the recommendation of the Community Preservation Committee, the appropriation of \$737,142 from the CPA Undesignated Fund for the Watson Park - Delorey Field Rehabilitation, (Assessors Map 3001, Block 0, Lot 1B). Said funds shall be expended under the direction of the Community Preservation Committee and the Director of Planning and Community Development.

**Motion:** by Councilor Flaherty for Favorable Recommendation to the full Council to Approve Order 23 011

**Second:** by Councilor Maglio

**Vote:** For (3–Flaherty, Maglio, Reynolds), Against (0), Absent (0), Abstain (0)

- **23 009 Superintendent of Schools: MSBA Statement of Interest Core Project Braintree High School or take up any action relative thereto**

Chairman Reynolds asked if there was anyone who would like to speak on Order 23 009.

Superintendent Lee stated this is a request to allow me to submit to the MSBA Statement of Interest Core Project Braintree High School. This will be the 6<sup>th</sup> attempt. It is required that the Town Council authorize this.

Chairman Reynolds asked if any Committee members would like to speak on Order 23 009.

Councilor Flaherty asked will this be our year?

Superintendent Lee stated honestly, I do not think this is our year but I do feel we are getting close. We are up against school systems that are more dire than we are.

Chairman Reynolds asked if there is a Motion for Order 23 009.

Motion read by Councilor Flaherty for Favorable Recommendation to the full Council:

**Resolved:** Having convened in an open meeting on March 7, 2023, prior to the SOI submission closing date, the Town Council of Braintree, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 1, 2023 for the Braintree High School located at 128 Town Street, Braintree, Massachusetts, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future: Priority #5: Replacement, renovation or modernization of the school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; Priority #7: Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with the state and approved local requirements; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town of Braintree or the Braintree School Department to filing an application for funding with the Massachusetts School Building Authority.

**Motion:** by Councilor Flaherty for Favorable Recommendation to the full Council to Approve Order 23 009

**Second:** by Councilor Maglio

**Vote:** For (3–Flaherty, Maglio, Reynolds), Against (0), Absent (0), Abstain (0)



- **23 010 Mayor: Transfer Funds from Human Resources Salary Reserve or take up any action relative thereto (Public Hearing at full Council)**

Chairman Reynolds asked if there was anyone from the Mayor's office who would like to speak on Order 23 010.

Cindy DePina, Human Resources Director explained the Town continues to negotiate successor collective bargaining agreements with our unions and, in addition to the agreement reached with the Utility Workers Union of America, AFL-CIO, Local No. 466 (UWUA), the Town has reached agreement with the Braintree Library Staff Association, Local 4928 (BLSA). In order to implement the terms of the agreement for Fiscal Year 2023, I am requesting the transfer of funds to support a one percent (1%) wage increase for the current fiscal year. In total the wage increase for the BLSA is one and a half percent (1.5%) and the balance of half a percent (.5%) is coming out of the existing Library budget. This is a fair and affordable agreement that stays within the fiscal parameters that were originally requested and approved in the 2023 budget. As a result, funds for these contractual increases are to be transferred from the Town's salary reserve account in the current Human Resources budget. This is not a request for any new fiscal appropriations. The total amount to be transferred is \$8,620.76 and will be funded entirely through the Human Resources Reserve Line (0115204 578050). The current balance of the line, as approved in the original FY23 Budget less the funds transferred for the non-union salary increases, is \$407,749.25. A detailed breakdown of the transfers, including the position, the FY23 budgeted salary amount, the value of the contractual increase and the total transfer amount per position, is attached for your reference.

Chairman Reynolds asked if any Committee members would like to speak on Order 23 010.

Chairman Reynolds asked if there is a Motion for Order 23 010.

