

**Braintree Community Preservation Committee
Minutes
October 20, 2014
Johnson Chambers – Town Hall**

Present: Linda Raiss (Chair) Ronald Frazier Paul Machado
 Dick Fletcher Darryl Mikami

Absent: Anne Murphy (V-Chair) and Pat Flynn

Also Present: Christine Stickney, Director Planning & Community Development

Meeting convened at 7:35 PM

New Business:

CPC Application/Estimates – Dick Fletcher informed the members of his review and suggested we may want to update our application information. He provided a handout with draft language. He went on to say some estimates come from architects and engineers and he feels that that is acceptable. The language doesn't change the current requirement for three (3) estimates with materials itemized and no older than three months where a contractor is involved. Dick also suggested if there are unusual circumstances when estimates cannot be obtained, an explanation should be required. It was unanimously voted to revise the wording of our application accordingly.

Wildlands Trust – Linda Raiss provided members with an update of the progress on the Conservation Restrictions with the Wildlands Trust. The Trust had a question with the dam located Pond Street on the Sunset Lake end of the property. Linda has made inquiries with the Engineering Department and they feel the Trust should not be concerned since the DPW handles the operation. The draft Restriction requires notification of the Trust if work is to be done at the dam, but does not require their approval.

Public Outreach Effort – The Chair noted this is an issue on how to get the word out to residents about the CPC and the availability of CPA funds. She provided members with public outreach portion of the Strategic Plan done for the Braintree CPC which includes a number of strategies. She feels we need to consider possible ideas for reaching residents. Anne Murphy suggested to Linda putting information in the BELD newsletter about the CPC or perhaps a booth at the Farmer's Market. Ron Frazier commented his experience with using the press to get the word out and that items have to go through the Administration for press releases. Linda asked what the policy for talking with the press is. Christine said she was unsure for Boards, but for employees it is through Mike Coughlin, Chief of Staff. She would check and get back to members. Ron Frazier noted the "you know you are from Braintree....." People participate through this for the getting information out. Linda suggested reaching out to the Braintree Forum and Braintree Cable.

Paul Machado commented on the recent story about the recreation center. Christine said the Mayor's office must have handled it. On one had contacted Planning and Community Development. Linda stated that some residents are under the impression we create projects, rather than our review applications and act as a clearing house to recommend Town Council appropriation. Linda asked Ron

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Frazier if he would be interested in working on this outreach effort. She would like the CPC to begin planning something in for the spring Farmer's Market. Darryl Mikami questioned our objective and if we should be advertising. Dick Fletcher felt informing the public of what is eligible to help broaden the pool of projects. Linda Raiss asked members to come to the next meeting with ideas for public outreach.

Old Business

Old Thayer Library – Christine reported Phase II will be completed by the end of the month. Phase III the architectural contract is being signed.

Gallivan House – The Chair reported she had talked to Matt Mees who informed her that he has a lot going on and they are working on the Restriction. Dick Fletcher suggested that they come to the next meeting as we have been hearing this for some time. Linda asked if the Society had a lawyer and Christine commented that they had been working with Carl Johnson but he has removed himself. Discussion about the different "trusts" and which one handles what was discussed and members agreed Mr. Mees should be asked to attend the Committee's 11/10/ 14 meeting.

Elm Street Cemetery Linda reported on her efforts to look into having the cemetery listed on the National Register and had spoken to Barbara Donohue, who drafted the cemetery's preservation report. Ms Donohue suggested if a consultant were to assist it may cost around \$5,000 an application prepared. Dick Fletcher questioned the benefit of having the cemetery listed on the National Register. Christine noted it would provide perpetual protection and in some instances can boost a grant application.

John Adams Park – Christine reported the last she heard the kiosk was being constructed. A member asked what happens if they don't go forward and Christine reminded members there is a CPC agreement and a recorded M.O.U. to guarantee project completion.

Ron Frazier **MOTION** to adjourn the meeting, Seconded by Paul Machado - unanimously voted. Meeting adjourned at 8:40PM

Respectfully submitted,

Christine Stickney, Director
Planning and Community Development