



**Mayor  
Erin V. Joyce**

## **Department of Planning and Community Development**

1 JFK Memorial Drive  
Braintree, Massachusetts 02184  
Phone: 781-794-8230

### **FILING REQUIREMENTS-** *Updated September 19, 2024*

### **REQUEST FOR DETERMINATION OF APPLICABILITY (RDA)**

- RDA form should include this wording “& Braintree Wetland Bylaw Ch. 12.20” to indicate you are filing under the local bylaw as well as the state Wetlands Protection Act.
- Mail one copy of application via Certified Mail to:  
DEP  
Southeast Regional Office  
20 Riverside Dr.  
Lakeville, MA 02347
- Original application to the Braintree Conservation Commission and electronic copy (USB preferred).
- If applicable, application should address The Braintree Wetland Bylaw Tree Protection (Ch.12.20.II.A.).
- A list of all abutters within 100 feet of the property line – based on the most recent Assessors records (i.e. a Certified Abutters list from the Assessors office), including those across a road, waterbody or in another municipality if within 100 feet of the property line. Please note that this includes all individual condominium owners in cases where there is a condominium abutter.
- A set of stamped envelopes [no return address] addressed to each abutter and submitted in the order the names appear on the list of abutters.
- Proof that the owner of the property has been notified of the filing of the Request [if the Applicant is not the owner].

\*Per the Bylaw, applicant is responsible for Legal Ad fee through the local newspaper. The Newspaper will bill/contact you directly.

**The RDA form is available for download from the DEP website**  
[Wetlands Permitting Forms | Mass.gov](#)

### **Tree Protection Regulations under local bylaw**

The Conservation Commission allows no loss of trees four inches (4") in diameter at breast height (dbh) or greater for any activity within the Commission's jurisdiction without replacement as follows. Otherwise, applicant shall make a monetary contribution of \$250 for each tree/shrub that is not replaced to the Commission's Tree Planting Fund.

<b>Tree Removed</b>	<b>Replacement Required</b>
Within 50–100-foot buffer zone	1:1 replacement
Within 0–50-foot buffer zone	2:1 replacement
Within a resource area	3:1 replacement