Motion read by Councilor Flaherty for Favorable Recommendation to the full Council:

**MOTION:** That the Town vote to amend .the wage and salary classification schedules, as most recently amended by appropriating the sum of \$8,620.76 for the purpose of funding a wage increase for the library employees effective July 1, 2022, and for this purpose the sum of \$8,620.76 be transferred from the Human Resources-Employee Benefits Program-Reserve Line (0115204 578050) and further, that the Director of Municipal Finance is authorized to allocate said sums to and among the various accounts affected thereby in such amounts as are proper and required. In anticipation of approval of these agreements, funds were appropriated to the reserve account in the originally approved Fiscal Year 2023 budget.

**Motion:** by Councilor Flaherty for Favorable Recommendation to the full Council to Approve Order 23 010

**Second:** by Councilor Maglio

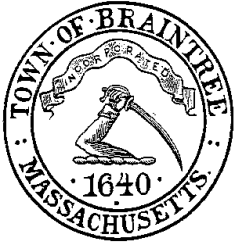
**Vote:** For (3–Flaherty, Maglio, Reynolds), Against (0), Absent (0), Abstain (0)

It was unanimously voted to adjourn the meeting at 7:05p.m. by Roll Call Vote.

Respectfully submitted,  
Susan M. Cimino  
Clerk of the Council

## **Documents provided for Meeting**

- 23 011 Mayor: CPC Appropriation—Watson Park – Delorey Field Rehabilitation, (Assessors Map 3001, Block 0, Lot 1B) or take up any action relative thereto (*Public Hearing at full Council*)
- 23 009 Superintendent of Schools: MSBA Statement of Interest Core Project Braintree High School or take up any action relative thereto
- 23 010 Mayor: Transfer Funds from Human Resources Salary Reserve or take up any action relative thereto (*Public Hearing at full Council*)



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**Committee of Ways & Means**  
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**MEMBERS**  
Joseph Reynolds, Chairman  
Julia Flaherty, Vice-Chairwoman  
Elizabeth Maglio, Member

**MINUTES**  
**Tuesday, March 21, 2023**

A meeting of the Committee of Ways & Means was held in Johnson Chambers, on Tuesday, March 21, 2023 at 6:30p.m.

Councilor Reynolds was in the Chair.  
Town Clerk, James M. Casey conducted the roll call.

Present: Joseph Reynolds, Chairman  
Julia Flaherty, Vice-Chairwoman  
Elizabeth Maglio, Member

Also Present: Ed Spellman, Director of Municipal Finance  
Jim Arsenault, DPW Director  
Mike McGourty, Facilities Director  
Cindy DePina, HR Director  
Marybeth McGrath, Municipal Licensing & Inspections Director  
Mark Dubois, Police Chief  
James F. O'Brien, Fire Chief

**Approval of Minutes**

- None

**Old Business**

- None

## **New Business**

- **23 012 Mayor: FY23 Supplemental Appropriation #1 or take up any action relative thereto**

Chairman Reynolds asked if there was anyone from the Mayor's office who would like to speak on Order 23 012.

It was explained as we approach the end of Fiscal Year 2023, we have identified several additional areas that require supplemental funds to support operations to the end of the fiscal year (June 30, 2023). The major items requiring funding are fire overtime, DPW expenses related to the maintenance consolidation with BPS, School Facilities for maintenance and repairs, equipment replacement/repairs and fuel/gasoline related line items for multiple departments.

We have worked with the Fire Chief to fund the overtime account at a more realistic number; however, injuries and sick time have resulted in overtime to cover the mandatory level of firefighters per shift. A new group of four firefighters has just graduated from the academy and is expected to reduce overtime costs through the end of the fiscal year, but additional funding is required to close out this year.

Furthermore, the Maintenance Consolidation between Town and School Facilities Departments has required salary adjustments due to the merger. Additionally, due to the unanticipated rising costs of gasoline and diesel, Police, Fire, and the DPW require additional financial support. Further, Police, Fire and DPW have experienced increased costs for necessary equipment repairs and maintenance of an aging vehicle fleet. Both Fire and DPW have had to replace aged equipment; for example, one set of tire tubes for the DPW's heavy equipment costs \$4,000. School Facilities has experienced inflationary pressure on necessary custodial supplies and requires further additional funding for building repairs, asbestos abatement, and ongoing building maintenance. Finally, additional funding is required for Human Resources for drug testing and pre-employment screening, Finance for increased insurance premiums and debt service on certain funds, Elder Affairs for fuel, utilities and building maintenance, and Licensing and Inspection for fuel and mileage.

