

CHANGE OF CORPORATE NAME

REQUIRED DOCUMENTS

Alcoholic Beverage Control Commission (ABCC)

Use this link [Alcoholic Beverages Retail Licenses | Mass.gov](https://www.mass.gov/info-details/alcoholic-beverages-retail-licenses) for ABCC documents

- LLA Certification (Completed by LLA)
- \$200 Fee via ePay
- Monetary Transmittal Form
- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Change of Corporate Name Application
- Vote of Corporate Board (Entity)
- Business Structure Documents
 - If Sole Proprietor, **Business Certificate**
 - If partnership, **Partnership Agreement**
 - If corporation or LLC, **Articles of Organization** from the Secretary of the Commonwealth

LOCAL LICENSING AUTHORITY (LLA)

- All ABCC Required Documents shown above
- \$75 filing fee and license fees payable to Town of Braintree

**Please Note: you may be requested to submit additional supporting documentation if necessary.
Hearing date will not be scheduled until all documents are submitted and reviewed by LLA**

Please download copy of Town's Policy & Regulations Governing Liquor Licenses at...

[Board of License Commissioners | Braintree, MA \(braintreema.gov\)](https://www.braintreema.gov/Board-of-License-Commissioners)