



The Commonwealth of Massachusetts  
Town of Braintree

**BUSINESS CERTIFICATE AMENDMENT**

Fee: \$12 (per change)  
change date:  
\_\_\_\_\_

Date: \_\_\_\_\_

In conformity with the provisions of Ch.110, §5 of the General Laws, as amended, the undersigned hereby declare(s) that the business under the title of:

Name of Business: \_\_\_\_\_

Address: \_\_\_\_\_

as it appears on the Business Certificate filed with the Town Clerk on \_\_\_\_\_  
(date of issue - certificate on file)

has been changed as follows:

- Discontinued (business no longer in existence)
- Retired (retiring business)
- Deceased (owner(s) deceased – business still in existence)

Name of Owner(s) Deceased: \_\_\_\_\_

- Withdraw (owner(s) withdrawing from the business – business still in existence)

Name of Owner Withdrawing: \_\_\_\_\_

- Change of Address: \_\_\_ Owner residence \_\_\_ Business location (a new emergency contact form required)

Previous Address \_\_\_\_\_

New Address \_\_\_\_\_

- Change Name of Business (minor changes only; business may need to discontinue old & open new business)

New Name: \_\_\_\_\_

Notary required ONLY when not signed in front of the Town Clerk

**Owner Signatures below – Sign ONLY in the PRESENCE of a Notary Public OR the TOWN CLERK**

Signed under penalties of perjury:

- 1. \_\_\_\_\_ 3. \_\_\_\_\_
- 2. \_\_\_\_\_ 4. \_\_\_\_\_

The Commonwealth of Massachusetts Norfolk County, ss. Date: \_\_\_\_\_

Personally appeared before me the above-named \_\_\_\_\_  
proved through satisfactory evidence of identification, which was a \_\_\_\_\_ to be the person(s)  
whose name is signed on the above document who swore or affirmed to me the contents of the document are  
truthful and accurate to the best of their knowledge and belief.

Notary Public: \_\_\_\_\_

(Town Seal)

(Notary Seal)

\_\_\_\_\_  
Town Clerk

Notary expires: \_\_\_\_\_