As with prior supplemental appropriations, Finance Director Ed Spellman and the Mayor have worked closely with Department Heads to identify funds that will not be spent prior to the end of the fiscal year to significantly reduce the amount of free cash required to close out the year. As a result of these diligent efforts, department heads identified funds in the amount of \$1,104,994.30. This funding is available due to decisions to not fill positions immediately after they were vacated, delaying hiring in certain departments, setting aside funds in the 9C account at the beginning of the year and other savings resulting directly from our continued conservative fiscal management throughout the year.

In total, the current amount of supplemental funding required is \$1,587,081. The savings identified in the Departments of \$670,329 and \$434,665.30 from the County ARPA will reduce the amount required from free cash to \$482,086.70. A detail of the line items and transfers are attached to this memorandum for your review.

The supplemental request is broken down as follows:

- School Facilities--\$512,000
- DPW--\$464,770
- Fire Department--\$449,810
- Police Department--\$86,001
- Finance/ HR--\$66,300
- Elder Affairs--\$7,400
- License and Inspections--\$800

Chairman Reynolds asked if any Committee members would like to speak on Order 23 012. Questions were asked by members.

Chairman Reynolds asked if there is a Motion for Order 23 012 items 1 through 7.

Motions read by Councilor Flaherty for Favorable Recommendation to the full Council:

### **1 School Facilities**

**Motion:** That the sum of \$119,313.30 be transferred from Finance/ Administration Program 01/ 9C Reserve Account; \$5,000 be transferred from Human Resources/ Veterans Benefit Program 06/ Veterans Benefits Account; and \$387,686.70 be transferred from Fiscal Year 2022 Certified Free Cash for a total of \$512,000 to the following accounts \$50,000 be transferred to DPW/ School Facilities Program 07/ Custodial supplies Account; \$150,000 be transferred to DPW/ School Facilities Program 07/ School Building Repairs Account; \$40,000 be transferred to DPW/ School Facilities Program 07/ School Asbestos Management Account; \$10,000 be transferred to DPW/ School Facilities Program 07/ Electric Supplies Account; \$9,000 be transferred to DPW/ School Facilities Program 07/ School Time clock/ PA System Account; \$30,000 be transferred to DPW/ School Facilities Program 07/ School Plumbing Supplies Account; \$90,000 be transferred to DPW/ School Facilities Program 07/ School Heat Ventilation Supplies Account; \$30,000 be transferred to DPW/ School Facilities Program 07/ School Security Alarms Account; \$3,000 be transferred to DPW/ School Facilities Program 07/ School Fire Extinguishers Account; \$100,000 be transferred to DPW/ School Facilities Program 07/ Plumbing Hot water System Account.

**Motion:** by Councilor Flaherty for Favorable Recommendation to the full Council to Approve Order 23 012 (1)

**Second:** by Councilor Maglio

**Vote:** For (3—Flaherty, Maglio, Reynolds), Against (0), Absent (0), Abstain (0)

## **2 Public Works Department**

**Motion:** That the sum of \$226,081.30 be transferred from Fiscal Year 2023 County ARPA Revenue Loss Fund; \$12,284.70 be Transferred from Finance/ Administration Program 01/ 9C Reserve Account; \$75,000 be Transferred from Library/ Current Topics Program 05/ Librarians Account; \$3,000 be transferred from Planning and Development/ Administration Program 01/ Internships Account; \$6,000 be transferred from Planning and Development/ Administration Program 01/ Administration Expense Account; \$41,000 be transferred from Planning and Development/ Zoning Board of Appeals Program 06/ Administration Account; \$250 be transferred from Planning and Development/ Planning Board Program 04/ Eyeglasses Account; \$200 be transferred from Planning and Development/ Planning Board Program 04/ Clothing Account; \$10,000 be transferred from Planning and Development/ Economic Development Program 07/ Consultant Account; \$1,000 be transferred from Planning and Development/ Economic Development Program 07/ Legal Ads Account; \$1,952 be transferred from Planning and Development/ Economic Development Program 07/ Dues and Membership Account; \$75,000 be transferred from Human Resources/ Veterans Benefit Program 06/ Veterans Benefits Account; and \$13,002 of FY 2022 Certified Free cash for a total of \$464,770 to be transferred to the following accounts \$15,986 be transferred to DPW/ Facilities Program 02/ Department Head Account; \$15,784 be transferred to DPW/ Facilities Program 02/ Assistant Department Head Account; \$68,000 be transferred to DPW/ Facilities Program 02/ Laborer- Custodian Account; \$50,000 be transferred to DPW/ Facilities Program 02/ Casual Employee Account; \$30,000 be transferred to DPW/ Facilities Program 02/ Overtime Account; \$20,000 be transferred to DPW/ Facilities Program 02/ Lighting Account; \$21,000 be transferred to DPW/ Facilities Program 02/ Water- Sewer Account; \$80,000 be transferred to DPW/ Facilities Program 02/ Outside Motor Vehicle Repairs Account; \$4,000 be transferred to DPW/ Facilities Program 02/ Tires - Tubes Account; \$50,000 be transferred to DPW/ Equipment Maintenance Program 03/ Outside Motor Vehicle Repairs Account; \$20,000 be transferred to DPW/ Equipment Maintenance Program 03/ Equipment Maintenance Account; \$15,000 be transferred to DPW/ Equipment Maintenance Program 03/ Tire - Tube Account; \$75,000 be transferred to DPW/ Environmental Affairs Program 12/ Recycling Processing Account.

**Motion:** by Councilor Flaherty for Favorable Recommendation to the full Council to Approve Order 23 012 (2)

**Second:** by Councilor Maglio

**Vote:** For (3—Flaherty, Maglio, Reynolds), Against (0), Absent (0), Abstain (0)

### **3 Fire Department**

**Motion:** That the sum of \$208,584 be transferred from Fiscal Year 2023 County ARPA Revenue Loss Fund; \$48 be transferred from Planning and Development /Economic Development Program 07/ Dues and Memberships Account; \$45,000 be transferred from DPW/ Engineering Program 04/ Department Head Account; \$6,000; DPW/ Engineering Program 04/ Engineering Intern Account; \$2,000 be transferred DPW/ Cemetery Program 13/ Part Time employee Account; \$30,000 be transferred from DPW/ Recreation and Community Events Program 15/ Department Head Account; \$200 be transferred from DPW/ Recreation and Community Events Program 15/ Meeting and Seminars Account; \$530 be transferred from DPW/ Recreation and Community Events Program 15/ Dues and Memberships account; \$35,000 be transferred from DPW/ Summer Program 20/ Summer Part time Account; \$91,933 be transferred from Finance/Principal on Debt Program 50 / Principal on Debt Account; \$15,566 be transferred from Finance/ Interest on Debt Program 51 / Interest on Debt Account; \$14,949 From Finance/ Assessors Program 07 /Department Head Account for a total of \$449,810 to be transferred to the following accounts \$250,000 to be transferred to the Fire/ Fire Suppression Program 04/ Overtime Account; \$9,695 to be transferred to the Fire Administration Program 01/ Telephone Account; \$12,328 be transferred to Fire/ Building Maintenance Program 02/ Lighting Account; \$ 7,728 be transferred to Fire/ Building Maintenance Program 02/ Natural Gas Account; \$27,490 be transferred to Fire/ Building Maintenance Program 02/ Custodial Supplies Account; \$5,353 be transferred to Fire/ Building Maintenance Program 02/ Water- Sewer Account; \$3,123 be transferred to Fire/ Equipment Maintenance Program 03/ Equipment Maintenance Account; \$10,346 be transferred to Fire/ Equipment Maintenance Program 03/ Gas Account; \$29,018 be transferred to Fire/ Equipment Maintenance Program 03/ Diesel Account; \$5,702 be transferred to Fire/ Fire Suppression Program 04/ Deskman Account; \$32,393 be transferred to Fire/ Fire Suppression Program 04/ Out of Grade Account; \$48,047 be transferred to Fire/ Fire Suppression Program 04/ Replacement Equipment Account; \$8,587 be transferred to Fire/ Fire Boat Program 09/ Boat Maintenance Account.

**Motion:** by Councilor Flaherty for Favorable Recommendation to the full Council to Approve Order 23 012 (3)

**Second:** by Councilor Maglio

**Vote:** For (3–Flaherty, Maglio, Reynolds), Against (0), Absent (0), Abstain (0)

#### **4 Police Department**

**Motion:** That the sum of \$3,001 be transferred from the Waterways Improvement fund; \$63,389 be transferred from Blue Hills/ Regional School Assessment account and; \$19,611 be transferred from Fiscal Year 2022 Certified Free Cash for a total of \$ 86,001 to the following accounts \$3,465 be transferred to Police/ Building Maintenance Program 02 / Natural Gas Account; \$1000 be transferred to Police/ Building Maintenance Program 02 /Water- Sewer Account; \$16,730 be transferred to Police/ Building Maintenance Program 02 / Equipment Maintenance Account; \$7,501 be transferred to Police/ Building Maintenance Program 02 /Building Repairs Account; \$10,678 be transferred to Police/ Equipment Maintenance Program 03 /Outside Motor Vehicle Repairs Account; \$3,197 be transferred to Police/ Equipment Maintenance Program 03 /Tire/ Tubes Account ; \$40,429 be transferred to Police/ Equipment Maintenance Program 03 /Gasoline Account; 5360 be transferred to Police/ Harbormaster Program 09 /Outside Motor Vehicle Repairs Account; 52,000 be transferred to Police/ Harbormaster Program 09 /Gasoline Account and \$641 be transferred to Police/ Harbormaster Program 09 / Uniform Allowance Account.

**Motion:** by Councilor Flaherty for Favorable Recommendation to the full Council to Approve Order 23 012 (4)

**Second:** by Councilor Maglio

**Vote:** For (3–Flaherty, Maglio, Reynolds), Against (0), Absent (0), Abstain (0)

#### **5 Finance Division**

**Motion:** That the sum of \$9,268 be transferred from the Sewer Fund/ Principal on Debt Program 50/ Principal on Debt Account; \$3,445 be transferred from FY 2022 Certified Golf Retained Earnings and \$53,587 be transferred from FY 2022 Certified Free Cash for a total of \$66,300 to the following Accounts \$26,000 be transferred to Finance/ General Insurance Program 09/ General Insurance Account; \$7,000 be transferred to Finance/ Principal on Debt Program 50 / Principal on Debt Account; \$587 be transferred to Finance/ Interest on Debt Program 51/ Interest on Debt Account; \$2,451 be transferred to Water Fund/ Principal on Debt Program 50 / Principal on Debt Account; \$6,328 be transferred to Water Fund / Interest on Debt Program 51/ Interest on Debt Account; \$489 be transferred to Sewer Fund/ Interest on Debt Program 51 / Interest on Debt Account; \$2,000 be transferred to Golf Fund/ Principal on Debt Program 50 / Principal on Debt Account; \$1,445 be transferred to Golf Fund/ Interest on Debt Program 51/ Interest on Debt Account; \$10,000 be transferred to Human Resources/ Employee Benefits Program 04/ Drug Testing Account; \$10,000 be transferred to Human Resources/ Employee Benefits Program 04/ Pre Employment Screening Account.

**Motion:** by Councilor Flaherty for Favorable Recommendation to the full Council to Approve Order 23 012 (5)

**Second:** by Councilor Maglio

**Vote:** For (3–Flaherty, Maglio, Reynolds), Against (0), Absent (0), Abstain (0)



## **6 Elder Affairs Department**

**Motion:** That the sum of \$7,400 be transferred from Fiscal Year 2022 Certified Free Cash to the following accounts \$1,200 be transferred to Elder Affairs/ Administration Program 01 / Office Supplies Account; \$1,200 be transferred to Elder Affairs/ Equipment Maintenance Program 02 / Gas Account; \$2,000 be transferred to Elder Affairs/ Equipment Maintenance Program 02 / Outside Motor Vehicle Repairs Account; \$1,200 be transferred to Elder Affairs/ Building Maintenance Program 03 / Building Repairs Account; \$1,200 be transferred to Elder Affairs/ Building Maintenance Program 03 / Telephone Account; \$600 be transferred to Elder Affairs/ Building Maintenance Program 03 / Water Sewer Account.

**Motion:** by Councilor Flaherty for Favorable Recommendation to the full Council to Approve Order 23 012 (6)

**Second:** by Councilor Maglio

**Vote:** For (3–Flaherty, Maglio, Reynolds), Against (0), Absent (0), Abstain (0)

## **7 License & Inspections Department**

**Motion:** That the sum of \$800 be transferred from Fiscal Year 2022 Certified Free Cash to the following accounts \$200 be transferred to License & Inspections / Health Program 02/ Mileage Account; \$600 be transferred to License & Inspections/ Equipment Maintenance Program 03/ Motor Vehicle Fuel Account.

**Motion:** by Councilor Flaherty for Favorable Recommendation to the full Council to Approve Order 23 012 (7)

**Second:** by Councilor Maglio

**Vote:** For (3–Flaherty, Maglio, Reynolds), Against (0), Absent (0), Abstain (0)

It was unanimously voted to adjourn the meeting at 7:20p.m. by Roll Call Vote.

Respectfully submitted,  
Susan M. Cimino  
Clerk of the Council

## **Documents provided for Meeting**

- 23 012 Mayor: FY23 Supplemental Appropriation #1 or take up any action relative thereto

#23-046



## Office of the Mayor

One JFK Memorial Drive  
Braintree, Massachusetts 02184

Charles C. Kokoros  
Mayor

781-794-8100

To: Meredith Boericke, President of the Council  
Susan Cimino, Clerk of the Council  
James Casey, Town Clerk

From: Charles C. Kokoros, Mayor *CK*

CC: Margaret E. Laforest, Chief of Staff and Director of Operations  
Cindy DePina, Director, Human Resources  
Vincent Fontaine, Veterans Service Officer  
Crystal Huff, Town Solicitor

Date: June 14, 2023

Re: Inter-Municipal Veterans' Services Agreement

2023 JUN 14 AM 11:52  
RECEIVED TOWN CLERK  
BRAintree, MA

President Boericke, Clerk Cimino, Clerk Casey,

I am writing to request Council Approval to authorize submission of a letter to the Commonwealth of Massachusetts Executive Office of Veterans' Services for consideration of an Inter-Municipal Veterans' Services Agreement.

As the Veterans' Services Officers for the Towns of Avon and Holbrook are retiring, we were approached with an opportunity to regionalize services with our neighboring communities. The Intermunicipal agreement will designate the Town of Braintree to provide services to veterans in Avon and Holbrook. The funding will allow Veterans' Services to fund additional hours for staff. Each town will pay Braintree a pro-rata share.

There will be a formal agreement between the communities. However, the process is lengthy and we want to move forward as the fiscal years transition. Once the agreement is finalized, it will be presented to Town Council for your approval.

Accordingly, your review and approval of the following motion is requested:

**MOTION:** Authorizing Mayor Charles C. Kokoros to submit letter Commonwealth of Massachusetts Executive Office of Veterans' Services for consideration of an Intermunicipal Agreement for Veterans Services.

#23-047

*Revised*



## Mayor's Office

One JFK Memorial Drive

Charles C. Kokoros  
Mayor

781-794-8100

To: Meredith Boericke, President of the Council  
Susan Cimino, Clerk of the Council  
James Casey, Town Clerk

From: Charles C. Kokoros, Mayor *cdk*

CC: Margaret Laforest, Chief of Staff and Director of Operations  
Ed Spellman, Director of Municipal Finance  
Mark Dubois, Police Chief

Date: July 3, 2023

Re: FY23 **REVISED** Supplemental Appropriation #3  
Transfer Details and Motions

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President Boericke, Clerk Cimino, Clerk Casey,

As we approach the end of Fiscal Year 2023, we have identified one department that requires an additional transfer of funds from one of their programs to another program to support operations to the end of the fiscal year (June 30, 2023). The department is the police department (Equipment Maintenance / Fleet & Vehicles account 01121003-524003) which is running low due to higher fuel expenses, and unexpected vehicle repairs. We will use account #0121001-530003 (Data Process Costs) due to a temporary deferment of annual support and maintenance fees related to our RMS/CAD system.

The Police have also identified other lines that require internal line-item transfers within their own budget for outside motor vehicle repairs and transfers of overtime funds.

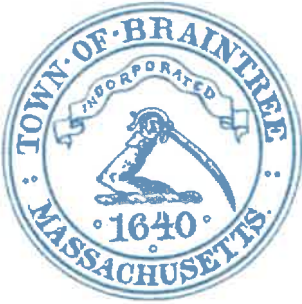
Accordingly, your review and approval of the following motions is requested:

1. Police Department

Motion: That the sum of \$50,000 be transferred from Police / Administration Program 01/ Data Processing Account to be transferred to the Police / Equipment Maintenance Program 03/ Outside Motor Vehicle Repairs Account.

2. Police Department

Motion: That the sum of \$3,000 be transferred from Police / Administration Program 01/ Data Processing Account to be transferred to the Police / Special Services Program 08/ Overtime Account, and that the sum of \$262,000 be transferred from Police / Patrol Bureau Program 04/ Sworn Personnel Account to be transferred to the Police / Detective Bureau Program 06/ Overtime Account and that the sum of \$20,000 be transferred from Police / Administration Program 01/ Administrative Clerical Account to be transferred to the Police / Detective Bureau Program 04/ Overtime Account.



Office of the Mayor  
One JFK Memorial Drive  
Braintree, Massachusetts 02184

Charles C. Kokoros  
Mayor

781-794-8100

To: Meredith Boericke, President of the Council  
Susan Cimino, Clerk of the Council  
James Casey, Town Clerk

From: Charles C. Kokoros, Mayor *cck*

CC: Margaret Laforest, Chief of Staff and Director of Operations  
Ed Spellman, Director of Municipal Finance  
Mark Dubois, Police Chief

Date: June 13, 2023

Re: FY23 Supplemental Appropriation #3  
Transfer Details and Motions

RECEIVED TOWN CLERK  
BRAintree, MA  
2023 JUN 14 AM 11:28

President Boericke, Clerk Cimino, Clerk Casey,

As we approach the end of Fiscal Year 2023, we have identified one department that requires an additional transfer of funds from one of their programs to another program to support operations to the end of the fiscal year (June 30, 2023). The department is the police departments (Equipment Maintenance / Fleet & Vehicles account 01121003-524003) is running extremely low and we will not be able to finish out FY23 with what we have left or pay any more fuel bills, due to higher fuel expense than we forecasted, and an onslaught of critical vehicle repairs we couldn't anticipate. We have a surplus in account #0121001-530003 (Data Process Costs) due to a temporary deferment of annual support and maintenance fees related to our RMS/CAD system.

Accordingly, your review and approval of the following motions is requested:

**1. Police Department**

**Motion:** That the sum of \$50,000 be transferred from Police / Administration Program 01/ Data Processing Account to be transferred to the Police / Equipment Maintenance Program 03/ Outside Motor Vehicle Repairs Account.